

28 JUN 2021

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New Delhi, the 14 June, 2021

To,

परिचालन संख्या

All Chief Secretaries,

All States Government/Union Territories Administrative (As per standard list)

Subject: - Filling up the post of Deputy Director General (Personnel & Administration) in Central Headquarters, Geological Survey of India, (GSI), Kolkata on deputation basis.



The Ministry of Mines requires the services of a suitable officer on deputation basis who are full filling the following eligibility criteria mentioned in column No. 5 for filling up the post of and Deputy Director General (Personnel & Administration) in Central Headquarters, Geological Survey of India, (GSI), Kolkata which is an attached office under this Ministry:

Sl. No	Name & Classification of Post	No. of Vacancy	Pay Band and grade pay or Pay Scale	Eligibility
1.	2.	3.	4.	5.
1.	Deputy Director General (Personnel & Administration) General Central Service, Group 'A' Gazetted, Ministerial	01 (one)	Pay band-4, Rs.37400-67000 (grade pay Rs. 10000)	Officer under the Central Government or State Government or Union Territories : (A) (i) holding analogous post on regular basis in the parent cadre/Department or Organisation; or (ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts in the pay band-4, Rs. 37400-67000 plus grade pay Rs. 8900 or equivalent in the parent cadre/department; or (iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in the pay band-4, Rs. 37400-67000 plus grade pay of Rs. 8700 or equivalent in the parent cadre/department/organisation; and (B) possessing the following educational qualification and experience: (i) Bachelor's degree from a recognized University; and (ii) Fifteen years' experience in administration, account, establishment, legal and vigilance matters put together in Group 'A' post. The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation or absorption. Similarly deputationist shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held

				<p>immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed initially for five years or as per Government of India norms. The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years, as on the closing date of the receipt of applications).</p> <p>Note : For the purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merge of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>
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2. The pay and allowances of the selected officers will be regulated by Govt. of India rules as amended from time to time.

3. Application through proper channel along with vigilance clearance, No Penalty certificate, Integrity Certificate, Cadre Clearance, up to date confidential reports and service particular in the prescribed proforma should reach at the following address **on or before 10.08.2021 i.e. within 60 days from the date of publication of the advertisement in the Employment news.**

SHRI AMIT SARAN,
DIRECTOR, ROOM NO. 310D
MINISTRY OF MINES, SHASTRI BHAWAN,
NEW DELHI -110001
EMAIL ID: amit.saran@nic.in
TELE FAX: - 011-23381136

4. No action will be taken on advance copy.

5. The candidates who apply for the post will not be allowed to withdrawn their candidates subsequently.


(Amit Saran) 14/6/2021
Director

Copy to: -

1. All Ministries/Departments of the Central Government
2. DG, GSI for information
3. The Secretary, UPSC, Dholpur House, Shahjahan Road, New Delhi for information

FORMAT OF APPLICATION

Recent passport
size Photograph
of Candidate
self attested

1. Name of the post:
2. Name of Candidate:
3. Name of Father:
4. Date of Birth (In Christian Era):
5. Address for correspondence:
6. Educational Qualification possess by the applicant:
7. Date of Retirement Under Central Govt./State Govt. rules
8. Name of the present Organization and Post held:
9. Current Pay & Pay Level as per 7th CPC pay matrix:
10. Type of Organization (Central Govt. /State Govt./Union Territories/Autonomous organizations/ Govt. Undertakings/Universities/Others (please specify)):
11. Experience possess by the applicant with details of Posts, periods, nature of duty, Pay Scale, regular/adhoc/deputation i.e. separately etc.
12. Please state clearly whether in the light of entries made by above, you meet the requirements of the post:
13. Additional information if any, which you would like to mention in support of your suitability for the post. Enclosed a separate sheet, if the space is insufficient:
14. Whether belongs to SC/ST/OBC:
15. Remarks

I have carefully gone through the vacancy circulated/advertisement and certify that I have not concealed or misrepresented any information and I am well aware that the Bio-data supported by documents and submitted by me will be assessed by the selection committee at the time of selection to the post.

Signature of the candidate
Address & Telephone No.

Date:
Place:

CERTIFICATE

(To be filled in by authority forwarding the application)

1. Certified that the particulars furnished by the candidate have been checked from the available records and found to be correct
2. Certified that there is no vigilance/disciplinary case is pending/contemplated against him/her and has not been awarded any major/minor penalty during the last 10 years.
3. His/her ACRs/APARs dossier for last five years duly attested on each page by an officer to the rank of Under Secretary or equivalent are enclosed
4. His/her integrity is beyond doubt.
5. The candidate is well experience in handling vigilance / legal matters
(Strike out which is not applicable)

Signature (with Seal)
Name & Designation
Officer Address
Telephone No.

Date: