

Government of India

Ministry of Skill Development & Entrepreneurship
Directorate General of Training, Pusa, New Delhi -110012



To

The Chief Secretary,
State Governments / Union Territory Administrations.

Dated: 08.06.2021

Subject: Filling-up of 15 nos.(tentative) vacant posts of Deputy Director of Training Under Women Training Cadre in Pay Matrix Level -11 (Rs.67,700-2,08,700). on deputation basis at various field institute of Directorate General of Training, New Delhi, located all over India - regarding.

Sir,

I am directed to inform you that it is proposed to fill up 15nos. post of Deputy Director of Training Under Women Training Cadre in Pay Matrix Level -11 (Rs.67,700-2,08,700), Group "A" Gazetted on deputation basis at various field institute of Directorate General of Training, New Delhi, located all over India (Noida, Jaipur, Allahabad, Kolkata, Indore, Mumbai, Mohali, Hyderabad, Agartala, Jammu, Shimla including DGT, Hqrs at new Delhi). The posts are to be filled by deputation (including short-term contract) from amongst the Officers under the Central or State Government or Union Territory Administration or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations:

- (A)(i) Holding analogous posts on regular basis in parent cadre or department;
Or
(ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in posts in Level-10 or equivalent in the parent cadre or department;
and
(B) Possessing the following educational qualifications and experience as under: -

Essential:

- (i) A degree in Engineering or Technology (Electronics and Communication, Information Technology, Computer Science, Fashion Designing) from a recognized University or Institute;
(ii) Five years industrial or teaching experience in relevant field from any Government organization or University or Institution created by an act of Parliament or State legislature or autonomous bodies or PSUs of state or UT or Central Government.

Desirable:

- (i) Master of Business Administration from a recognized University or Institute.

Diary No 67263
Date 07/07/21

HT-28/4/21

Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years.

Note 2: The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years as on the last date of receipt of applications.


Note 3: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation, similarly, the deputationist shall not be eligible for consideration for appointment by promotion.

It is requested that the applications of the Officers, who are eligible and can be spared immediately in the event of their selection, may be sent to this Ministry (in duplicate) 'through proper channel' in the proforma at Annexure, addressed to the Deputy Director (Budget & Estt.I.), Directorate General of Training, First Floor, Employment Exchange Building, Pusa Complex, New Delhi-110012 within 60 days from the date of publication of this advertisement in the Employment News. The Application Forms/Curriculum Vitae Proforma are at Annexure-II and for other necessary details, the candidates are advised to visit and download from the DGT website <http://dgt.gov.in>. Applicant who have already applied in reference of no. Advertisement No. DGT-A-35017/03/2020-Estt.I(Adm.II), published in Employment News dated 17.10.2020 need not to apply again.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION

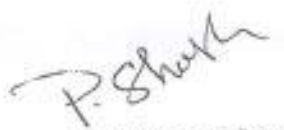
1. Application in prescribed format — Annexure duly completed signed by the candidate and countersigned with seal by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5 (five) years duly attested, on each page with seal by an Officer with the rank of Under Secretary to the Government of India or above.
3. Integrity Certificate.
4. Vigilance Clearance.
5. NO major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre Clearance Certificate.

Encl.: Annexure


(Pabitra Ghosh)
Deputy Director (Estt-1)

Copy to:

1. All Ministries/Departments of the Government of India, with the request that the vacancies may be circulated among the eligible officers in the Ministry / Department including Public Sector Undertakings, Statutory or Autonomous Organizations, etc. under their control.
2. The University Grants Commission, Bahadurshah Zafar Marg, New Delhi with the request to circulate the vacancies among the eligible officers.
3. All Media Units of the Ministry of Information & broadcasting with the request that the vacancies may be circulated among the eligible officers.
4. Department of Public Enterprises, Block No. 14, CGO Complex, Lodhi Road, New Delhi-3 with the request to circulate the vacancies among the eligible officers in the Public Sector Undertakings.
5. The Director General, Films Division, 24-Dr.G. Deshmukh Marg, Mumbai-26.
6. The Director General, DAVP, Sookhana Bhawan, CGO Complex, New Delhi for publication in the Employment News (English and Hindi version). Six (6) copies of the Employment News in which the advertisement is published may be sent to this Ministry.
7. The Chief Editor, Employment News, East Block IV, Level 5-7, R.K. Puram, New Delhi-110066 with the request that this may be published in the Employment News at the earliest.
8. The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
9. All Under Secretaries in the Ministry of I & B.
10. Shri Ringe, Director (NIC), MSDE, Shram Shakti Bhawan, New Delhi. - with a request to upload the vacancies at MSDE website at the earliest
11. Shri Deepak Shirahatti, Sr. Technical Director (NIC), Department of Personnel and Training, North Block, New Delhi - with a request to upload the vacancies at DOPT website at the earliest
12. Dr. M Jayaprakasan, Joint Director (IT Cell), Directorate General of Training, MSDE, Kaushal Bhawan, Pusa Road, New Delhi-110005 - with a request to upload the vacancies at DGT website at the earliest


(Pabitra Ghosh)
Deputy Director (Estt-1)

CURRICULUM VITAE PROFORMA

1. Name and address (in block letter)
2. Date of birth (in Christian era)
3. Date of retirement under Central/ State Govt. Rules
4. Educational qualification
5. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

		Qualification Experience required	Qualification/experience Possessed by the officer
Essential:	1.		
	2.		
	3.		
Desirable:	1.		
	2.		

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post Held	From To	Scale of pay and basic pay	Nature of duties (in details)

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.
9. In case the present employment is held on deputation/ Contract basis, please state
 - a. The date of initial appointment
 - b. Period of appointment on deputation/contract
 - c. Name of the parent office/organization to which you belong.

10. Additional details about present employment please state whether working under (indicate the name of your employer against the relevant column).
 - Central Govt.

- c. Autonomous Organizations
- d. Government Undertakings
- e. Universities.
- f. Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the Pre-revised pay scale.

13. Total emoluments per month now drawn:

14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) Additional

academic qualifications (ii) Professional training and (iii) Work experience over the above prescribed in the Vacancy Circular/Advertisement.

15. Please state whether you are applying for Deputation(ISTC)/Absorption/Re-employment Basis. (Officers under Central /State Government are only eligible for 'Absorption. Candidates of non-Government Organisations Are eligible only for Short Term Contract)

16. Whether belongs to SC/ST.

17. Remarks (The candidates may indicate information with regard to):

- i. Research publications and reports and special projects
- ii. Awards/scholarship/official Appreciation
- iii. Affiliation with the Professional bodies/Institutions/societies and
- iv. any other information.

(Note: Enclose a separate sheet if the space is insufficient).

Additional Information

18. Whether the present post held is on substantive basis or on officiating basis or on deputation/short term contract.

19. Pay Matrix Level of the present post held.

20. If Pay Matrix Level in S. No. 19 above is not that of the substantive post Held (i.e that on deputation/ short term contract/ACP Scheme upgradation/MACP upgradation). Then the substantive pay (Pay Matrix Level).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date

Signature of the Candidate

Certification by the Employer/ Cadre Controlling Authority

The information details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy circular. If selected he/she will be relieved immediately.

2. Also certified that :

- a) There is no vigilance or disciplinary case pending contemplated against Sh./Smt.....
- b) His/ her integrity is certified
- c) His/Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 05 years duly attested by an officer of the rank of Under Secretary of the Govt of India or above are enclosed
- d) No Major Minor Penalty has been imposed on him/her during the last 10 years or a list of major minor penalty imposed on him/her during the last 10 years is enclosed (as the case may be)

Countersigned

Employer with Seal