

No. 35030/57/2020-Scheme
Government of India
Ministry of Chemicals & Fertilizers
Department of Pharmaceuticals

Shastri Bhawan, New Delhi
Dated 19th August, 2021



To,
Chief Secretaries (All States/ UTs)

Subject:- Filling up the post of Chief Executive Officer (CEO) in the Pharmaceuticals and Medical Devices Bureau of India (PMBI), a Society under the aegis of Department of Pharmaceuticals, Government of India on deputation including short term contract.

B.O.
2/9/21
Sir,
I would like to draw your kind attention to the fact that Department of Pharmaceuticals has invited applications for appointment to the post of Chief Executive Officer (CEO) in the Pharmaceuticals and Medical Devices Bureau of India (PMBI), a Society under the aegis of Department of Pharmaceuticals, Government of India on deputation including short term contract basis. The detailed notice for the vacancy has been uploaded on the website of the Department. Link of the advertisement is <https://pharmaceuticals.gov.in/important-document/filling-post-chief-executive-officer-ceo-pharmaceutical-and-medical-devices>.

2. It is requested that the advertisement be given wide publicity among eligible and willing officers of the State Government/ PSUs and applications forwarded through proper channel so as to reach this by 11th September, 2021.

3. A copy of the vacancy circular is enclosed for ready reference.

Encl. As above

Yours faithfully

(N.K. Joshi) 19/08/2021

Under Secretary to the Govt. of India

Tel:- 23383392

Email:- navin.26@gov.in

Services-II Branch
Diary No. 92/98
Date 6.9.2021

F. No. 35030/57/2020-Schemes
Government of India
Ministry of Chemicals & Fertilizers
Department of Pharmaceuticals

Shastri Bhawan, New Delhi
Dated the 11th August, 2021

Vacancy Circular

Subject: Filling up the post of Chief Executive Officer (CEO) in the Pharmaceutical and Medical Devices Bureau of India (PMBI), a Society under the aegis of Department of Pharmaceuticals, Government of India on deputation including short term contract

The undersigned is directed to say that it is proposed to fill up the post of Chief Executive Officer in Pharmaceutical and Medical Devices Bureau of India (PMBI) [erstwhile Bureau of Pharma PSUs of India (BPPI)] in Level -13 in the pay matrix (Rs. 1,23,100- 2,15,900) from eligible officers under the Central/State Governments/PSUs (Central/State) on deputation (on foreign service terms) including short term contract.

2. PMBI is a society registered under the Societies Registration Act 1860 under the aegis of Department of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Government of India. It is the implementing agency of *Pradhan Mantri Bhartiya Janaushadhi Pariyojana* (PMBJP), a flagship scheme of the Department of Pharmaceuticals.

3. Chief Executive Officer (CEO) will be the in-charge and provide leadership to PMBI. CEO is responsible to demonstrate results in the implementation of *Pradhan Mantri Bhartiya Janaushadhi Pariyojana* (PMBJP), i.e., to make available quality generic medicines/pharma products/services at affordable prices through its country-wide network of stores. The headquarters will be in Delhi but the officer is liable to be posted anywhere in India. The period of deputation (including short term contract) will be three years, which may be extended as per DoPT's instructions.

4. Applications are invited, through proper channel, from the officers working with the Central/State Governments/PSUs (Central/State) fulfilling the following eligibility conditions:

- (a) Age: Maximum 50 years (as on the last date of receipt of applications)
- (b) Educational Qualification:

Essential: Graduation from a recognized university.

Desirable: MBA/PGDM from reputed Institutions/Universities

(c) Experience:

- a. Essential: Holding the post of Director or equivalent in the Central/State Governments/PSUs (Central/State) in the pay level 13 in the pay matrix (Rs. 1,23,100- 2,15,900/-)

or

With 5 years' service to the post of Deputy Secretary or equivalent in the Central/State Governments/PSUs (Central/State) in the pay level 12 in the pay matrix (Rs. 78,800-2,09,200)

- b. Desirable: Experience in the field of pharma, logistics, procurement

(d) Other Skills required: The applicant should have good financial management, leadership and communication skills. He/she should be a visionary, result-oriented with full of initiative, drive and missionary zeal.

5. Applications from the willing and eligible officers, who can be spared immediately, may be forwarded through proper channel in the enclosed pro-forma (Annexure-I) to Shri Pankaj Kumar, Section Officer (Schemes), Department of Pharmaceuticals, Room No. 218, A-Wing, Shastri Bhawan, New Delhi-110001 along with relevant documents within one month of the date of publication of vacancy circular.

6. The integrity certificate, vigilance clearance certificate, details of punishment awarded, if any, in the last 10 years and duly attested copies of ACRs/APARs for the last five years should be forwarded along with applications.

7. Applications which are incomplete in any respect or received after the due date will not be considered. The Department reserves the right to reject any or all applications without assigning any reasons.


(N.K. Joshi) 11/02/2021

Under Secretary to Government of India

Tel:- 23383392

Email:- navin.26@gov.in

To

1. All Ministries/Departments of the Government of India
2. Chief Secretaries, All States/ UTs
3. All Central/ State PSUs
4. Director (Technical), NIC for uploading the circular on the website of the Department
5. Deputy Secretary (Administration), DoP&T, North Block, New Delhi with a request to upload the circular on DoP&T's website
6. Dy CEO, PMBI for uploading the circular on PMBI's website.

PHARMACEUTICALS & MEDICAL DEVICES BUREAU OF INDIA (PMBI)
(Society set up under the aegis of Department of Pharmaceuticals, GOI)

Application for the post of Chief Executive Officer, PMBI



1. Name of the Candidate :

2. Sex (Male/Female/Others) :

3. Father's/Mother's Name :

4. Age & Date of Birth :

5. Permanent Residential Address :

6. Present Mailing Address :

7. Contact No. & Email Id :

8. Nationality :

9. Marital Status :

10. Alternative Contact no. :

11. Languages Known :

Speak :

Write :

12. Educational Qualification (Starting from matriculation onwards):

S. No.	Course/Certificate/ Diploma/Degree	Board/University	Year of Passing	Subjects (Main)	%age of Marks

13. Work Experience (Starting from latest organization):

S. No.	Name of the organization	Type of organization (Govt. /PSU/)	Post held	Period			Job responsibilities	Total salary drawn per month
				From	To	Period in years & months		

14. Total Experience (As per Eligibility Criteria of the post)

S. No.	Experience as per Eligibility Criteria	Post held	Total Experience (Years & Months)
1	Experience in the scale of Director under Governments (Central/State) /PSUs (Central/State) or Experience in the scale of Deputy Secretary or equivalent in Government of India.		

15. Any other relevant information :

16. I, _____ S/o/D/o/W/o of _____, certify that the information provided is true and correct.

Place:

Date:

(Signature)

(Name of the applicant)

(To be filled by employer)

1. Certified that the particulars furnished by the applicant have been checked from available records and found to be correct.
2. Certified that no disciplinary proceedings are either pending or being contemplated against the officer.
3. List of punishments awarded, if any, during last 10 years is attached
4. Integrity certificate is attached.
5. In the event of selection, he/she will be relieved of her/ his duties immediately.

(Signature)

Name and Designation
of the forwarding officer with seal

'List of all the Chief Secretaries of State Government

S.No	Name of The State	Name & Designation	Source
1.	Andhra Pradesh	Shri Aditya Nath Das Chief Secretary to Andhra Pradesh Email: cs@ap.gov.in Tel: 863-2441024,09705906952	https://www.sarkaritel.com/states/chief_secretaries.php
2.	Arunachal Pradesh	Shri Naresh Kumar, IAS Chief Secretary to Arunachal Pradesh Email: cs-arunachal@nic.in Tel: 940-2275048,9402275040	https://www.sarkaritel.com/states/chief_secretaries.php
3.	Assam	Shri Jishnu Barua, IAS Chief Secretary of Assam Email: cs-assam@nic.in Tel: 361-2261403,9560603361	https://www.sarkaritel.com/states/chief_secretaries.php
4.	Bihar	Shri Tripurari Sharan, IAS Chief Secretary to Bihar Email: cs-bihar@nic.in Tel: 612-2215804, 9473191455	https://www.sarkaritel.com/states/chief_secretaries.php
5.	Chhattisgarh	Shri. Amitabh Jain, IAS Chief secretary of Chhattisgarh M 516, 5TH Floor, MahaNadiBhawanMantr alya Naya Raipur -492002 Chhattisgarh Email: csoffice.cg@gov.in Tel: 771-22419402, 9755488888	https://www.sarkaritel.com/states/chief_secretaries.php

6.	Goa	Shri Parimal Rai, IAS Chief Secretary of Goa Email: cs-go@nic.in Tel: 83- 224194029779866666	https://www.sarkaritel.com/states/chief_secretaries.php
7.	Gujarat	Shri Anil Mukim, IAS Chief Secretary of Gujarat Email: chiefsecretary@gujarat.gov.in Tel: 79- 23250303,09978405904	https://www.sarkaritel.com/states/chief_secretaries.php
8.	Haryana	Shri Vijai Vardhan Arora, IAS Chief Secretary, Govt Of Haryana 4th Floor, Haryana Civil Secretariat, Sector - 1 Chandigarh - 160001 Email: cs@hry.nic.in Tel: 172- 2740118,09815792222	https://www.sarkaritel.com/states/chief_secretaries.php
9.	Himachal Pradesh	Shri Ram Subhag Singh, IAS Chief Secretary of Himachal Pradesh Email: cs-hp@nic.in Tel: 177- 2621022,9818872273	https://www.sarkaritel.com/states/chief_secretaries.php
10.	Jharkhand	Shri Sukhdeo Singh, IAS Chief Secretary of Jharkhand Email: cs-jharkhand@nic.in Tel: 651- 2400240,09431104455	https://www.sarkaritel.com/states/chief_secretaries.php

11.	Karnataka	Shri P Ravi Kumar, IAS Chief Secretary of Karnataka Email: cs@karnataka.gov.in Tel: 80- 22252442,09482131476	https://www.sarkaritel.com/states/chief_secretaries.php
12.	Kerala	Shri V.P. Joy, IAS Chief Secretary Govt of Kerala Secretariat, Trivandrum kerala -001 Email: chiefsecy@kerala.gov.in Tel: 471- 2333147,9968666410	https://www.sarkaritel.com/states/chief_secretaries.php
13.	Madhya Pradesh	Shri Iqbal Singh Bains, IAS Chief Secretary. Government of Madhya Pradesh. VallabhBhavan. Bhopal-462003. Email: cs@mp.nic.in Tel: 0755- 441848,9425701008	https://www.sarkaritel.com/states/chief_secretaries.php
14.	Maharashtra	Shri SitaramKunte, IAS Chief Secretary of Maharashtra Email: cs@maharashtra.gov.in Tel: 22- 22025042,09372446442	https://www.sarkaritel.com/states/chief_secretaries.php
15.	Manipur	Dr. Rajesh Kumar, IAS Chief Secretary of Manipur Email: cs-manipur@nic.in Tel: 385- 2451144,9711199705	https://www.sarkaritel.com/states/chief_secretaries.php

16.	Meghalaya	Shri M.S.Rao, IAS Govt. of Meghalaya Building Riling Building Room No. 321 Meghalaya Secretariat , Shillong 793001 Email: <u>cs-meg@nic.in</u> Tel: 364- 2224801,8974066400	https://www.sarkaritel.com/states/chief_secretaries.php
17.	Mizoram	Shri Lalnunmawia Chuaungo, IAS Chief Secretary of Mizoram Email: <u>cs-mizoram@nic.in</u> Tel: 389- 2322411,9879565877	https://www.sarkaritel.com/states/chief_secretaries.php
18.	Nagaland	Shri. J Alam, IAS Chief Secretary of Nagaland Email: <u>csnagl@nic.in</u> Tel: 370- 2270082,9436000096	https://www.sarkaritel.com/states/chief_secretaries.php
19.	Odisha	Shri Suresh Chandra Mohapatra, IAS Chief Secretary of Odisha Email: <u>csori@nic.in</u>, <u>cs-ori@nic.in</u> Tel: 674- 2536700,9937511118	https://www.sarkaritel.com/states/chief_secretaries.php
20.	Punjab	Smt. Vini Mahajan, IAS Chief Secretary of Pubjab Email: <u>cs@punjab.gov.in</u> Tel: 172- 2740860,08872090003	https://www.sarkaritel.com/states/chief_secretaries.php
21.	Rajasthan	Shri Niranjan Kumar Arya, IAS Chief Secretary Rajasthan Secretariat Jaipur -302005 Email: <u>csraj@rajasthan.gov.in</u> Tel: 141- 2227254,97831122330	https://www.sarkaritel.com/states/chief_secretaries.php

22.	Sikkim	Shri. Suresh C. Gupta, IAS Chief Secretary Govt of Sikkim MananBhawan, New Secretariat , Gangtok-737101, Sikkim Email: <u>cs-skm@hub.nic.in</u> Tel: 359-2202515,9910203553	https://www.sarkaritel.com/states/chief_secretaries.php
23.	Tamil Nadu	Dr. V IraniAnbu, IAS Chief Secretary of Tamil Nadu Email: <u>cs@tn.gov.in</u> Tel: 44-25671555,9444362062	https://www.sarkaritel.com/states/chief_secretaries.php
24.	Telangana	Shri Somesh Kumar, IAS Chief Secretary of Telangana Email: <u>cs@telangana.gov.in</u> Tel: 40-23452620,9441411112	https://www.sarkaritel.com/states/chief_secretaries.php
25.	Tripura	Shri Alok Kumar, IAS Chief Secretary of Tripura Email: <u>cs-tripura@nic.in</u>, <u>cstripura@gmail.com</u> Tel: 381-2413200,9436120041	https://www.sarkaritel.com/states/chief_secretaries.php
26.	Uttar Pradesh	Shri Rajendra Kumar Tiwari, IAS Chief Secretary of Uttar Pradesh Email: <u>csup@nic.in</u> Tel: 522-2238212,9415517261	https://www.sarkaritel.com/states/chief_secretaries.php

27.	Uttrakhand	Dr. Sukhbir Singh Sandhu, IAS Chief Secretary of Uttrakhand Email: <u>cs-uttrakhand@nic.in</u> , <u>chiefsecyuk@gmail.com</u> Tel: 135-2712100	https://www.sarkaritel.com/states/chief_secretaries.php
28.	West Bengal	Shri Hari Krishna Dwivedi, IAS Chief Secretary, Govt. of West Bengal NABANNA 325, SARAT CHATTERJEE ROAD, P.S.- SHIBPUR, HOWRAH, PIN-711102 Email: <u>cs-westbengal@nic.in</u> Tel: 33-22145858, 9830374553	https://www.sarkaritel.com/states/chief_secretaries.php

List of Chief Secretaries of UTs

S.No	Name of the State	Name & Designation	Source
1.	Andaman & Nicobar	Shri Chetan B. Sanghi, IAS Chief Secretary of Andaman & Nicobar Email: cs-andaman@nic.in Tel: 3192-233110	https://www.sarkaritel.com/state/s/chief_secretaries.php
2.	Chandigarh	Shri Vijai Vardhan, Chief Secretary of Chandigarh Email: admr-chd@nic.in Tel: 0172-2740860	https://www.sarkaritel.com/state/s/chief_secretaries.php
3.	Daman & Diu and Dadra & Nagar Haveli	Shri Praful Patel, IAS Administrator of Daman & Diu and Dadra & Nagar Haveli Email: administrator-dnh@nic.in Tel: 2230700	https://www.sarkaritel.com/state/s/chief_secretaries.php
4.	Delhi	Shri Vijay Kumar Dev, IAS Chief Secretary of Delhi Email: csdelhi@nic.in Tel: 011-23392100, 08700211000	https://www.sarkaritel.com/state/s/chief_secretaries.php
5.	Lakshadweep	Shri Dineshwar Sharma, IPS Administrator to Lakshadweep Email: admin@nic.in , lk-advisor@gov.in , admin@nic.in Tel: 04896-262255	https://www.sarkaritel.com/state/s/chief_secretaries.php
6.	Puducherry	Shri Ashwani Kumar, IAS Chief Secretary of Puducherry Email: cs.pon@nic.in , Cs.pondicherry@nic.in Tel: 413-2334145, 9810652383	https://www.sarkaritel.com/state/s/chief_secretaries.php

7.	Jammu & Kashmir	Shri Arun Kumar Mehta, IAS Chief Secretary of Jammu & Kashmir Email: <u>cs-jandk@nic.in</u> Tel: 191-2546773, 09479003078	https://www.sarkaritel.com/states/chief_secretaries.php
8.	Ladakh	Shri RigzinSampheal, IAS Lieutenant Governor to Ladakh Email: <u>advisor-lg-ladakh@gov.in, narulau@ias.nic.in</u> Tel: 0198-2257440	https://www.sarkaritel.com/states/chief_secretaries.php