

No.1/84/2009-1SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Chandigarh :Dated 9th December,2009

To

As per list attached.

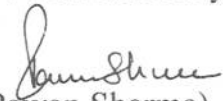
Subject:- Central Deputation of IAS officers for the year 2010 for appointment to the post of Joint Secretary/Director/Deputy Secretary or equivalent posts.

Sir/Madam,

I am directed to write to you on the subject mentioned above and to say that the recommendations for appointment on Central Deputation at the level of Joint Secretary/Director/Deputy Secretary or equivalent posts for the year 2010 are to be sent to Government of India, Ministry of Personnel, PGs and Pensions, Department of Personnel and Training. A copy of D.O. letter No.32/2010-EO(MM-II), dated 12.11.2009 alongwith its Appendix is also enclosed.

2. If you are willing to be considered for appointment on Central Deputation, please send your willingness along with information in the prescribed format , as per details given in the letter referred above, in duplicate to Personnel Department (in Services-II Branch) within 15 days.

Yours faithfully,


(Pawan Sharma),

Superintendent Services-II,

LIST OF IAS OFFICERS ELIGIBLE FOR JOINT SECRETARY

Sr.No.	Name of the officer S/Sh./Smt.	Batch	Present posting
1.	Anuradha Gupta, IAS	1981	Additional Principal Secretary to Chief Minister, Haryana
2.	Keshni Anand Arora, IAS	1983	Financial Commissioner & Principal Secretary to Government, Haryana, Tourism Department
3.	Rajan Kumar Gupta, IAS	1983	Financial Commissioner & Principal Secretary to Govt., Haryana, Education and Languages Department.
4.	R.R.Fuliya, IAS	1983	Financial Commissioner & Principal Secretary to Govt., Haryana, Archives Department.
5.	Navraj Sandhu, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Social Justice & Empowerment and Welfare of SCs & BCs. Department
6.	Shyam Sunder Prasad, IAS	1984	Financial Commissioner & Principal Secretary to Govt. Haryana, Science & Technology and Renewable Energy Sources Departments.
7.	P. Raghavendra Rao, IAS	1985	Financial Commissioner & Principal Secretary to Govt., Haryana, Development & Panchayats Department and Secretary BAC and Commissioner Gurdwara Elections, Haryana.
8.	Prasanta Kumar Mahapatra, IAS	1985	Resident Financial Commissioner, Haryana Bhawan, New Delhi and Chief Administrator, TFAH.
9.	Sanjeev Kaushal, IAS	1986	M.D. Haryana Power Generation Corpn. Ltd.,
10.	Pranab Kishore Das, IAS	1986	State Project Director, Haryana Prathmic Shiksha Pariyojna Parishad.
11.	Dheera Khandelwal, IAS	1986	Managing Director, Haryana Financial Corpn.
12.	Jyoti Arora, IAS	1987	M.D.HVPN and Special Secretary, Power & Director, Power Reforms, Haryana
13.	T.C. Gupta, IAS	1987	Director-cum-Special Secretary, Town & Country Planning and Urban Estates.
14.	Rajiv Arora, IAS	1987	M.D.HSIDC and M.D. Haryana Tanneries Ltd., Jind
15.	R.K.Khullar, IAS	1988	Special Secretary to Govt, Haryana, Urban Local Bodies Deptt. and Commissioner, M.C.Gurgaon
16.	Arun Kumar, IAS	1989	Mission Director, National Rural Health Mission, Haryana and Director, Environment, Haryana.
17.	Rajeev Sharma, IAS	1989	Special Secretary to Government, Haryana Land Use Board and Commissioner, Rohtak Division, Rohtak

LIST OF IAS OFFICERS ELIGIBLE FOR DIRECTOR

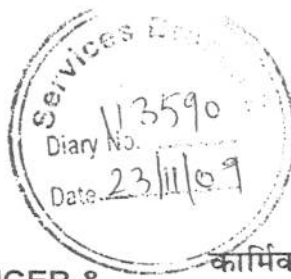
Sr.No.	Name of the officer S/Sh./Smt.	Batch	Present posting
1.	Ashok Khemka, IAS	1991	M.D. Haryana Warehousing Corpn.
2.	Anil Malik, IAS	1991	M.D.HAFED
3.	A.K.Singh, IAS	1991	Secretary to Governor, Haryana.
4.	H. S Malik, IAS	1991	Director, Medical Education and Research, Haryana and Special Secretary to Govt., Haryana, Public Health Engineering Department.
5.	Vimal Chandra, IAS	1991	M.D., Federation of Cooperative Sugar Mills Ltd.(Sugarfed), Panchkula.
6.	Phateh Singh, IAS	1991	M.D.Haryana Seeds Development Corpn.
7.	R. P. Bhardwaj, IAS	1992	Special Secretary to Govt., Haryana, Forests Department.
8.	D.P.S.Nagal, IAS	1992	Chief Administrator, Haryana Urban Development Authority, Panchkula.
9.	Mohinder Kumar, IAS	1992	Commissioner, Ambala Division, Ambala and Principal RTI, Ambala.
10.	Ashok Kumar Yadav, IAS	1993	Director-cum-Special Secretary, Agriculture
11.	Deepti Umashankar, IAS	1993	Administrator, HUDA, Gurgaon and Managing Director, Haryana Mineral Ltd., New Delhi.
12.	T.K.Sharma, IAS	1993	Commissioner, Gurgaon Division, Gurgaon, Spl. Commissioner, Health & Nutrition, Chairman, Mewat Development Agency and assisting Dr. N.C. Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) © 196 of 2001.
13.	B.S. Malik, IAS	1993	Commissioner, Hisar Division, Hisar
14.	S.K.Goyal, IAS	1993	Special Secretary, Revenue & Disaster Management Department.
15.	Balwan Singh, IAS	1993	Special Secretary, Revenue & Disaster Management-II Department, Director, Consolidation of Holdings, DLR, Special Collector (HQ) and Special LAO, Haryana
16.	R.P.Gupta, IAS	1993	Administrator, HUDA (Hqrs), Panchkula.
17.	Anurag Aggarwal, IAS	1994	Addl. M.D. HVPN and M.D. DHBVN, Hisar.
18.	R S Doon, IAS	1994	Deputy PSCM
19.	Vijayendra Kumar, IAS	1995	M.D.Uttar Haryana Bijli Vitran Nigam, Panchkula and Addl., M.D. Haryana Vitran Prasaran Nigam
20.	M S Seharawat, IAS	1995	Commissioner, M.C.Faridabad
21.	O P Langayan, IAS	1995	M.D. Haryana Agro Industries Corpn.
22.	Suprabha Dahiya, IAS	1995	Administrator, HUDA, Rohtak
23.	Chander Parkash, IAS	1995	Deputy Commissioner, Mahendragarh at Narnaul
24.	Chhajju Ram Rana, IAS	1995	D.C., Mewat at Nuh & CEO, Mewat Development Agency (in addition)
25.	Raj Bir Singh, IAS	1995	Joint Secy. to Govt., Haryana, Secretariat Establishment and Monitoring & Coordination.
26.	Subhash Chandra, IAS	1995	Joint Secretary to Govt., Haryana, Home-II Department and Joint Commissioner, Gurudwara Elections, Haryana
27.	Neelam P. Kasni, IAS	1996	Joint Secretary, Finance and Director, IFCC

LIST OF IAS OFFICERS ELIGIBLE FOR DEPUTY SECRETARY

Sr.No.	Name of the officer S/Sh./Smt.	Batch	Present posting
1.	Y.S.Khyalia, IAS	1997	Deputy Commissioner, Sirsa
2.	Ramesh Krishan, IAS	1997	Director-cum- Joint Secretary, Social Justice & Empowerment Department.
3.	Rajeev Ranjan, IAS	1998	Joint Secretary to Govt., Haryana, Finance Department
4.	Vidya Dhar, IAS	1998	Joint Secretary to Govt, Haryana, Technical Education Department.
5.	Vijay Singh, IAS	1999	Joint Secretary to Government, Haryana, Industrial Training
6.	Shri O.P.Sheoran, IAS	1999	Joint Secretary, Housing and Deputy Commissioner, Hisar
7.	Nitin Kumar Yadav, IAS	2000	Deputy Commissioner, Jhajjar.
8.	Pankaj Agarwal, IAS	2000	Deputy Commissioner, Kurukshetra
9.	Vikas Gupta, IAS	2001	Deputy Commissioner, Bhiwani
10.	Pankaj Yadav, IAS	2001	Deputy Commissioner, Panchkula and C.A. SMMDSB, Panchkula.
11.	Vijay Dahiya, IAS	2001	Deputy Commissioner, Panipat
12.	Amneet P.Kumar, IAS	2001	Deputy Commissioner, Kaithal
13.	Praveen Kumar, IAS	2001	Deputy Commissioner, Faridabad
14.	Abhe Singh Yadav, IAS	2001	Joint Secretary, Planning and Administrator, HUDA, Faridabad.
15.	M.L.Kaushik, IAS	2001	Joint Secretary to Govt. Haryana, General Administration Department.
16.	J.S.Ahlawat, IAS	2001	Deputy Commissioner, Karnal



(P.K. MISRA)
ESTABLISHMENT OFFICER &
ADDITIONAL SECRETARY
TELE : 2309 2370



भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नोर्थ ब्लॉक, नई दिल्ली-110001

GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES
AND PENSIONS
NORTH BLOCK, NEW DELHI-110001

D.O.No. 32/2010-EO(MM.II)

Dated November, 12, 2009

Dear Sir/Madam,

I am writing to invite nominations of officers of the Indian Administrative Service for appointment to posts on Central deputation during the year 2010. The detailed guidelines for nominating suitable officers are given in the Appendix. I would request that the guidelines are strictly adhered to, while drawing up the offer list.

2. The Central Deputation Reserve (CDR) of each State cadre determines the extent to which officers could be sent on deputation to the Government of India. Often, we find that offer lists of some States contain too many names in relation to the gap in the utilization of CDR, while, in some other cases, the number of names offered is too small to ensure satisfactory utilization of CDR. In the interest of proper cadre management, it will be necessary that satisfactory utilization of CDR is ensured. The movement of the Officers from the States to the Centre and back is also crucial for building up the capabilities at the State level and contributing towards developing national perspectives at the decision-making levels in the Government of India. It would, therefore, be appropriate if a conscious attempt is made to forward the names of officers for deputation under Government of India in such a manner that every eligible officer has an opportunity to serve at the Centre at least once at the middle management level and again at the senior management level. The state may also kindly bear in mind that adequate number of women officers and officers belonging to SC/ST categories are sponsored.

3. Since proper representation of all Cadres is considered desirable, it is necessary to ensure that names of sufficient number of officers are made available to be retained on Offer at various levels. As far as Deputy Secretary/Director levels are concerned, we find that there is a general shortage of IAS officers on offer at these levels. To ensure adequate representation of the various cadres at the middle management level, you may perhaps like to recommend sufficiently large number of officers for appointment to posts of Deputy Secretary/Director under the Government of India. It has been further decided that preference will be given to those officers for appointment at the level of Joint Secretary who have already done a Central deputation at the level of Deputy Secretary/Director.

4. As you might be aware, considerable processes and exercise are gone through before an officer is appointed to a post under the Central Government. However, very often, the State Governments withdraw the names of officers from offer subsequently. This results in considerable delay in placement of officers at the Centre, which is not in the public interest. Consequently, Government of India has been following a policy of debaring an officer for 5 years if he does not join the post to which he is appointed under the Central Government either on account of personal disinclination or the State Government's refusal to relieve him. Much as we would like to indicate very early the possibility of placement in respect of officers in the list, the Central Staffing Scheme lays down detailed consultations with an offer of choice to the Ministries/Departments, and hence it is difficult to anticipate placements. It is also to be highlighted that it is not only the failure to take up the appointment but also withdrawal of the name after its placement in a panel recommended by the Civil Services Board, that results in debarment for 5 years. Therefore, you are earnestly requested to ensure that an officer, once placed on the offer list, continues to be available for consideration throughout the year and his name is not withdrawn during this period, except under exceptional circumstances; even in such an event, an intimation of change in the availability should be given at the earliest opportunity. As per instructions, contained in letter No. 14/1/98-FA(UN) dated 26.2.1998 and No. 1/1/2003-FAS, dated 8.5.2003 of the Department of Personnel & Training, an officer who is debarred from being taken on deputation to a posting under the Central Staffing Scheme is also to be debarred from being given Cadre Clearance for being deputed on foreign assignments/consultancies abroad during the period of debarment. The nomination of debarred officers for central deputation may not be forwarded for appointment to posts under the Government of India till the period of debarment is over.

5. An officer being nominated should be willing to serve anywhere in India; preference of an officer for a particular station(s) on account of personal reasons, if any, may be explicitly indicated. The officers have also been given an option to choose any three Departments/Ministries where they would like to work under the Central Staffing Scheme. However, actual appointments will be subject to availability of posts and the suitability of officers for the posts.

6. Regarding the procedure for applying for the Central Staffing Scheme an online application form has been introduced successfully from the year 2008 and the same will be applicable for the year 2010 also. It is available in the Ministry's web site address <http://www.persmin.gov.in>. The format of the application form is enclosed (Annexure-I to IV). Annexure-I is the personal details of the officer that he/she will have to fill 'on line'. Annexure-II is the vigilance clearance,

Annexure-III is the certificate of (a) having completed cooling off, (b) officer not being under debarment period and the Annexure-IV is the gist of the ACR gradings. The Annexure-I has to be filled by the officer, applying for the Central Staffing Scheme. Annexures-II to IV are to be electronically filled by the Nodal Officers designated for the purpose in the State Governments, who will also authenticate Annexure-I.

7. The online applications are to be validated and forwarded electronically by the Nodal Officers of the State Governments. Only those applications that have been validated electronically by the Nodal Officers will be accepted for retention.

8. It is also requested that as far as possible, the names of all the officers for the offer list of 2010 may be forwarded in one lot. The names of officers to be retained on offer at the level of Joint Secretary may kindly be sent to Deputy Secretary(SM) and names of officers for retention at the level of Deputy Secretary/Director may be sent to Director(MM), separately.

9. All the Nodal Officers are requested to ensure that nominations of all the Officers in Annexures-I to IV are duly filled in and completed in all respects for appointment to the posts at the level of JS/Director/DS for central deputation under Central Staffing Scheme, 2010.

10. I would request you to kindly to forward the Offer List as drawn up keeping in view the above mentioned requirements and eligibility criteria, latest by the 31st January, 2010. Given the procedural delays in receiving offers from the Cadre Controlling Authorities and consequential delays in finalizing the 'Offer List' for the year 2010, we presume your concurrence in operating the 'Offer List' of 2009 till 31.3.2010.

Yours sincerely,



(P.K. MISRA)

✓ 1. Chief Secretaries of
All State Governments
(By Name) (As per list enclosed).

2. The Union Home Secretary,
Ministry of Home Affairs,
North Block,
New Delhi.

Guidelines for the preparation of offer list for consideration for appointment to the posts of Joint Secretary/Director/Deputy Secretary in the Government of India during the year 2010.

1. ELIGIBILITY

(A) JOINT SECRETARY

- (i) Officers adjudged suitable/empanelled for Joint Secretary equivalent level posts at the Centre, intimated to the State Governments.
- (ii) Preference will be given to the officers who have already done a Central deputation at the level of Deputy Secretary/Director.
- (iii) The officers of 1980 batch may not be sponsored for deputation to Joint Secretary level posts as their empanelment at Additional Secretary level has become due.

(B) DIRECTOR

- (i) Officers who have completed 14 years of service and have been granted Non Functional Selection Grade in the cadre in IAS.
- (ii) The officers of 1996 batch will be eligible for appointment at the level of Director w.e.f. 1st July, 2010 only.
- (iii) The Officers of 1990 batch may not be offered for Central deputation during the year 2010 as the empanelment at Joint Secretary level of officers of 1990 batch is likely to be taken up during the course of the year and hence they cannot be considered for placement at Director level any longer.

(C) DEPUTY SECRETARY

- (i) Officers who have completed 9 years of service in the IAS.
- (ii) Officers should have at least three years' cumulative field experience.
- (iii) Officers of 2001 batch would be considered for appointment at DS level only in July 2010.

(Officers who are on the verge of promotion to the pre-revised (5th CPC) pay scale of Rs.22,400-24,500/-) or to the Super Time Scale may not be recommended for Joint Secretary and Director respectively, since there is no protection of the higher pay to an officer coming on Central Deputation at the lower levels of Joint Secretary or Director, as the case may be).

COOLING OFF

2. It may kindly be ensured that the names of only those officers is sponsored who have finished their prescribed 'cooling off'. An officer who has previously been on deputation to the Centre, will be considered for deputation under the Central Staffing Scheme only if he has completed mandatory 'cooling off' period prior to the proposed date of his appointment at the Centre. In the case of All India Service Cadres pertaining exclusively to States in the North East, namely Assam-Meghalaya, Manipur-Tripura, Sikkim, Nagaland and Jammu & Kashmir, the prescribed 'cooling off' period is of 2 years whereas in respect of all other cadres, it is of 3 years. Officers belonging to other Cadres, who have served in the North-East or J&K for two years also would be deemed to have completed their 'cooling off' period. In the case of a woman officer whose husband is posted under the Government of India, the 'cooling off' period can be waived up to six months so that she may get the posting at the station where her husband is posted.

The cooling off period would commence on the date on which the officer reports to his cadre on reversion from Central deputation including extended deputation arising out of proceeding on study leave, EOL, etc. while being on Central deputation without reverting to the cadre. The details of the "Cooling Off" are to be given in Annexure-III of the Application Form.

VIGILANCE CLEARANCE

3. **Only the officers clear from the vigilance angle should be placed on offer;** in case anything adverse comes to the notice of the Cadre Controlling Authorities against the officer at a later date, the same should be conveyed to

this Department immediately. A certificate of vigilance clearance (Annexure-II of the Application Form) may be forwarded by an officer no less than the rank of Joint Secretary to the State Government.

DEBARMENT

4. **The names of officers who are under the period of debarment; may not be sponsored.** The details of debarment are to be given in Annexure-III of the Application Form.

CONFIDENTIAL ROLL

5. The Confidential Rolls (upto 31.3.2009) of the officers placed on offer must be complete and available in the DOPT. **Only those officers whose records are graded as "Very Good" and above in the last five years of service would be considered for retention on offer and hence only such officers may be sponsored.** The gist of the ACRs is to be given in Annexure-IV of the Application Form.

CDR UTILIZATION

6. In formulating the offer list for 2010, care may be taken to offer officers at different levels in sufficient numbers so as to meet the gap in the utilization of Central deputation reserve in the cadres.
