

IMMEDIATE

No. 49/102/2009-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated Chandigarh the 18.01.2010

To


As per enclosed list.

Subject:- Recruitment to the post of Joint Textile Commissioner in the Pay Band-4 of Rs. 37400-67000+8700 (Grade Pay) (revised scale) Rs. 14300-400-18300/- (pre-revised), in the office of the Textile Commissioner, Ministry of Textile, Mumbai.

Sir,

I am directed to enclose a copy of letters No. 46011/10/2009-Estt., dated 18.11.2009, Ministry of Textile, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services-II Branch) at the earliest.

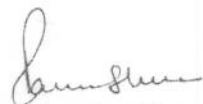
Yours faithfully


(PAWAN SHARMA)
Superintendent Services-II.

No. 49/102/2009-6SII

Dated Chandigarh the 18.01.2010
19th


A copy alongwith a copy of letter No. 46011/10/2009-Estt., dated 18.11.2009, Ministry of Textile, New Delhi is forwarded to the Financial Commissioner & Principal Secretary to Government of Haryana, Home Department for necessary action.


Superintendent Services-II

No. 49/102/2009-6SII

Dated Chandigarh the 18.01.2010
19th

A copy is forwarded to the SIO, NIC, 9th Floor, Haryana Civil Secretariat, Chandigarh for placing in Web-Site of Chief Secretary to Government, Haryana.


Superintendent Services-II

LIST OF IAS OFFICERS ELIGIBLE FOR DEPUTY SECRETARY

Sr.No.	Name of the officer S/Sh./Smt.	Batch	Present posting
1.	Y.S.Khyalia, IAS	1997	Deputy Commissioner, Sirsa
2.	Ramesh Krishan, IAS	1997	Director-cum- Joint Secretary, Social Justice & Empowerment Department.
3.	Rajeev Ranjan, IAS	1998	Joint Secretary to Govt., Haryana, Finance Department
4.	Vidya Dhar, IAS	1998	Joint Secretary to Govt, Haryana, Technical Education Department.
5.	Vijay Singh, IAS	1999	Joint Secretary to Government, Haryana, Industrial Training
6.	Shri O.P.Sheoran, IAS	1999	Joint Secretary, Housing and Deputy Commissioner, Hisar
7.	Nitin Kumar Yadav, IAS	2000	Deputy Commissioner, Jhajjar.
8.	Pankaj Agarwal, IAS	2000	Deputy Commissioner, Kurukshetra
9.	Vikas Gupta, IAS	2001	Deputy Commissioner, Bhiwani
10.	Pankaj Yadav, IAS	2001	Deputy Commissioner, Panchkula and C.A. SMMDSB, Panchkula.
11.	Vijay Dahiya, IAS	2001	Deputy Commissioner, Panipat
12.	Amneet P.Kumar, IAS	2001	Deputy Commissioner, Kaithal
13.	Praveen Kumar, IAS	2001	Deputy Commissioner, Faridabad
14.	Abhe Singh Yadav, IAS	2001	Joint Secretary, Planning and Administrator, HUDA, Faridabad.
15.	M.L.Kaushik, IAS	2001	Joint Secretary to Govt. Haryana, General Administration Department.
16.	J.S.Ahlawat, IAS	2001	Deputy Commissioner, Karnal



No.46011/10/2009-Estt.

Government of India
Ministry of Textiles

Udyog Bhawan, New Delhi.
Dated the 18 November, 2009



Subject:-

Recruitment to the post of Joint Textile Commissioner, in the pay band 4 of Rs.37400-67000/- + Rs8700/- (Grade Pay) (revised scale) / Rs.14300-400-18300/- (pre-revised scale), in the Office of the Textile Commissioner, Ministry of Textiles, Mumbai.

The undersigned is directed to state that it is proposed to fill up the post of Joint Textile Commissioner, A General Central Services Group "A" gazetted post, in the revised pay scale of in the pay band 4 of Rs.37400-67000/- + Rs8700/- (Grade Pay) (revised scale) / Rs.14300-400-18300/- (pre-revised scale) in the Office of the Textile Commissioner, Ministry of Textile, Mumbai, by composite method of deputation/promotion basis. The functions attached to the post of Joint Textile Commissioner is enclosed as Annexure-I.

2. The Officers of the Indian Administrative Services (IAS)/Central Services Group "A" Gazetted eligible for appointment as Deputy Secretary to the Government of India are eligible for consideration to the post for appointment on deputation basis. The Departmental Directors figuring in the feeder grade with at least 3 regular years service in the grade shall also be considered simultaneously for appointment on promotion basis to the post.

3. The period of deputation to the post (including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government) shall not ordinarily exceed 4 years. The terms and conditions of deputation will be regulated according to the orders contained in the Govt. of India, Department of Personnel & Training's OM No.1/12/87-Estt.(P.II) dated 29th April, 1988 and as amended from time to time.

4. The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

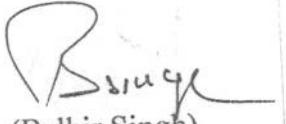
5. It is requested that duly signed application, in triplicate in the enclosed prescribed proforma, in respect of eligible candidates, who can be spared for taking up the assignment within one month from the date of intimation about selection, may be forwarded through proper channel i.e. by the Cadre Controlling Authority, after the same is verified/countersigned by the Head of Office or an officer authorised to sign on his behalf, alongwith following documents:-

- (i) Cadre clearance in respect of the applicant.
- (ii) Up-to-date Confidential Report Dossier in original of the candidate or clear and legible photocopies of the ACRs of the last 5 years duly attested by an officer not below the rank of Under Secretary or equivalent to the Govt. of India.
- (iii) Integrity certificate signed by an officer not below the rank of Deputy Secretary or equivalent to the Govt. of India.
- (iv) Vigilance Clearance Certificate indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; and

6. The Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to post on deputation basis.

7. Officers who volunteer for the post will not be permitted to withdraw their names later on. Applications received after the closing date or without documents mentioned above or incomplete applications will not be considered. The age of the applicants for deputation should not exceed 56 years as on closing date of receipt of the applications.

8. All Ministries/Department of the Central /State Governments/UT Administration are requested to bring this vacancy circular to the notice of the eligible officers working under them. The application in triplicate should be **forwarded** through proper channel to the Under Secretary (Estt.) (Sh. Balbir Singh), Room No.54, E Wing, Ground Floor, Ministry of Textiles, Maulana Azad Road, Udyog Bhawan, New Delhi-110107, within 60 days of this vacancy circular or from the date of publication of the advertisement in the Employment News, whichever is later.


(Balbir Singh)

Under Secretary to the Govt. of India

Encl. Bio-data proforma for submission of application.

To

1. The Establishment Officer & Additional Secretary, O/o Estt. Officer, DOP&T, North Block, New Delhi with request to circulate the post and forwarding names of eligible and willing officers for the post.
2. All Ministries/Department of the Govt. of India.
3. All State Government for circulation of the post amongst eligible officers.
4. All Attached/Subordinate offices of M/o Textiles.
5. Textile Commissioner, Mumbai, alongwith 15 copies for circulation amongst Central Government Offices in Mumbai.
6. Surplus Cell, DOP&T, North Block, New Delhi.
7. Director General of Resettlement, Ministry of Defence, R.K. Puram, New Delhi.
8. Union Public Service Commission, New Delhi.
9. The Assistant Media Executive, Dte. Of Advertising & Visual Publicity, Soochna Bhavan, CGO Complex, 10th Floor, Lodhi Road, New Delhi. It is requested that the post may be advertised in the Employment News/Rozgar Samachar under intimation to the undersigned and send the estimated cost of publication for arranging payment.
10. Notice Board
11. Guard file.

Main functions of the Post of Joint Textile Commissioner

Joint Textile Commissioner is expected to independently assist the Textile Commissioner on matters pertaining to the Administration, Direct Recruitment, departmental examinations, Vigilance, Accounts, House Keeping, VIP movements and to attend UPSC / DPC meetings.

Policies formulation relating to textile industry and trade, representing on various committees pertaining to textile industry and trade, Export Promotion, Co-ordination, O&M, matters relating to CSS / TWRFS / Enforcement / Hank Yan Packing Obligation Scheme.

He would be Link Officer for assigned Regional Offices for various developmental activities and perform any other work or responsibility assigned from time to time.

CURRICULUM VITAE PROFORMA

1. Name and Address
(in Block Letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under
Central/State Government
Rules
4. Educational Qualifications
5. Whether Educational and
other qualifications required
for the post are satisfied. (If
any qualification has been
treated as equivalent to the
one prescribed in the Rules,
state the authority for the
same)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in
the light of entries made by
you above, you meet the
requirement of the post

- 4 -
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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- 8 Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state-

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name of the parent office/organization to which you belong

10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt.

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b) State Govt.

c) Autonomous Organisation

d) Government Undertaking

e) Universities

f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to
(i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are

B-

applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16 Whether belongs to SC/ST

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date _____

Signature of the
candidate
Address _____

Countersigned

(Employer with Seal)