

**IMMEDIATE**

**No. 49/105/2009-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT**

Dated Chandigarh the 19<sup>th</sup> January, 2010.

To

As per enclosed list.

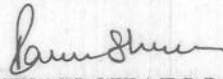
**Subject: - Selection for the post of Director (Finance), North Eastern Electric Power Corporation (NEEPCO) in Schedule 'B' scale of pay.**

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Sir,

I am directed to enclose a copy of letter No. 7/30/2008- H.1, dated 8.12.2009 received from Government of India, Ministry of Power, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services-II Branch) at the earliest.

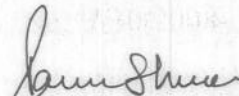
Yours faithfully

  
**(PAWAN SHARMA)**  
Superintendent Services-II

**No. 49/105/2009-6SII**

**Dated Chandigarh the 19<sup>th</sup> January, 2010**

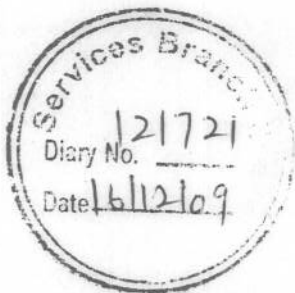
✓ A copy is forwarded to the SIO, NIC, 9<sup>th</sup> Floor, Haryana Civil Secretariat, Chandigarh for placing in Web-Site of Chief Secretary to Government, Haryana.

  
Superintendent Services-II

<u>Sr. No.</u>	<u>Name of the Officer S/Sh/Smt</u>	<u>Batch</u>	<u>Present place of posting</u>
1.	Surina Rajan, IAS	1985	Financial Commissioner & Principal Secretary to Govt., Haryana Labour & Employment Department and Chairperson, Haryana Minerals Ltd, New Delhi.
2.	Ram Niwas, IAS	1985	Home Secretary, Chandigarh Administration, Chandigarh
3.	P. Raghavendra Rao, IAS	1985	Financial Commissioner & Principal Secretary to Govt., Haryana, Development & Panchayat Department and Secretary BAC and Commissioner Gurudwara Elections, Haryana
4.	Parsanta Kumar Mahapatra, IAS	1985	Financial Commissioner & Principal Secretary to Govt., Haryana (Resident Commissioner of Haryana at New Delhi cum Chief Administrator, Trade Fair Authority of Haryana)
5.	Krishan Kumar Khandelwal, IAS	1985	Additional Principal Secretary to CM, Haryana and Financial Commissioner & Principal Secretary to Govt. Haryana, Information, Public Relations, Cultural Affairs and Grievances Departments.
6.	Dhanpat Singh, IAS	1985	Financial Commissioner & Principal Secretary to Govt., Haryana Social Justice & Empower Department.
7.	Vijai Vardhan, IAS	1985	Financial Commissioner & Principal Secretary to Govt., Haryana, Printing & Stationery Department
8.	Rajni Sekhri Sibal, IAS	1986	Director, HIPA, Gurgaon and Member Secretary State Administrative Reforms Commission Haryana in Addition.
9.	Sanjeev Kaushal, IAS	1986	Managing Director, Power Generation Corporation Ltd. And MD Dakshin Haryana Bijli Vitran Nigam Ltd. Hisar.
10.	Varinder Singh Kundu, IAS	1986	Managing Director, Haryana Dairy Development Coop Fed, Limited.
11.	Pranab Kishore Das, IAS	1986	State Project Director, Haryana Prathmic Shiksha Priyojna Parishad
12.	Shashi Bala Gulati, IAS	1986	Director, Supplies and Disposal Haryana
13.	Roop Ram Jowel, IAS	1986	State Transport Controller and Special Secretary to Govt. Haryana Transport Department.
14.	Dheera Khandelwal, IAS	1986	Managing Director, Haryana Finance Corporation
15.	Jyoti Arora, IAS	1987	MD, Haryana Vidyut Parsaran Nigam and Special Secretary to Govt Haryana, Power and Director Power Reforms Department.
16.	Tirlok Chand Gupta, IAS	1987	Chief Administrator, Haryana Urban Development Authority) (HUDA), Panchkula and Director -cum-Special Secretary to Govt, Haryana, Town & Country Planning and Urban Estates Department.
17.	Amit Jha, IAS	1987	Joint Secretary to Govt., Haryana National Disaster Management Authority (MHA) New Delhi.
18.	Siddhi Nath Roy, IAS	1987	Managing Director, Haryana Tourism Corporation and Director-cum-Special Secretary, Tourism & Hospitality Departments and Special Secretary to Govt., Haryana Finance Department.
19.	Avtar Singh, IAS	1987	Chief Administrator Haryana Agriculture

22.	Anil Kumar, IAS	1988	Director-cum-Special Secretary, Secondary Education, Haryana.
23.	Vivek Joshi, IAS	1989	Additional Director, HIPA, Gurgaon.
24.	Mahavir Singh, IAS	1989	Director-cum-Special Secretary to Government, Haryana, Urban Local Bodies Department and project Director, Swaran Jayanti Shehri Rozgar Yojna and State Urban Dev. Society, Haryana
25.	Arun Kumar, IAS	1989	Mission Director, National Rural Health Mission and Director, Environment, Haryana
26.	Rajeev Sharma, IAS	1989	Special Secretary to Government, Haryana, Land Use Board. (25.11.2008) ii) Commissioner, Rohtak Division, Rohtak. (01.06.2009)
27.	Shiv Raman Gaur, IAS	1989	Director-cum-Special Secretary, Information, Public Relations & Cultural Affairs Department and Grievances Departments and Additional Principal Secretary to Chief Minister, Haryana.
28.	Krishan Kumar, IAS	1989	Director-cum-Special Secretary to Government, Haryana, Employment
29.	Saroj Siwatch, IAS	1989	Director-cum-Special Secretary Higher Education Department, Haryana.
30.	Prithvi Raj Vishnoi, IAS	1989	Special Secretary to Govt. Haryana Rural Development Department, Haryana.
31.	Sudhir Rajpal, IAS	1990	Special Secretary, Personnel, Training, Vigilance and Parliamentary Affairs, Director, Training (ex-officio) and Inquiry Officer, Vigilance.
32.	Sumita Misra, IAS	1990	Chief Electoral Officer Haryana and Commissioner & Secretary to Govt., Haryana, Elections Department and Director, Renewable Energy Source Haryana.
33.	Ankur Gupta, IAS	1990	Managing Director, HARTRON Special Secretary-cum-Director Electronics and Information Technology.
34.	Anurag Rastogi, IAS	1990	Excise and Taxation Commissioner, Haryana and Special Secretary to Govt., Haryana, Excise and Taxation Department.
35.	Anand Mohan Sharan, IAS	1990	Additional Resident Commissioner Haryana Bhavan New Delhi, Transport Commissioner, Haryana & Advisor, Civil Aviation, Haryana and Special Secretary to Govt., Haryana Civil Aviation and Transport Departments.
36.	Raja Sekhar Vundru, IAS	1990	Special Secretary to Government, Haryana, PW (B&R) and Architecture Departments
37.	Balraj Singh, IAS	1990	Director, Food & Supplies, Haryana and Special Secretary to Govt., Haryana Food & Supplies Department.
38.	Satwanti Ahalawat, IAS	1990	Labour Commissioner, Haryana and Special Secretary to Govt., Haryana Labour Department
39.	Sant Kumar, IAS	1990	Director, Primary Education, Haryana and Special Secretary to Govt., Haryana, Primary Education Department, Haryana.
40.	Ashok Khemka, IAS	1991	Managing Director, Haryana Warehousing Corporation, Pkl.
41.	Anil Malik, IAS	1991	Managing Director, HAFED.
42.	Sandeep Garg, IAS	1991	Director, Industrial Training and Vocational Education Department, Haryana and Director, Science and Technology.
43.	Shrikant Walecha, IAS	1991	Director, Industrial Training and Vocational Education Department, Haryana and Director, Science and Technology.

47.	Raj Kumar, IAS	1991	Managing Director, Haryana BCs & EWSs Kalyan Nigam and MD Haryana SCs Finance Development Corporation Ltd and Director, Welfare of SCs & BCs, Haryana.
48.	Phateh Singh, IAS	1991	Managing Director, Haryana Seeds Development Corporation
49.	Devinder Dutt Gautam, IAS	1991	Special Secretary to Government, Haryana, Irrigation (22.07.2009) and Administrator CADA, Panchkula (5.8.2008)
50.	Jai Parkash Kaushik, IAS	1991	Registrar, Cooperative Societies, Haryana
51.	Mulak Raj Anand, IAS	1991	Additional Labor Commissioner Gurgaon
52.	Arun Kumar Gupta, IAS	1992	General Manager, Food Corporation of India, Haryana
53.	Mahabir Parshad. Bansal, IAS	1992	Managing Director. Women Development Corporation and Director-cum-Special Secretary to Govt., Haryana, Women & Child Development Department.
54.	Pushp Raj Singh, IAS	1992	Managing Director. HLRDC and Special Secretary to Govt., Haryana, Cooperation Department
55.	Rajinder Parkash. Bhardwaj, IAS	1992	Special Secretary to Government, Haryana, Forests Department.
56.	Dharam Pal Singh Nagal, IAS	1992	Chief Administrator, Haryana Urban Development Authority, Panchkula
57.	Mohinder Kumar	1992	Commissioner, Ambala Division, Ambala and Principal RTI, Ambala
58.	Deepti Umashankar, IAS	1993	Administrator, Haryana Urban Development Authority, Gurgaon and Managing Director, Haryana Minerals Limited, New Delhi.
59.	Neerja, IAS	1993	Director, Census Operation, Government of India, Chandigarh.
60.	Ashok Kumar Yadav, IAS	1993	Director, Agriculture Department, Haryana and Special Secretary to Govt., Haryana, Agriculture Department.
61.	Tirlok Kumar Sharma, IAS	1993	Commissioner, Gurgaon Division, Gurgaon, Special Commissioner, health and Nutrition Mewat Area Gurgaon (04.06.2008) and Chairman, Haryana Minerals Ltd. New Delhi and Chairman, Mewat Development Agency and assisting Director, NC Saxena, who has been appointed Commissioner by Hon'ble Supreme Court of India in PULC Vs Union of India & others (W/P) (C) 196 of 2001. (19.12.2008)
62.	Balbir Singh Malik, IAS	1993	Commissioner Hisar Division, Hisar
63.	Suresh Kumar Goyal, IAS	1993	Special Secretary to Govt., Haryana Revenue and Disaster Management Department.
64.	Balwan Singh, IAS	1993	Special Secretary to Govt., Haryana Revenue & Disaster Management-II Department, Director Consolidation of Holdings, Director, Land Records and Special Collector (HQ) and Special LAO, Haryana.
65.	Rajinder Paul Gupta, IAS		Administrator, HUDA, (HQ), Panchkula
66.	Anurag Agarwal, IAS	1994	Additional Managing Director Haryana Vidyut Parsaran Nigam and Managing Director, Dakshin Haryana Bijli Vitran Nigam, Hissar.
67.	Ranbir Singh Doon, IAS	1995	Deputy Principal Secretary to Chief Minister,



Most Immediate/by Speed Post

No. 7/30/2008-H.I  
Government of India  
Ministry of Power

Shram Shakti Bhawan, Rafi Marg,  
New Delhi the 8<sup>th</sup> Dec., 2009

- To
1. The Chief Secretary, *Maryam*  
All State Govts/UTs
  2. The Chairman  
All SEBs/State Power Utilities
  3. The Chairperson, CEA, New Delhi.
  4. The Chairman & Managing Director,  
All PSUs under the administrative control of Ministry of Power

Sub : Selection for the post of Director (Finance), North Eastern Electric Power Corporation (NEEPCO) in Schedule 'B' scale of pay.

Sir,

The North Eastern Electric Power Corporation (NEEPCO) is a Schedule 'A' Public Sector Enterprises incorporated under the Indian Companies Act, 1956 with the objective to plan, promote, investigate, survey, design, construct, generate, operate and maintain hydro and thermal/gas power stations and to explore and utilize the power potential of the North Eastern Region in particular and also to improve socio-economic condition of the people of North Eastern Region by providing road communication, telecommunication, extending medical and education facilities, offering employment opportunity and promote of industrial growth. The authorized and paid capital of the company is Rs.3500 crores and Rs.3197.76 crores respectively as on 31.03.2009.

As the post of Director (Fin), NEEPCO has fallen vacant in Schedule 'B' scale of pay of Rs.75000-100000 [Revised w.e.f. 01.01.2007], it is proposed to make selection for this post by PESB. A copy of the job description of the post is enclosed. You are requested to sponsor suitable eligible candidates for this post together with their up-to-date bio-data (in duplicate) in the enclosed format, vigilance clearance and updated ACR for the last 5 years along with the latest vigilance profile on (i) penalty imposed, if any, during the last 10 years (ii) details of disciplinary action initiated/being initiated latest by 10<sup>th</sup> Jan, 2010. The job Description, for the post and format of the application can be downloaded from the website of PESB (persmin.nic.in).

Encl: As above.

(Ram Phal)

Under Secretary to the Govt. of India  
Telefax : 23324357

Copy to :

1. The Establishment Officer, DoPT, North Block, New Delhi.
2. Secretary, PESB, CGO Complex, Lodi Road, New Delhi.
3. All Joint Secretaries/Directors, Ministry of Power.

**GOVERNMENT OF INDIA**  
**PUBLIC ENTERPRISES SELECTION BOARD**

NAME OF THE PSU : North Eastern Electric Power Corporation Ltd.  
(NEEPCO)

NAME OF THE POST : Director (FINANCE)

DATE OF VACANCY : 01.07.2010

SCHEDULE OF THE POST : "B"

SCALE OF THE POST : Rs.75000-100000 (Revised)

**1. COMPANY PROFILE:**

North Eastern Electric Power Corporation Limited (NEEPCO) was incorporated under the Indian Companies Act, 1956 with an objective to plan, promote, investigate, survey, design, construct, generate, operate and maintain hydro and thermal/gas power stations and to explore and utilize the power potential of the North Eastern Region in particular and also to improve socioeconomic condition of the people of North Eastern Region by providing road communication, telecommunication, extending medical and education facilities, offering employment opportunities and promotion of industrial growth. NEEPCO is a schedule 'A' CPSE in the power sector under the administrative control of Ministry of Power.

Its Registered and Corporate offices are in Shillong, Meghalaya.

The authorised and paid up capital of the Company is Rs. 3500 crores and Rs. 3197.76 crores respectively as on 31.3.2009.

The shareholding of the Government of India in the company is 100%.

**2. JOB DESCRIPTION AND RESPONSIBILITIES:**

Director (Finance) is a member of Board of Directors and reports to Chairman and Managing Director. He is overall incharge of finance and accounts of the organization and is responsible for evolving and formulating policies relating to finance and accounts as well as implementation thereof.

**3. ELIGIBILITY**

**I. AGE:** On the date of occurrence of vacancy:

- (i) Minimum 45 years.
- (ii) Not more than 58 years for internal candidates and not more than 57 years for others.

The age of superannuation is 60 years.

## II. QUALIFICATION AND EXPERIENCE:

The incumbent should be a Cost Accountant/Chartered Accountant/MBA with specialization in Finance with good academic record from a recognized university/institution.

He should have managerial experience at a senior level in corporate financial management and accounts including Cost and Budgetary Control, Institutional Finance, Working Capital Management in an organization of repute. The incumbent should have at least two years experience in Finance during the last 10 years.

Provided that Minimum qualification is relaxable in the case of internal candidates with sound and adequate background and experience.

## III. PAY SCALE/TURNOVER:

### (a) Central Public Sector Executives.

Executives holding posts in the pay scale of:

- |       |   |                            |
|-------|---|----------------------------|
| (i)   | Rs. 7250-8250/- (pre 1.1.1992 scale)                              | } with<br>Industrial<br>DA |
| (ii)  | Rs. 9500-11500/- (post 1.1.1992 scale)                            |                            |
| (iii) | Rs. 20500-26500/- (post 1.1.1997 scale)                           |                            |
| (iv)  | Rs. 51300-73000/- (post 1.1.2007 scale)                           |                            |
|       | or  |                            |
| (v)   | Rs. 18400-22400 with Central DA. (pre-revised)                    |                            |
| (vi)  | Rs. 37400-67000 with Grade Pay of Rs. 10,000/- (Revised 1.1.2006) |                            |

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

### (b) State Public Sector Executives

Executives working in companies where the annual turnover is in excess of Rs. 100 crore.

### (c) Private Sector Executives

In order to apply Private Sector Executives must fulfill all the three criteria listed below:

- (i) they should be working in companies where the annual turnover is in excess of Rs. 100 crore;
- (ii) they should be working in private companies listed on the Stock Exchange; and
- (iii) they should be working at a Board level position or reporting directly to a director on the Board i.e. one level below Board level.

(d) Government Officers

Provided that notwithstanding the qualifications and experience prescribed, officers of the level of Joint Secretary in Govt. of India or on equivalent scale of pay or Major General in the Army or equivalent rank in Navy/Air Force, on the date of vacancy with adequate experience in the relevant field will be eligible for consideration on immediate absorption basis.

4. DURATION OF APPOINTMENT

The appointment shall be for a period of five years or upto the date of superannuation whichever is earlier.

5. SUBMISSION OF APPLICATIONS

Prospective candidates from the Central Public Sector and Government officers shall send their applications, through proper channel, in the format at Annexure I.

State Public Sector Executives/Private Sector Executives shall submit their applications, in the format at Annexure II, along with

- (i) a write up on the significant contributions made by them during their present/past assignments and their suitability for the post.
- (ii) the annual report for the last audited financial year, or annual turnover figures duly certified by the Company Secretary/CFO.
- (iii) The applications for various categories of the officers are routed through proper channel as follows:
  - a) for Government Servants through Cadre Controlling authority.
  - b) For CMD's/MD's/Director's in CPSE, the concerned administrative Ministry.
  - c) For below Board level in CPSE, the concerned CPSE.
  - d) For CMD/MD in State PSE, State Government.
  - e) State PSE/State Joint Venture, the concerned SPSE

in addition to the above, Private Sector Executives must submit the following documents alongwith the application form.

- (i) Attested copies in support of age and qualifications;
- (ii) Annual Reports of the Company for the last 5 years;
- (iii) Evidence of listing on the Stock Exchange;
- (iv) Evidence of working at Board level or reporting directly to a director on the Board i.e. one level below Board level;
- (v) The details of Job handled in the past with details/particular references.

Annexure-I and Annexure-II may be downloaded from the website of PESB.

Last date of receipt of applications in PESB is **27<sup>th</sup> JANUARY, 2010**. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be REJECTED.

Applications are to be addressed to Dr. P. S. Behuria, Secretary, Public Enterprises Selection Board, Public Enterprises Bhawan, Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO **SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY**

NEEPCO.FIN.

**ANNEXURE I**

**APPLICATION FORM FOR CENTRAL PUBLIC SECTOR EXECUTIVES / GOVERNMENT OFFICERS**

**[THROUGH PROPER CHANNEL]**

1. Name of the post applied for: \_\_\_\_\_

2. Name & Designation of the Applicant (In full) with office address: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Address: \_\_\_\_\_

5. Telephone No: Office \_\_\_\_\_ Residence \_\_\_\_\_ FAX No./Mobile No. \_\_\_\_\_

6. Eligibility criteria:

As per Job description	Possessed by the officer	Whether eligible or not
Educational/professional qualifications (Name of the institution from where Degree/Diploma obtained must be mentioned)		
Age on the date of vacancy		
Pay Scale of the post held		
Length of service in eligible pay scale		

7. Experience

As per the Job Description	Actual experience possessed particularly in the relevant field

8. Positions held during the preceding ten years:-

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					

8. In case the candidate is holding the present post on deputation basis:-

- name of the organisation in which the lien held and
- the date from which the lien is held.

9. Whether any punishment awarded to the applicant during the last 10 years and also whether any action or inquiry is going on against him: as far as his knowledge goes.

(Name and Signature of the applicant)

Date: \_\_\_\_\_

(To be filled by the PSU/Ministry /Department concerned)

Certified that the particulars (especially w.r.t para 9 above) furnished above by the candidate are found to be correct as per official records.

Signature & Designation of  
the Competent Forwarding  
Authority with Telephone No.  
& Office seal.

2. Name & Designation of the Applicant (In full) with office address:

3. Date of Birth

4. Address

5. Telephone No: Office Residence

FAX No.

Mobile No.

6. Educational/Professional qualifications (Name of the institution from where Degree/Diploma obtained must be mentioned)

7. Appointment held during the preceding ten years:

No.	Designation, Organisation and place of posting	From	To	Pay scale
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8. Experience

As per the Job Description	Actual experience possessed particularly in the relevant field
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9. Annual Turn Over: (Certified copy to be enclosed)

10. Whether company listed on Stock Exchange (proof to be enclosed)

11. Whether working at Board level or reporting to a Director on the Board (proof to be enclosed)

**Declaration**

I ..... son of ..... and resident of ..... hereby certify that I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

(Name and signature of the applicant)

Enclosure (i) the annual report for the last audited financial year, or annual turnover figures duly certified by the Company Secretary/CFO.

Enclosure (ii) a write up on the significant contributions made by them during their present/past assignments and their suitability for the post.