

No. 49/32/2010-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 16th April, 2010.

To

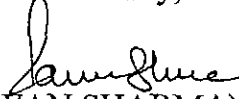
As per list enclosed.

Subject: Filling up the post of Secretary, Animal Welfare Board of India
Chennai by transfer on deputation basis.

Sir,

I am directed to enclose a copy of letter No.11/02/2010-AWD dated 08th March, 2010 received from Government of India, Ministry of Environment & Forests (Animal Welfare Division), New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,


(PAWAN SHARMA)
Superintendent Services-II.

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LIST

Sr. No.	Name of the Officer S/Shri/Smt.	Batch	Present Posting
1.	Satyaprakash T.L., IAS	2002	Director-cum-Joint Secretary, Industries & Commerce and Mines & Geology Departments, MD, HSSI&EC, MD, HSH&HC and M.D. Haryana Tanneries, Jind.
2.	Mohammed Shayin, IAS	2002	Director, Environment, Haryana and Administrator, CADA.
3.	Sameer Pal Srow, IAS	2002	Deputy Commissioner, Ambala, Estate Officer for Management of Govt. Land in Excised Area, Ambala Cantt. and Commissioner, Municipal Corpn., Ambala
4.	Amit Kumar Agrawal, IAS	2003	Deputy Commissioner, Yamunanagar and Commissioner, Municipal Corpn., Yamunanagar
5.	Ajit Balaji Joshi, IAS	2003	Deputy Commissioner, Sonapat
6.	R.S.Kharb, IAS	2003	Additional Director, HIPA, Guirgaon
7.	R.C.Verma, IAS	2003	Deputy Commissioner, Bhiwani
8.	Vikas Yadav, IAS	2003	Additional Director, Urban Estates, Haryana and Deputy Secretary, Urban Estates Department.
9.	Balraj Singh, IAS	2003	Administrator, HUDA, Hisar
10.	Ashok Sangwan, IAS	2003	Deputy Secretary, Cooperation
11.	I.C.Sangwan, IAS	2003	Secretary, Haryana Public Service Commission.
12.	Ashima Garg, IAS	2004	Deputy Commissioner, Panchkula, C.A. SMMDSB, Panchkula and Commissioner, M.C.Panchkula
13.	C G Rajini Kaanthan, IAS	2004	Deputy Commissioner, Fatehabad
14.	Phool Chand Meena, IAS	2004	Deputy Commissioner, Rohtak and Commissioner, Municipal Corpn., Rohtak
15.	A.Sreenivas, IAS	2004	Deputy Commissioner, Rewari
16.	Mandip Singh Brar, IAS	2005	Secretary, Haryana Board of School Education, Bhiwani
17.	Saket Kumar, IAS	2005	ADC-cum-CEO, DRDA, Jhajjar

F.No.11/02/2010 -AWD
Government of India
Ministry of Environment & Forests
(Animal Welfare Division)



8th Floor Jeevan Prakash Building,
25, Kasturba Gandhi Marg, N.Delhi-11001
Dated: 8th March, 2010

To,

The Chief Secretaries of all State Government's &
Union Territories
(as per list attached)

Subject:- Filling up of the post of Secretary, Animal Welfare Board of India,
Chennai, by transfer on deputation basis.

Sir/ Madam,

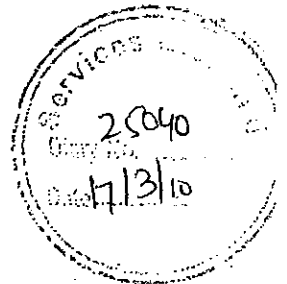
I am directed to say that one temporary post of Secretary, in the pay scale of Rs. 15600 - 39100/- + Grade Pay of Rs. 7600/- is required to be filled up urgently in the Animal Welfare Board of India Chennai - a statutory and autonomous organization under the Ministry of Environment & Forests.

2. Accordingly, applications are invited for the above post from amongst suitable officers from Central Government / State Governments / Union Territories / Public Sector Undertakings / Local Bodies / Government of India Under takings and Autonomous Bodies, holding posts in the identical scale or in the scale of Rs. 15,600-39100 + Grade Pay of Rs. 6,600/- with five years service in the grade, having wide experience in administration and with a capacity to organize meetings, seminars, conferences etc; and to take active part therein. Preference will be given to persons who are below 50 years of age.

3. Persons selected will be placed by transfer on deputation on foreign service terms and the deputation will be for a period ordinarily not exceeding 3 years. The pay of the person selected will be regulated in accordance with the instructions contained in the Ministry of Finance (Department of Expenditure) O.M. No. 10 (24)-EIII/60, dated the 4th May, 1961, as amended from time to time.

4. It is requested that applications from suitable officers, along with full particulars, whose services can be spared immediately on selection may kindly be forwarded in the prescribed proforma (Annexure-A&B), in duplicate, alongwith the following documents:

- (i) Integrity certificate.
- (ii) Vigilance clearance certificate.



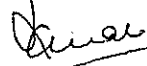
- (iii) Attested photocopies of the ACRs for the last five years (attested on each page by an officer not below the rank of an Under Secretary to the Government of India).

The applications alongwith all necessary documents may be forwarded to Director (AW), Ministry of Environment & Forests, Animal Welfare Division, MoEF, 8th Floor, Jeevan Prakash Building, 25, Kasturba Gandhi Marg, New Delhi - 110 001, within 60 days from the date of issue of this letter. Applications not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained. The applications of the officers belonging to the All India Services/Central Secretariat Servicers etc. may be sent through the Department of Personnel and Training.

5. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

6. The prescribed proformae (Annexure A&B) may also be downloaded from this Ministry's website www.envfor.nic.in.

Yours faithfully,



(Anjani Kumar)
Director (AW)

Copy to:-

1. All the Ministries/Departments of Government of India. It is requested that the vacancy may be circulated to all the statutory Bodies/Public Sector Undertakings/ Autonomous Bodies, etc. functioning under their control, for necessary action. the applications received may be forwarded to this Ministry for further necessary action.
2. Department of Personnel & Training, Ministry of Home Affairs, North Block, New Delhi - 110 001 (E.O.'s Office). Particulars of eligible officers alongwith their up-to-date C.R. Dossiers may be forwarded to this Ministry for consideration.
3. The Chairman, Animal Welfare Board of India, 3767, Sector - 23, Gurgaon -122 017, Haryana
4. Tamil Nadu Veterinary & Animal Sciences University, Madras Veterinary College, Chennai - 600 007.
5. Indian Veterinary Research Institute, Izatnagar, Bareilly, U.P.
6. Haryana Agriculture University, Hissar.
7. Ludhiana Agriculture University, Ludhiana.
8. Veterinary College, Hebbal, Bangalore.
9. PS to MEF / PS to MOS (E&F) / PPS to Secretary (E&F) / PS to AS (Cons.) / PS to JS (AW) / Director (Finance).
10. All officers / Sections in the Ministry of Environment & Forests.
11. Guard File.

3)

ANNEXURE A

PROFORMA

1. Name and Address(in Block Letters)
2. Date of Birth
3. Date of entry in Government Service
4. Date of retirement under Central/State Government
5. Educational Qualifications & Training, if any
6. Details of Employment, in chronological order.

Name of Post & Employer	From	To	Scale of Pay and Its classification	Nature of appointment i.e. whether regular/adhoc /deputation	Whether appointment through UPSC or SPSC or otherwise.
1	2	3	4	5	6

7. Name of post held substantively if any, and the scale of pay thereof
8. Present pay from which it is being drawn (scale of Pay also to be indicated)
9. Total emoluments per month now drawn:
10. Whether belong to SC/ST/OBC
11. Remarks

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post

Signature of the
Candidate
Address
Phone. No:

Date

Countersigned

(Employer with Seal)

ANNEXURE B

PROFORMA

Certificate to be furnished by Employer/Head of Office/forwarding Authority

Certified that the particulars furnished by ----- have been verified and found to be correct.

2. Also certified that:

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt---
- (ii) His/ Her integrity is certified.
- (iii) Photocopies of his/ her ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above are enclosed.

Place
Dated
List of enclosure

Signature
Designation
Office Seal

03
5/2010
SS/BS