## No. 49/68/2010-6SII GOVERNMENT OF HARYANA CHIEF SECRETARY'S OFFICE PERSONNEL DEPARTMENT

Dated, Chandigarh, the 14<sup>7</sup> June, 2010.

To

As per list enclosed.

Subject:

Filling up of post of Internal Financial Adviser, Heavy Water Board, Department of Atomic Energy, Mumbai on deputation

basis.

Sir,

I am directed to enclose a copy of letter No. 21/3(8)/2009-CCS/351, dated 13th May, 2010, received from Government of India, Department of Atomic Energy, Mumbai, on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) latest by 18<sup>th</sup> June, 2010.

Yours faithfully,

(PAWAN SHARMA) Superintendent Services-II.

INTERNAL DISTRIBUTION

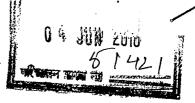
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Government of India Department of Atomic Energy



Anushakti Bhavan C.S.M. Marg Mumbai 400 001

May [3, 2010.



No.21/3(8)/2009-CCS/351

## OFFICE MEMORANDUM

Sub: Filling up of post of Internal Financial Adviser, Heavy Water Board, Department of Atomic Energy, Mumbai on deputation basis.

It is proposed to fill up a vacancy in the grade of Internal Financial Adviser (PB-4 Rs.37400-67000 with grade pay Rs.8700) in Heavy Water Board, Mumbai, a constituent unit of the Department of Atomic Energy. According to the Recruitment Rules (RRs), the post is to be filled in by promotion/deputation, failing which by direct recruitment.

- It is proposed to fill up the vacancy by deputation of officers with 2. sufficiently suitable seniority from Organised Finance and Accounts Services holding posts in analogous or lower grades. The deputation shall be governed by the standard terms and conditions stipulated in the Department of Personnel & Training O.M. No.2/29/91-Estt (Pay-II) dated 5.1.1994 as amended from time to time. The period of deputation will be for a period of 4 years.
- It is requested that this vacancy circular may kindly be given wide publicity and applications of interested officers, whose services can be spared for appointment against the post, may kindly be forwarded to this Department with the bio-data of the officers as per the enclosed proforma along with vigilance clearance and copies of their ACRs (duly attested) for the last 5 years so as to reach the undersigned latest by 25.06.2010.

Encl: as above.

(K. Abraham)

Director(Cadre)

To

The Ministries/Department

All the Ministries/Department of Central Government

The Chief Secretaries of all State Government/Administrator of all Union **Territories** 

## **BIO-DATA**

1,	name of the candid	iate, Design	nauon & F	Address .		
2.	Contact Nos			Office : Residence :		
				Mobile :		
				Fax :		
3.	Date of Birth	•		:		
4.	Educational qualif	ications		:		
5.	Name of the servic	e/ year of j	oining	:		
6,	Service Particulars	:				
S. No	Post Held & Office	From	То	Scale of Pay	Nature of Duties	
7. 8.	Present Pay Band, Present Pay and Grade Pay and date of next increment :  Whether belong to SC/ST :					
9.	Whether any minor/major penalty has been imposed during the last 10 years :					
10.	Whether any penalty is in force? If yes, details thereof:					
11.	Details of training programmes attended :					
12.	Remarks			:		
Date:	· · · · · · · · · · · · · · · · · · ·			~.	C . 1 A 11	
Daw.	·			Signature	of the Applicar	

Forwarded. Certified that the particulars furnished by the Applicant have been verified and found correct. It is also certified that no disciplinary/vigilance case is either pending or contemplated against the officer.

Signature and seal of the forwarding officer

To,
Director (Cadre),
Department of Atomic Energy,
Anushakti Bhavan,
C.S.M. Marg,
Mumbai 400 001