

No. 49/100/2010-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the <sup>4th</sup> 17 August, 2010.

To

As per list enclosed.

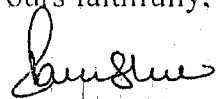
Subject: Filling up the post of Deputy Chairman, Haldia Dock Complex-  
Calling for applications.

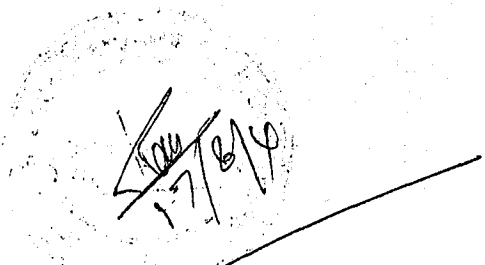
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Sir,

I am directed to enclose a copy of letter No. A-12023/12/2010-PE.-I, dated 19<sup>th</sup> July, 2010 received from Government of India. Ministry of Shipping (Ports Wing), New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) ~~at~~ the earliest.

Yours faithfully,

  
(PAWAN SHARMA)  
Superintendent Services-II.

  
INTERNAL DISTRIBUTION  
e-champion

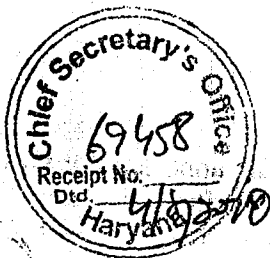
## LIST

Sr. No.	Name of the Officer S/Shri/Smt.	Batch	Present Posting
1.	Ajit. M Sharan, IAS	1979	Financial Commissioner and Principal Secretary to Govt, Haryana, Finance & IFCC and Planning Deptts
2.	Ramendra Jakhu, IAS	1979	Financial Commissioner and Principal Secretary to Government, Haryana, Excise & Taxation Deptt.
3.	Samir Mathur, IAS	1980	Financial Commissioner and Principal Secretary to Govt., Haryana, Transport and Civil Aviation Deptts.
4.	Chhatar Singh, IAS	1980	Chief Coordinator, Investment Promotion Centre, New Delhi and Principal Secretary to C.M., Haryana
5.	Madhusudan Prasad, IAS	1981	Financial Commissioner & Principal Secretary to Govt. Haryana, Power and Renewable Energy Sources Departments
6.	Harbaksh Singh, IAS	1981	Officer on Special Duty, Manpower Planning
7.	Anuradha Gupta, IAS	1981	Additional Principal Secretary to Chief Minister, Haryana
8.	Maha Singh, IAS	1981	Financial Commissioner & Principal Secretary to Govt. Haryana, Tourism Department.
9.	P.K. Jain, IAS	1981	Joint Secy to Govt, Haryana, Fisheries Department
10.	Praveen Kumar Gupta, IAS	1981	Financial Commissioner & Principal Secretary to Govt., Haryana, Technical Education and Industrial Trg, Deptt.
11.	K.K.Jalan, IAS	1982	Financial Commissioner & Principal Secretary to Govt. Haryana, Town & Country Planning and Urban Estates Department.
12.	Keshni Anand Arora, IAS	1983	Financial Commissioner & Principal Secretary to Govt., Haryana, Forests and Wild Life Department.
13.	Yudhvir Singh Malik, IAS	1983	Financial Commissioner & Principal Secretary to Govt., Haryana, Industries & Commerce, Mines & Geology and Electronics & Information Technology Departments.
14.	Rajan Kumar Gupta, IAS	1983	Financial Commissioner & Principal Secretary to Govt., Haryana, Health Department
15.	Raj Rup Fuliya, IAS	1983	Financial Commissioner & Principal Secretary to Govt., Haryana, Archives Department.
16.	Sarban Singh, IAS	1983	Financial Commissioner & Principal Secretary to Govt. Haryana, Labour and Employment Department.
17.	Navraj Sandhu, IAS	1984	Financial Commissioner & Principal Secretary to Govt. Haryana, Food & Supplies Department.
18.	Roshan Lal, IAS	1984	Financial Commissioner & Principal Secretary to Govt. Haryana, Agriculture Department.
19.	Sudeep Singh Dhillon, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, PW (B&R), Architecture and Irrigation Departments.
20.	Hardeep Kumar, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Animal Husbandry & Dairying Department.
21.	Shyam Sunder Prasad, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Higher Education and Languages and Science & Technology Departments.
22.	Ram Paul Chander, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Sports and Youth Affairs Department, Secretary, Cell for Proper Utilisation/ Disposal of Govt. Property, Nodal Officer for monitoring the CM's announcements and Looking after the work of Monitoring & Coordination .Financial Commissioner & Principal Secretary to Govt. Haryana, Housing Department.
23.	Surina Rajan, IAS	1985	Financial Commissioner & Principal Secretary to Govt. Haryana, School Education, Department and Chairperson, Haryana Minerals Ltd., New Delhi.
24.	P. Raghavendra Rao, IAS	1985	Financial Commissioner & Principal Secretary to Govt., Haryana, Development & Panchayats Department and Secretary BAC and Commissioner, Gurdwara Elections, Haryana.

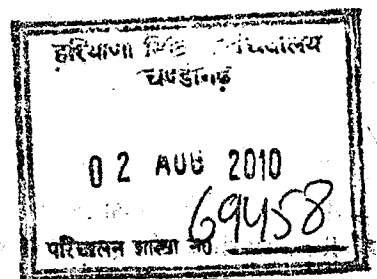
25.	Prasanta Kumar Mahapatra, IAS	1985	Principal Resident Commissioner, Haryana Bhawan, New Delhi and Chief Administrator, TFAH.
26.	Krishan Kumar Khandelwal, IAS	1985	Additional Principal Secretary to CM. and Financial Commissioner & Principal Secretary, Information, Public Relations, Cultural Affairs and Grievances Departments
27.	Dhanpat Singh, IAS	1985	Financial Commissioner & Principal Secretary to Govt. Haryana, Social Justice & Empowerment and Welfare of SCs & BCs Department.
28.	Vijai Vardhan, IAS	1985	Financial Commissioner & Principal Secretary to Govt. Haryana, Printing & Stationery and Archaeology & Museums Departments
29.	Rajni Sekhri Sibal, IAS	1986	Director, HIPA, Gurgaon
30.	Sanjeev Kaushal, IAS	1986	M.D. Haryana Power Generation Corpn. Ltd.,
31.	Varinder Singh Kundu, IAS	1986	M.D. Haryana Dairy Development Coop. Fed. Ltd.
32.	Pranab Kishore Das, IAS	1986	Special Secretary, Health and Mission Director, National Rural Health Mission and Commissioner, Food and Drugs Authority, Haryana.
33.	Shashi Bala Gulati, IAS	1986	Director General, Technical Education, Haryana
34.	Roop Ram Jowel, IAS	1986	State Transport Controller and Special Secretary, Transport Department
35.	Dheera Khandelwal, IAS	1986	Director-cum-Special Secretary, Higher Education
36.	Jyoti Arora, IAS	1987	M.D. HVPN and Special Secretary, Power and Director, Power Reforms, Haryana.
37.	T.C. Gupta, IAS	1987	Director-cum-Special Secretary, Town & Country Planning and Urban Estates.
38.	S.N. Roy, IAS	1987	Managing Director, Haryana Tourism Corporation and Director-cum-Special Secretary, Tourism & Hospitality Departments.
39.	Avtar Singh, IAS	1987	Chief Administrator, Haryana Agriculture Marketing Board, Panchkula
40.	Rajiv Arora, IAS	1987	M.D. HSIIDC and MD, Haryana Financial Corporation
41.	Rajesh Kumar Khullar, IAS	1988	Special Secretary to Govt. Haryana, Urban Local Bodies Deptt. and Commissioner, M.C. Gurgaon.
42.	Anil Kumar, IAS	1988	Commissioner, Ambala Division, Ambala
43.	Mahavir Singh, IAS	1989	Director-cum-Special Secretary, Urban Local Bodies and Project Dir., SJSRY and State Urban Dev. Society.
44.	Arun Kumar, IAS	1989	M.D., Uttar Haryana Bijli Vitaran Nigam, Panchkula and Additional M.D. Haryana Vidyut Prasarn Nigam Ltd.
45.	Rajeev Sharma, IAS	1989	Special Secretary to Government, Haryana Land Use Board and Commissioner, Rohtak Division, Rohtak
46.	Shiv Raman Gaur, IAS	1989	Director-cum-Spl. Secretary, Information, Public Relations & Cultural Affairs Department and Grievances Departments and Additional Principal Secretary to CM.
47.	Krishan Kumar, IAS	1989	M.D., Haryana Warehousing Corporation
48.	Saroj Siwatch, IAS	1989	Director-cum-Special Secretary, Women & Child Development and M.D., Women Development Corpn.
49.	P. R. Vishnoi, IAS	1989	Special Secretary, Health Department
50.	Sudhir Rajpal, IAS	1990	Additional M.D. HVPN and M.D. Dakshin Haryana Bijli Vitaran Nigam, Hisar
51.	Sumita Misra, IAS	1990	CEO, Haryana, Commissioner & Secretary to Govt., Haryana, Elections Department and Director, Renewable Energy Sources, Haryana.
52.	Ankur Gupta, IAS	1990	Managing Director, HARTRON and Special Secretary-cum-Director, Electronics & Information Technology Department.
53.	Anurag Rastogi, IAS	1990	Excise and Taxation Commissioner, Haryana and Special Secretary, Excise & Taxation Department.

54.	Anand Mohan Sharan, IAS	1990	Additional Resident Commissioner, Haryana Bhawan, New Delhi and Director-cum-Special Secretary, Social Justice & Empowerment, Administrator, TFAH, Director-cum-Spl. Secy. Welfare of SCs & BCs Department and M.D., Haryana SCs Finance Development Corporation Ltd. and M.D. BCs & Economically Weaker Sections Kalyan Nigam.
55.	R.S. Vundru, IAS	1990	Special Secretary, PW (B&R) and Architecture.
56.	Balraj Singh, IAS	1990	Director, Food & Supplies, Haryana and Special Secretary to Govt. Haryana, Food & Supplies Department and MD, CONED
57.	Satwanti Ahalawat, IAS	1990	Labour Commissioner, Haryana and Special Secretary to Govt. Haryana, Labour Department.
58.	Sant Kumar, IAS	1990	Industrial Training & Vocational Education, Haryana and Secretary O/o Lokayukta, Haryana
59.	Ashok Khemka, IAS	1991	OSD Planning Board, Haryana, Special Secretary, Administrative Reforms Department and Member Secretary, State Administrative Reforms Commission, Haryana
60.	Anil Malik, IAS	1991	M.D. HAFED
61.	Sandeep Garg, IAS	1991	Director, Science and Technology, Haryana
62.	Shrikant Walgad, IAS	1991	Secretary, Revenue & Disaster Management and Administrator, CADA, Haryana
63.	A.K. Singh, IAS	199	Commissioner, Haryana, Adviser, Civil Aviation, Haryana and Special Secretary, Civil Aviation and Transport Departments.
64.	H. S Malik, IAS		Medical Education & Research
65.	Vimal Chandra, IAS	1991	Managing Director, Federation of Cooperative Sugar Mills Ltd. (Sugarfed), Panchkula.
66.	Phateh Singh, IAS	1991	Director-cum-Special Secretary, Archives and Archaeology & Museums Department.
67.	D. D Gautam, IAS	1991	Special Secretary, Irrigation and MD, HSMITC
68.	J. P. Kaushik, IAS	1991	Registrar, Cooperative Societies, Haryana
69.	M. P. Bansal, IAS	1992	Director-cum-Special Secretary, Employment.
70.	Pushp Raj Singh, IAS	1992	M.D. HLRDC and Special Secretary, Cooperation.
71.	R. P. Bhardwaj, IAS	1992	Special Secretary to Govt, Haryana, Forests Department.
72.	D.P. S. Nagal, IAS	1992	Chief Administrator, Haryana Urban Development Authority, Panchkula.
73.	Mohinder Kumar, IAS	1992	Secretary to Governor, Haryana
74.	Ashok Kumar Yadav, IAS	1993	Director-cum-Special Secretary, Agriculture and M.D. Haryana Seeds Development Corpn.
75.	T. K. Sharma, IAS	1993	Commissioner, Gurgaon Division, Gurgaon, Spl. Commissioner, Health & Nutrition, Chairman, Mewat Development Agency and assisting Dr. N.C. Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) © 196 of 2001.
76.	Balbir Singh Malik, IAS	1993	Commissioner, Hisar Division, Hisar
77.	Suresh Kumar Goyal, IAS	1993	Special Secretary, Home-I Department
78.	Balwan Singh, IAS	1993	Special Secretary, Revenue & Disaster Management-II Department, Director, Consolidation of Holdings, DLR, Special Collector (HQ) and Special IAO, Haryana
79.	R.P. Gupta, IAS	1993	Administrator, HUDA (Hqrs), Panchkula
80.	Anurag Agarwal, IAS	1994	Special Secretary, Personnel, Training, Vigilance and Parliamentary Affairs, Director, Training (ex-officio) and Inquiry Officer, Vigilance Departments.
81.	R S Doon, IAS	1994	Deputy PSCM
82.	Vijayendra Kumar, IAS	1995	Director-cum-Joint Secy., Secondary Education Department
83.	D. Suresh, IAS	1995	M.D. Haryana Minerals Ltd, New Delhi & Administrator, HUDA, Faridabad

84.	M S Seharawat, IAS	1995	Commissioner, Municipal Corpn., Faridabad.
85.	R.S.Khara, IAS	1995	Chief Executive, Haryana Khadi & Village Industries Board.
86.	O P Langayan, IAS	1995	M.D. Haryana Agro Industries Corpn. and Joint Secretary, Agriculture
87.	Suprabha Dahiya, IAS	1995	Administrator, HUDA, Rohtak
88.	Chander Parkash, IAS	1995	Deputy Commissioner, Jhajjar
89.	Chhajju Ram Rana, IAS	1995	Deputy Commissioner, Mewat at Nuh and CEO, Mewat Development Agency, Nuh
90.	Raj Bir Singh, IAS	1995	Joint Secy. to Govt., Haryana, Secretariat Establishment and Monitoring & Coordination.
91.	Subhash Chandra, IAS	1995	Joint Secretary, Home-II Department and Joint Commissioner, Gurdwara Elections, Haryana.
92.	Neelam P. Kasni, IAS	1996	Deputy Commissioner, Karnal and Commissioner, M.C. Karnal
93.	Y.S.Khyalia, IAS	1997	Deputy Commissioner, Hisar and Commissioner, M.C. Hisar
94.	Ramesh Krishan, IAS	1997	Joint Secretary, Cooperation Department.
95.	Surjeet Singh, IAS	1997	Administrator, HUDA, Panchkula

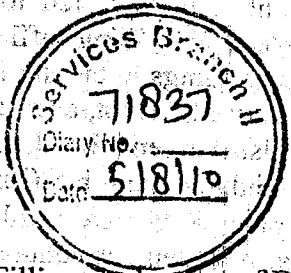


A-12023/12/2010-PE.I  
GOVERNMENT OF INDIA  
MINISTRY OF SHIPPING  
(PORTS WING)



Transport Bhawan  
1, Parliament Street  
New Delhi-110001

Dated the 19<sup>th</sup> July, 2010



**VACANCY CIRCULAR**

Subject: Filling up the post of Dy. Chairman, Haldia Dock Complex- Calling for applications  
-reg.

The Ministry of Shipping invites applications for the post of Deputy Chairman in Haldia Dock Complex (under the administrative control of Kolkata Port Trust in the pay scale of Rs. 25,750-650-30,900/- (in industrial DA pattern). Apart from the salary, the post also carries perquisites such as dedicated accommodation, transport, medical attendance etc. The Port Trust is an autonomous body governed under the Major Port Trusts Act, 1963. Appointment to the post is made by the Central Govt. under section 3 (1) of the Major Port Trust Act, 1963. The officer appointed as Deputy Chairman, Haldia Dock Complex is liable to be transferred to any other Major Port Trusts.

2. The Deputy Chairman of the Port is one of the trustees of the Board. He is the Deputy Chief Executive of the Organisation and assists the Chairman in all aspects of Port functioning. He is required to exercise administrative and financial powers and also to supervise the functioning of various departments with the ports. The job requirements, therefore, are the following: -

- (i) Wide administrative experience and General Managerial ability;
- (ii) Experience and talent in man-management in highly unionized environment;
- (iii) Experience and ability in Financial Management;
- (iv) Ability to formulate and implement development plans and also to prepare broad perspective plan for development of a port;
- (v) Ability to co-ordinate with various agencies such as State Governments, the Law and order authorities, different agencies of Central Government such as customs, Railway, Ministry of Labour, etc.;
- (vi) Experience and ability in personnel management and understanding of establishment matters.

3. Officers belonging to All India Service and Central Services Group 'A', who have put in not less than 13 years of service in Group 'A' are eligible to be considered for this post. Having experience in Port and Shipping sector would be an added qualification. The pay scale and other terms and conditions of appointment of the officers selected, shall be as per the rules and instructions of Central Government.

P.T.O

4. The post is not a part of the Central Staffing Scheme. The appointment will be made for a period of 5 years or as may be decided by the Competent Authority.

5. The Cadre Controlling Authorities/the State Governments are requested to give a wide publicity to the vacancy and forward names of suitable and willing officers for consideration for the post. The ACRs (only attested photocopies & gradings in tabular form) of the officer for the last five years along with the bio-data in the enclosed format, and clearance from administrative/vigilance angles, Integrity Certificate may also be sent. If ACR of any particular period is not available, a 'No Report Certificate' duly signed by Competent Authority should be sent. It should also be ensured that 5 complete ACRs are available for consideration by enclosing photocopies of previous years ACRs. A statement containing the ACRs gradings should also be furnished.

6. The last date for receipt of applications in this Ministry is 31/08/2010. The applications may be sent to the undersigned at the following address:

Under Secretary (PE),  
Ministry of Shipping,  
Room No. 427  
Transport Bhawan  
1, Parliament Street  
New Delhi-110001.

(P.SASIKUMAR)

UNDER SECRETARY TO THE GOVT. OF INDIA

Tele No: 23710363

To

1. Chief Secretaries of the States/UT Govts.
2. Secretary, Department of Personnel & Training.
3. Secretary, Ministry of Home Affairs
4. Secretary, Ministry of Environment and Forest
5. Secretaries of All other Ministries and Departments under Govt. of India

Copy to:

1. Senior Technical Director, NIC, M/o Shipping for posting a copy of the Circular in website of the Department of Shipping. It is also requested to send a scanned copy of the vacancy circular to DOPT for posting it on their website. The e-mail address of DOPT is [persinfotech@nic.in](mailto:persinfotech@nic.in) with a copy to [diracc@nic.in](mailto:diracc@nic.in). The subject of the e-mail should be "Vacancies in Autonomous Organizations".
2. Technical Director, NIC, DOPT, Room No. 11, Block, New Delhi.
3. Guard File

# BIO DATA PROFORMA

PHOTOGRAPH

1. Name, Designation and Address:  
(a) Service and Batch:
2. Date of Birth (in Christian era)& age:
3. Date of retirement
4. Educational Qualifications
5. Whether qualifications, experience and job requirements for the post are satisfied

Qualifications/  
experience/Job  
Requirements for  
the post

Qualifications/  
Experience possessed  
the officer

Essential

- (1)
- (2)
- (3)

Desired

- (1)
- (2)

6. Please state clearly whether in the light of entries made by you above, you meet requirements of the post

7. Dates of the employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below insufficient.

Office/Instt. /Orgn	Post held	From	To	Scale of Pay and basic pay	Nature of duties
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8. Nature of present employment

9. In case the present employment is held on deputation/please state-  
(a) The date of initial appointment



4

(b) Period of appointment on deputation

(c) Name of the parent office/organization to which you belong

10 Additional details about present employments

Please state whether working under

- (a) Central Govt.
- (b) State Govt.
- (c) Autonomous Organisations
- (d) Government Undertakings

11. Are you in Revised Scale of Pay? If yes, give the date from which the revisions took place and also indicate the pre-revised scale

12 Total emoluments per month now drawn

13 Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient

14 Whether belongs to SC/ST

Remarks

***In the event of selection to the post, I will not withdraw my candidature for the post and undertake to accept the posting.***

Signature of the candidate

Address-----

Date-----

Countersigned-----

(Employer)