

No. 49/130/2010-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 18<sup>th</sup> November, 2010.

To

As per list enclosed.

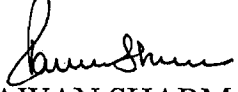
Subject: Appointment of Chief Administrative Officer on deputation-nomination thereof:-

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Madam /Sir,

I am directed to enclose a copy of letter No. IIFM/PERS/A-59/2010/187, dated 25<sup>th</sup> October, 2010 received from Indian Institute of Forest Management, Bhopal on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) latest by 10<sup>th</sup> December, 2010.

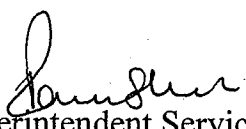
Yours faithfully,

  
(PAWAN SHARMA)  
Superintendent Services-II.

Endst. No. 49/130/2010-6SII

Dated, Chandigarh, the 18<sup>th</sup> November, 2010.

A copy is forwarded to the Financial Commissioner and Principal Secretary to Government Haryana, Forests and Wild Life Department for information and necessary action.

  
Superintendent Services-II.

✓ INTERNAL DISTRIBUTION  
e-champion

# LIST

Sr. No	Name S/Shri/Smt./K	Batch	Present Posting
1.	Vijayendra Kumar, IAS	1995	Director-cum-Joint Secy., Secondary Education Department
2.	D. Suresh, IAS	1995	M.D. Haryana Minerals Ltd, New Delhi and Administrator, HUDA, Faridabad
3.	Chander Parkash, IAS	1995	Deputy Commissioner, Jhajjar
4.	Raj Bir Singh, IAS	1995	Joint Secy. to Govt., Haryana, Secretariat Establishment and Monitoring & Coordination.
5.	Subhash Chandra, IAS	1995	Director-cum-Joint Secy. Welfare of SCs & BCs Department and M.D., Haryana SCs Finance Development Corporation Ltd. and M.D. BCs & Economically Weaker Sections Kalyan Nigam.
6.	Neelam P. Kasni, IAS	1996	Deputy Commissioner, Karnal and Commissioner, M.C. Karnal
7.	Ramesh Krishan, IAS	1997	Joint Secretary, Cooperation Department.
8.	Brijendra Singh, IAS	1998	Deputy Commissioner, Chandigarh Administration, Chandigarh.
9.	Rajeev Ranjan, IAS	1998	Joint Secretary to Govt. Haryana, Finance Department, Member Secretary, 4 <sup>th</sup> State Finance Commission, Haryana and Director, Institutional Finance & Credit Control, Haryana.
10.	Nitin Kumar Yadav, IAS	2000	Administrator, HUDA, Gurgaon
11.	Pankaj Agarwal, IAS	2000	Deputy Commissioner, Kurukshetra
12.	Pradeep Kasni, IAS	2000	Joint Secretary, Home-II Department, Joint Commissioner, Gurdwara Elections, Haryana and Joint Secretary, Animal Husbandry.
13.	Vikas Gupta, IAS	2001	Deputy Commissioner, Mahendragarh at Narnaul
14.	Pankaj Yadav, IAS	2001	Director-cum-Joint Secretary, Primary Education, Haryana
15.	Vijay Singh Dahiya, IAS	2001	Deputy Commissioner, Fatehabad
16.	Amneet P. Kumar, IAS	2001	Deputy Commissioner, Kaithal
17.	Praveen Kumar, IAS	2001	Joint Secretary, Land Use Board, Deputy Commissioner, Faridabad
18.	M.L. Kaushik, IAS	2001	Joint Secretary to Govt. Haryana, General Administration Department.
19.	Satyaprakash T.L., IAS	2002	Director-cum-Joint Secretary, Industries & Commerce and Mines & Geology Departments, MD, HSSI&EC, MD, HSH&HC and M.D. Haryana Tanneries, Jind.
20.	Mohammed Shayin, IAS	2002	Director, Supplies & Disposals, Haryana and Director, Environment, Haryana.
21.	Sameer Pal Srow, IAS	2002	Deputy Commissioner, Ambala, Estate Officer for Management of Govt. Land in Excised Area, Ambala Cantt. and Commissioner, Municipal Corpn., Ambala
22.	Amit Kumar Agrawal, IAS	2003	D.C. Palwal
23.	Ajit Balaji Joshi, IAS	2003	Deputy Commissioner, Sonapat
24.	W.S. Goyat, IAS	2003	Deputy Secretary, Public Health Engineering Department
25.	Vikas Yadav, IAS	2003	Additional Director, Urban Estates, Haryana and Deputy Secretary, Urban Estates Department.
26.	Ashok Sangwan, IAS	2003	Deputy Commissioner, Yamunanagar and Commissioner, MC, Yamunanagar
27.	Ashima Garg, IAS	2004	Deputy Commissioner, Panchkula, C.A. SMMDSB, Panchkula and Commissioner, M.C. Panchkula
28.	C G Rajini Kaanthan, IAS	2004	Deputy Commissioner, Sirsa
29.	Phool Chand Meena, IAS	2004	Deputy Commissioner, Rohtak and Commissioner, Municipal Corpn., Rohtak
30.	A. Sreenivas, IAS	2004	Deputy Commissioner, Rewari
31.	Shekhar Vidyarthi, IAS	2004	Secretary, Haryana Board of School Education, Bhiwani
32.	Mandip Singh Brar, IAS	2005	State Project Director, Haryana Prathmic Shiksha Priyojna Parishad and Project Director, Rastriya Madhyamic Shiksha Abhiyan (RMSA)
33.	Saket Kumar, IAS	2005	ADC-cum-CEO, DRDA, Jhajjar

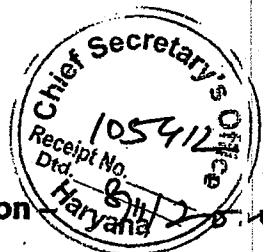
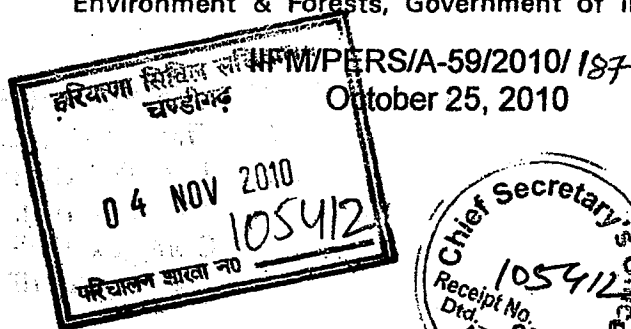


SPEED POST

# भारतीय वन प्रबंध संस्थान INDIAN INSTITUTE OF FOREST MANAGEMENT

(An Autonomous Institute of the Ministry of  
Environment & Forests, Government of India)

**Dr. R. B. Lal**  
Director



The Chief Secretary  
(All State Governments/UTs) HR

**Sub: Appointment of Chief Administrative Officer on deputation nomination thereof:-**

Sir,

Indian Institute of Forest Management, Bhopal, an autonomous Institute of the Ministry of Environment & Forests, Govt. of India, is engaged in education, training, research and consultancy needs of the forestry and allied sectors. The Institute is in need of the services of one suitable Officer for appointment on deputation as Chief Administrative Officer. A copy of the vacancy circular showing the qualifications is enclosed.

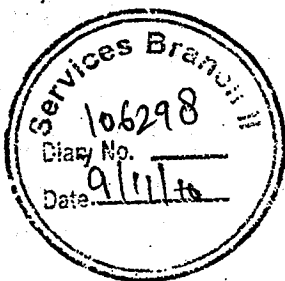
The period of deputation for the above mentioned post will be initially for period of 03 years and extendable for 01 year.

Kindly arrange for circulation of this vacancy to all potential Officers working in your State/U.T., and to forward the applications of suitable Officers to this Institute along with other relevant details including vigilance clearance and ACR grades for the last 5 years, latest by 31<sup>st</sup> December, 2010.

Thanking you,

Yours faithfully,

(Dr. R. B. Lal)



Encl: a.a

The Chief Secretary  
Govt. of Haryana  
Secretariat  
Chandigarh  
Haryana

नेहरू नगर, पोस्ट बॉक्स नं. 357, भोपाल म.प्र., भारत

NEHRU NAGAR, POST BOX No. 357, BHOPAL, M.P., 462 003, INDIA Tel.: +91-755-2775998 (O) 2763490 (F)  
Fax : +91-755-2772878, E-mail : rblal@iifm.ac.in Website : www.iifm.ac.in

FIRST BORN FOR THE  
 CONSTITUTIONAL MAN  
 THE MEDALMAN

1. The Government of the United States of America, hereinafter referred to as the "Government",

0102 Copy to :

1. PCCFs of All States.
2. The Director General, ICFRE
3. The Director, FSI/IGNFA/WII
4. The DIG (RT), MoEF, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi- 100 510
5. The Director(IFS), MoEF, New Delhi.

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Belong to the class of *non-ferrous* metals, and are used in the manufacture of *alloys* and *aluminum* products.

10-10-68

302  
(U.S. 1-1)

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General Board of  
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 Education  
 of the  
 Methodist Episcopal  
 Church, South  
 1900



**INDIAN INSTITUTE OF FOREST  
MANAGEMENT, BHOPAL**

(An Autonomous Institute of MoE&F, Govt.)  
Post Box No.357, Nehru Nagar,  
Bhopal 462 003(MP), India.

**Advt.No.IIFM//PERS/PSC- 29/10**

Indian Institute of Forest Management is an autonomous academic Institution under the Ministry of Environment & Forests, Govt. of India, situated at Bhopal. It is a premier national level Institute engaged in education, training, research and consultancy in the area of natural resource management. The Institute invites applications for the post of **Chief Administrative Officer on deputation**. The position is a senior functionary, who provides total administrative support for all the activities, supervises and directs all administrative functions of the Institute. In addition to that, he requires to lead a team of Officers in the Institute and guide them in their day to day activities.

**Pay & Allowances:** PB-4. Rs.37400-67000, GP Rs. 8,700 plus allowances and other facilities as per IIFM's rules. The post will be filled through deputation initially for a period of 3 years and extendable by one year.

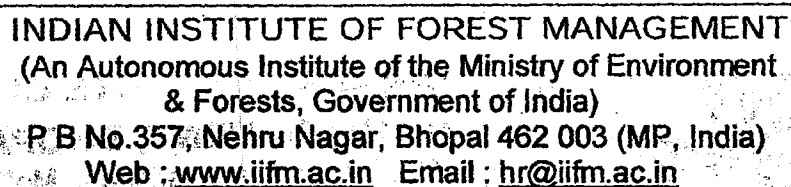
**Required Qualifications & Experience:**

All India Service/Central Government Group 'A' service officer holding analogous post on regular basis. The maximum age limit shall be 55 years.

Excellent organizing skills, high performance orientation and ability to make continuous systemic improvements would be preferred attributes.

Interested candidates may submit their applications in the prescribed format, which can be downloaded at [www.iifm.ac.in/vacancies](http://www.iifm.ac.in/vacancies), through proper channel with a request to forward the application to the Director, IIFM, Post Box No.357, Nehru Nagar, Bhopal 462 003(MP) with (a) ACRs of preceding five years and (b) Vigilance Clearance certificate of the officers from competent authority. The last date for receipt of application is **31<sup>st</sup> December, 2010**. The Institute reserves the right to fill or not to fill the post.

**Director**



# PHOTO

## 8. Educational Qualifications

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9. Details of Experience (in descending order)						
S.No.	Years		Post held	Name of the Organisation	Main responsibilities in the post	Special attributes/ achievements
	From	To				

10. Details of all deputation postings (in descending order)					
S.No.	Years		Post held	Organisation	Main areas of responsibilities of the post held
	From	To			

11. Date of return to Cadre from last deputation	

**Declaration by the Applicant**

I hereby declare that all the particulars stated in the application are true to the best of my knowledge and belief.

(Signature of the Applicant)

Place: \_\_\_\_\_

Date : \_\_\_\_\_

6

**(To be filled in by the concerned State/UT Government)**

1	Name of the applicant	
2	Cadre(In case of AIS Officers)	
3	Year of allotment	
4	Date of superannuation	
5	Whether the officer is clear from Vigilance angle	
6	Is there any disciplinary proceedings pending against the officer (only the cases where charge sheets have been served)	
7	Has the officer ever been reprimanded/penalized or debarred from deputation, if so the details thereof	
8	Whether original/copies (attested) of ACRs of Last five years enclosed	

It is certified that the particulars given above about the officer are correct and that in the event of the officer being selected for the posting, the services of the officer shall be placed at the disposal of the Institute.

**Name & designation of the Head of the  
Forest Department of the State/UT or  
the authorized Officer**

**Signature of the officer concerned  
in the State Government/UT Government**

**Date:  
Place:**