

No. 49/136/2010-6SII  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 29<sup>th</sup> November, 2010

To

As per list enclosed.

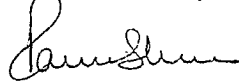
Subject: Filling up of a post of Resident Director, Trade Promotion Office, Marine Products Export Development Authority (MPEDA), New York, USA under the Ministry of Commerce and Industry in the Pay Band-4 of Rs. 37,400-67,000/- plus Grade pay Rs. 8700/- on deputation/transfer basis.

\*\*\*\*

Sir/Madam,

I am directed to enclose a copy of letter No.1/12/2010-EP(MP), dated 10<sup>th</sup> November, 2010 received from Government of India, Ministry of Commerce & Industry (Department of Commerce), New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) at the earliest.

Yours faithfully,

  
(PAWAN SHARMA)  
Superintendent Services-II.

  
INTERNAL DISTRIBUTION  
e-champion

# LIST

Sr. No.	Name of the Officer S/Shri/Smt.	Batch	Present Posting
1.	Ashok Khemka, IAS	1991	Director-cum-Special Secretary, Social Justice & Empowerment.
2.	Anil Malik, IAS	1991	M.D.HAFED and Registrar, Coop. Societies, Haryana
3.	Sandeep Garg, IAS	1991	Special Secretary, Home-I Department.
4.	Shrikant Walgad, IAS	1991	Special Secretary, Revenue & Disaster Management and Administrator, CADA, Haryana
5.	A.K. Singh, IAS	1991	Transport Commissioner, Haryana, Adviser, Civil Aviation, Haryana and Special Secretary, Civil Aviation and Transport Departments.
6.	H. S Malik, IAS	1991	Director, Medical Education & Research
7.	Vimal Chandra, IAS	1991	Managing Director, Federation of Cooperative Sugar Mills Ltd. (Sugarfed), Panchkula.
8.	Phateh Singh, IAS	1991	Director-cum-Special Secretary, Archives and Archaeology & Museums Department.
9.	M. P. Bansal, IAS	1992	Director-cum-Special Secretary, Employment.
10.	Pushp Raj Singh, IAS	1992	M.D. HLRDC and Special Secretary, Cooperation.
11.	R. P. Bhardwaj, IAS	1992	Special Secretary to Govt, Haryana, Forests Department.
12.	D.P. S. Nagal, IAS	1992	Chief Administrator, Haryana Urban Development Authority, Panchkula.
13.	Mohinder Kumar, IAS	1992	Secretary to Governor, Haryana
14.	Ashok Kumar Yadav, IAS	1993	Director-cum-Special Secretary, Agriculture and M.D. Haryana Seeds Development Corpn.
15.	T. K. Sharma, IAS	1993	Commissioner, Gurgaon Division, Gurgaon, Spl. Commissioner, Health & Nutrition, Chairman, Mewat Development Agency and assisting Dr. N.C. Saxena, who has been appointed Commissioner by Hon'ble Supreme Court in PUCL Vs UOI & Ors (W/P) © 196 of 2001.
16.	Balbir Singh Malik, IAS	1993	Commissioner, Hisar Division, Hisar
17.	Suresh Kumar Goyal, IAS	1993	Director-cum-Special Secretary, Development & Panchayats
18.	R.P. Gupta, IAS	1993	Administrator, HUDA (Hqrs), Panchkula
19.	Anurag Agarwal, IAS	1994	Special Secretary, Personnel, Training, Vigilance and Parliamentary Affairs, Director, Training (ex-officio) and Inquiry Officer, Vigilance Departments and Director, Science & Technology, Haryana.
20.	R S Doon, IAS	1994	Deputy PSCM
21.	M S Seharawat, IAS	1994	Commissioner, Municipal Corpn., Faridabad.
22.	R.S.Khara, IAS	1994	Chief Executive, Haryana Khadi & Village Industries Board.
23.	O P Langayan, IAS	1994	M.D.Haryana Agro Industries Corpn.Joint Secy, Agriculture
24.	Suprabha Dahiya, IAS	1994	Administrator, HUDA, Rohtak
25.	Vijayendra Kumar, IAS	1995	Director-cum-Joint Secy., Secondary Education Department
26.	D. Suresh, IAS	1995	M.D.Haryana Minerals Ltd, New Delhi and Administrator, HUDA, Faridabad
27.	Chander Parkash, IAS	1995	Deputy Commissioner, Jhajjar
28.	Chhajju Ram Rana, IAS	1995	Deputy Commissioner, Mewat at Nuh and CEO, Mewat Development Agency, Nuh
29.	Raj Bir Singh, IAS	1995	Joint Secy. to Govt., Haryana, Secretariat Establishment and Monitoring & Coordination.
30.	Subhash Chandra, IAS	1995	Director-cum-Joint Secy. Welfare of SCs & BCs Department and M.D., Haryana SCs Finance Development Corporation Ltd. and M.D. BCs & Economically Weaker Sections Kalyan Nigam.
31.	Neelam P. Kasni, IAS	1996	Deputy Commissioner, Karnal and Commissioner, M.C.Karnal
32.	Y.S.Khyalia, IAS	1997	Deputy Commissioner, Hisar and Commissioner, M.C.Hisar
33.	Ramesh Krishan, IAS	1997	Joint Secretary, Cooperation Department.
34.	Surjeet Singh, IAS	1997	Administrator, HUDA, Panchkula
35.	Brijendra Singh, IAS	1998	Deputy Commissioner, Chandigarh Administration, Chandigarh.

36.	Rajeev Ranjan, IAS	1998	Joint Secretary to Govt. Haryana, Finance Department, Member Secretary, 4 <sup>th</sup> State Finance Commission, Haryana and Director, Institutional Finance & Credit Control, Haryana.
37.	M.K. Mahajan, IAS	1998	C.A. Housing Board, Haryana and Joint Secretary, Housing.
38.	Vidya Dhar, IAS	1998	Joint Secretary to Govt. Haryana, Technical Education.
39.	Vijay Singh, IAS	1999	Joint Secretary to Government, Haryana, Industrial Training.
40.	Shri O.P. Sheoran, IAS	1999	Director-cum-Joint Secretary, Rural Development.
41.	Nitin Kumar Yadav, IAS	2000	Administrator, HUDA, Gurgaon
42.	Pankaj Agarwal, IAS	2000	Deputy Commissioner, Kurukshetra
43.	Pradeep Kasni, IAS	2000	Joint Secretary, Home-II Department, Joint Commissioner, Gurdwara Elections, Haryana and Joint Secretary, Animal Husbandry.
44.	Vikas Gupta, IAS	2001	Deputy Commissioner, Mahendragarh at Narnaul
45.	Pankaj Yadav, IAS	2001	Director-cum-Joint Secretary, Primary Education, Haryana
46.	Vijay Singh Dahiya, IAS	2001	Deputy Commissioner, Fatehabad
47.	Amneet P. Kumar, IAS	2001	Deputy Commissioner, Kaithal
48.	Praveen Kumar, IAS	2001	Joint Secretary, Land Use Board, Deputy Commissioner, Faridabad
49.	Abhe Singh Yadav, IAS	2001	Deputy Commissioner, Jind
50.	M.L. Kaushik, IAS	2001	Joint Secretary to Govt. Haryana, General Administration Department.
51.	R.C. Verma, IAS	2001	Deputy Commissioner, Bhiwani
52.	J.S. Ahlawat, IAS	2001	Deputy Commissioner, Panipat and Commissioner, Municipal Corpn., Panipat

F. No. 1/12/2010-EP(MP)  
Government of India  
Ministry of Commerce & Industry  
(Department of Commerce)

\*\*\*\*\*

Udyog Bhawan, New Delhi  
Dated the 10<sup>th</sup> November, 2010.

OFFICE MEMORANDUM

Subject:- Filling up of a post of Resident Director, Trade Promotion Office, Marine Products Export Development Authority (MPEDA), New York, USA under the Ministry of Commerce and Industry in the Pay Band -4 of Rs. 37,400 – 67,000/- plus Grade Pay Rs. 8700/- on deputation / transfer basis.

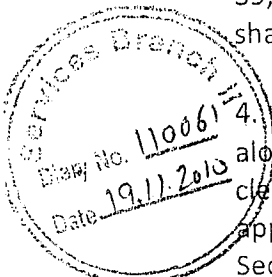
In continuation of this Ministry's OM of even no. dated 24<sup>th</sup> August, 2010 on the above subject, the undersigned is directed to say that in view of only a small no. of applications received in response to the above-mentioned OM, it has been decided to re-circulate the post.

2. As per the Recruitment Rules, the post will be at the level of Director and would carry pay scale of Pay Band-4 of Rs. 37,400-67,000/- plus Grade Pay of Rs. 8,700/- and would be filled up from among the following officers :-

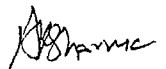
Officers of the Marine Products Export Development Authority in the Pay Band-3 of Rs. 15,600-39,100 plus Grade Pay of Rs. 6,600/- or above with at least seven years experience in export promotion of marine products as Deputy Director and/or Joint Director and Officers of IAS and Central Services Group 'A' (including Selection Grade of the CSS), having 'experience in export promotion' as an essential requirement and 'experience in dealing with export promotion of marine products' as a desirable requirement, holding the post of Deputy Secretary / Director in the Govt of India or those eligible to be appointed to the post of Deputy Secretary / Director in the Govt. of India.

3. Appointment will be made by the Marine Products Export Development Authority with the approval of the Govt. of India. (If an Officer of MPEDA in the Scale of Rs. 15,600-39,100 (PB-III) & Grade Pay of Rs. 6,600 is selected and appointed, such appointment shall be transfer appointment).

Applications of suitable officers in the proforma given at Annexure (in triplicate) along with complete ACRs for the last five years with integrity certificate, vigilance clearance and a certificate that no major/minor penalty has been imposed on the applicant during the last 10 years, may be forwarded to Shri A.K. Sharma, Under Secretary, Room No. 511, Department of Commerce, Ministry of Commerce & Industry, Udyog Bhawan, New Delhi-110107 by 25<sup>th</sup> November, 2010. Applications not in the



prescribed format or received after the last date or not accompanied with requisite documents will not be entertained. The officers who have already applied for the aforesaid post in response to this Department's earlier OM of even no. dated 24.8.2010 need not apply again.

  
(A. K. Sharma)

Under Secretary to the Govt. of India

Encl: As above.

To:

1. All Ministries/Departments of Government of India.
2. Ms. Leena Nair, Chairperson, MPEDA, Kochi – with the request to forward the names of interested eligible officers of MPEDA along with requisite documents.
3. All Officers of the rank of Under Secretary / Deputy Secretary in Department of Commerce.
4. NIC, DoPT for uploading the circular on their website.
5. NIC, DoC for uploading the circular on Department's website.

APPLICATION PROFORMA

- 1. Name and Address (in BLOCK letters) :
- 2. Date of Birth :
- 3. Educational Qualifications :
- 4. Experience Particulars :
  - (i) Experience in export promotion :  
(Essential Requirement)
  - (ii) Experience in export promotion of :  
Marine products  
(Desirable Requirement)
- 5. Details of employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient :

Office/ Institution / Organisation	Post held	From	To	Pay Band and Grade Pay	Nature of duties

- 6. Present pay scale and total emoluments drawn per month :
- 7. Additional information, if any, which you would like to mention in support of your suitability for the post. If the space is insufficient, enclose a separate sheet.
- 8. Whether belongs to SC/ST :

Signature of the Candidate

Place :  
Date :