

No. 49/44/2011-6SII
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
PERSONNEL DEPARTMENT

Dated, Chandigarh, the 16th May, 2011.

To

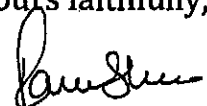
As per list enclosed.

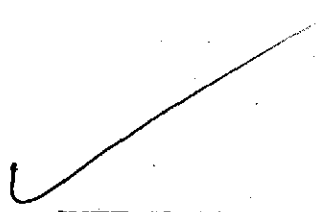
Subject: Filling up the post of Director (Personnel) in Power Grid Corporation of India Ltd. PGCIL in Schedule 'A' (CPSE).

Madam /Sir,

I am directed to refer to the subject cited above and to enclose a copy of letter No.11/40/10-PG, dated 29th April, 2011 received from Government of India, Ministry of Power, New Delhi on the subject noted above and to request that in case you are willing to be considered for the post mentioned in the above subject you may kindly send three copies of your bio-data to the Personnel Department (Services Branch-II) latest by 06th June, 2011.

Yours faithfully,

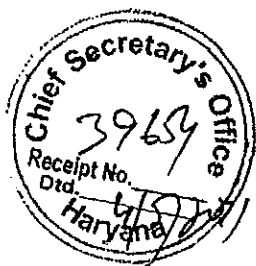

(PAWAN SHARMA)
Superintendent Services-II.


INTERNAL DISTRIBUTION
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LIST

Sr.No.	Name of the Officer S/Shri/Smt.	Batch	Present Posting
1.	Madhusudan Prasad, IAS	1981	Financial Commissioner & Principal Secretary to Govt. Haryana, Power Department
2.	Harbaksh Singh, IAS	1981	Officer on Speical Duty, Manpower Planning
3.	P.K. Jain, IAS	1981	Joint Secry to Govt, Haryana, Fisheries Department
4.	P.K.Gupta, IAS	1981	Financial Commissioner & Principal Secretary to Govt., Haryana, Public Health Engineering Department and Director General, HIPA, Gurgaon
5.	K.K.Jalan, IAS	1982	Financial Commissioner & Principal Secretary to Govt. Haryana, Irrigation and Urban Local Bodies Departments
6.	Keshni Anand Arora, IAS	1983	Financial Commissioner and Principal Secretary to Govt., Haryana, Transport and Civil Aviation Departments
7.	Yudhvir Singh Malik, IAS	1983	Financial Commissioner & Principal Secretary to Govt., Haryana, Industries & Commerce, Mines & Geology and Electronics & Information Technology Departments.
8.	Rajan Kumar Gupta, IAS	1983	Financial Commissioner & Principal Secretary to Govt., Haryana, Health Department
9.	Raj Rup Fuliya, IAS	1983	Financial Commissioner & Principal Secretary to Govt., Haryana, Archives Department.
10.	Sarban Singh, IAS	1983	Financial Commissioner & Principal Secretary to Govt. Haryana, Labour and Employment Department.
11.	Navraj Sandhu, IAS	1984	Financial Commissioner & Principal Secretary to Govt. Haryana, Food & Supplies Department.
12.	Roshan Lal, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Agriculture Department.
13.	S. S. Dhillon, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Town & Country Planning and Urban Estates Department.
14.	Hardeep Kumar, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Animal Husbandry & Dairying Department.
15.	S.S. Prasad, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Higher Education and Languages and Industrial Training Departments.
16.	R.P. Chander, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Sports and Youth Affairs Department.
17.	S.K. Gulati, IAS	1984	Financial Commissioner & Principal Secretary to Govt., Haryana, Housing Department and Secretary, Cell for Proper Utilisation/ Disposal of Govt. Property, Nodal Officer for monitoring the CM's announcements and Looking after the work of Monitoring & Coordination.
18.	Surina Rajan, IAS	1985	Financial Commissioner & Principal Secretary to Govt.Haryana, School Education Department and Chairperson, Haryana Minerals Ltd., New Delhi.
19.	P. Raghavendra Rao, IAS	1985	Financial Commissioner & Principal Secretary to Govt., Haryana, Development & Panchayats Department and Secretary BAC and Commissioner, Gurdwara Elections, Haryana.
20.	Prasanta Kumar Mahapatra, IAS	1985	Principal Resident Commissioner, Haryana Bhawan, New Delhi and Chief Administrator, TFAH.
21.	K.K.Khandelwal, IAS	1985	Additional Principal Secretary to CM. and Financial Commissioner & Principal Secretary, Information, Public Relations & Cultural Affairs Department.
22.	Dhanpat Singh, IAS	1985	Financial Commissioner & Principal Secretary to Govt. Haryana, Social Justice & Empowerment and Welfare of SCs & BCs Department. Departments.
23.	Vijai Vardhan, IAS	1985	Financial Commissioner & Principal Secretary to Govt. Haryana, Renewable Energy and Environment Departments
24.	Rajni Sekhri Sibal, IAS	1986	Executive Director, HIPA, Gurgaon
25.	Sanjeev Kaushal, IAS	1986	M.D. Haryana Power Generation Corpn. Ltd.,
26.	V.S, Kundu, IAS	1986	M.D.Haryana Dairy Devlopment Coop. Fed. Ltd.

27.	Pranab Kishore Das, IAS	1986	Special Secretary, Health and Mission Director, National Rural Health Mission and Commissioner, Food and Drugs Administration, Haryana.
28.	Shashi Bala Gulati, IAS	1986	Special Secretary, Forests Department.
29.	Roop Ram Jowel, IAS	1986	Director-cum-Special Secretary, Urban Local Bodies and Project Director, Swarn Jayanti Shehri Rozgar Yojna and State Urban Development Society, Haryana.
30.	Dheera Khandelwal, IAS	1986	Director General-cum-Special Secretary, Higher Education
31.	Jyoti Arora, IAS	1987	M.D. HVPN and Special Secretary, Power and Director, Power Reforms, Haryana.
32.	T.C. Gupta, IAS	1987	Director General-cum-Special Secretary, Town & Country Planning and Urban Estates.
33.	S.N. Roy, IAS	1987	Managing Director, Haryana Tourism Corporation and Director-cum-Special Secretary, Tourism & Hospitality Departments.
34.	Avtar Singh, IAS	1987	Director General, Technical Education, Director, Environment and Special Secretary, Environment.
35.	Rajiv Arora, IAS	1987	M.D. HSIIDC and M.D., Haryana Financial Corporation
36.	T.V.S.N. Prasad, IAS	1988	Chief Administrator, Haryana Agriculture Marketing Board, Panchkula and Special Secretary, Revenue & Disaster Management-II Department, Director, Consolidation of Holdings, Director, Land Records, Haryana Special Collector (HQ), Special LAO, Haryana.
37.	Anil Kumar, IAS	1988	Special Secretary, Housing and Commissioner, Ambala Division, Ambala
38.	Mahavir Singh, IAS	1989	Director-cum-Special Secretary, Employment Department
39.	Arun Kumar, IAS	1989	M.D., Uttar Haryana Bijli Vitaran Nigam, Panchkula, Additional M.D. Haryana Vidyut Prasarn Nigam Ltd. and Director, Renewable Energy, Haryana.
40.	Shiv Raman Gaur, IAS	1989	Director-cum-Spl. Secretary, Information, Public Relations & Cultural Affairs and Grievances Departments and Additional Principal Secretary to CM.
41.	Ankur Gupta, IAS	1990	Managing Director, HARTRON, Special Secretary, Electronics & Information Technology and Director, Information Technology, Haryana
42.	Anurag Rastogi, IAS	1990	Excise and Taxation Commissioner, Haryana and Special Secretary, Excise & Taxation Department.
43.	Anand Mohan Sharan, IAS	1990	Additional Resident Commissioner, Haryana Bhawan, New Delhi and Administrator, TFAH, Director-cum-Special Secretary, Development & Panchayats Department.
44.	Ashok Khemka, IAS	1991	Director-cum-Spl. Secy., Social Justice & Empowerment.
45.	Sandeep Garg, IAS	1991	MD, HLRDC and Special Secretary, Agriculture Department
46.	H. S Malik, IAS	1991	Director, Medical Education & Research

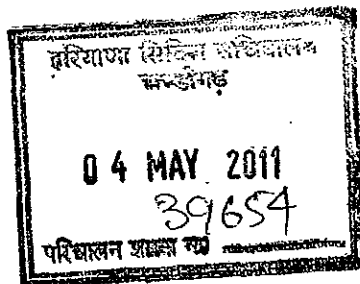


No.11/ 40/10-PG
Government of India
Ministry of Power

Shram Shakti Bhawan, Rafi Marg
New Delhi, Dated the 29 April, 2011.

To

1. The Chief Secretary
All State Governments and UTs
2. The Chairperson
Central Electricity Authority
New Delhi
3. The CMDs
All PSUs under the administrative control of Ministry of Power



Subject : Filling up the post of Director (Personnel) in Power Grid
Corporation of India Ltd. PGCIL in Schedule 'A' (CPSE)

Sir,

I am directed to forward herewith a copy of the job description for the post of Director (Personnel) in Schedule 'A' of the CPSE in the scale of pay of the post being ₹75000-100000/- (Revised) as circulated by PESB vide their letter no.7/87/2010-PESB dated 8th April, 2011.

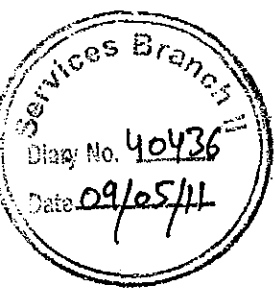
It is requested that the applications/bio data of the suitable candidates (seniority-wise) who are found suitable for the said post as per the requirements indicated in the job-description along with up-to-date bio-data (in the prescribed form) duly endorsed may be sent well in advance so that the applications reach the PESB by 20th June, 2011.

It is also requested that advance action may be taken to keep ACRs for last 5 years of those candidates ready along with their latest vigilance profile ((i) penalty imposed, if any during the last 10 years (ii) details of disciplinary action initiated/being initiated of any, etc.) to be furnished as and when the selection meeting of PESB is scheduled.

Yours faithfully,

(K.V. Gopala Rao)

Under Secretary to the Govt. of India
Tel.No.2373 0264



2 — No. 7/87/2010-PESB
Government of India
Public Enterprises Selection Board
(Department of Personnel & Training)

Block No. 14, CGO Complex, PE Bhavan
New Delhi – 110003.

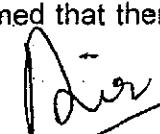
Dated the 8th April, 2011

Sub: Selection for the post of **Director (Personnel) Powergrid Corporation of India Limited** in schedule "A" CPSE

The Public Enterprises Selection Board (PESB) is seeking qualified candidates for the post of **Director (Personnel), Powergrid Corporation of India Limited** in schedule "A" of the CPSE, the scale of pay of the post being **Rs.75,000-1,00,000/-** (w.e.f. 1.1.2007) A copy of the job description for the post is enclosed.

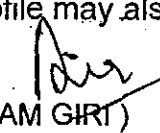
2. It is requested that names of candidates seniority-wise who are found suitable for the said post as per the requirements indicated in the job description alongwith their up-to-date bio-data (in the prescribed form) duly endorsed may kindly be forwarded to PESB by **20th JUNE, 2011**. It is also requested that advance action may be taken to keep the ACRs for last 5 years, of those candidates ready alongwith their latest vigilance profile [(i) penalty imposed, if any during the last 10 years (ii) details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when the selection meeting is scheduled.

3. In case the relevant details are not received within the stipulated time, it will be assumed that there are no eligible candidates to be sponsored for the post.


(VEDANTAM GIRI)
DEPUTY SECRETARY
TEL NO. 24362936

MINISTRY OF POWER,
(SHRI P UMA SHANKER SECRETARY)
NEW DELHI

- Copy to CMD, Powergrid Corporation of India Ltd., Saudamini, Plot No.2, Sector-29, Gurgaon, Haryana-122001 with the request to send the names of all willing and eligible candidates to PESB in the prescribed format alongwith the endorsement. ACRs and Vigilance profile may also be kept ready for being furnished as and when the selection meeting is scheduled.


(VEDANTAM GIRI)
DEPUTY SECRETARY

1. All Chief Executives of other Central PSUs (including subsidiaries) for circulation amongst the eligible candidates.
2. Establishment Officer, Department of Personnel & Trg.
Ministry of Personnel, PG & Pensions
3. All Chief Secretaries of State Governments & UTs
4. (I) Defence Secretary, South Block, New Delhi.
(II) Military Secretary MS(X), South Block, New Delhi-110011.
(III) AOP, Air HQrs., Vayu Bhavan New Delhi.
(IV) COP, Naval HQrs. 'C' Wing, Sena Bhawan, New Delhi

For circulating the vacancy
among Government Officers.
For circulating the vacancy
among Government Officers &
State PSUs.


(VEDANTAM GIRI)
DEPUTY SECRETARY

भारत सरकार
Government of India
लोक उद्यम चयन बोर्ड
Public Enterprises Selection Board
(कार्मिक एवं प्रशिक्षण विभाग)
(Department of Personnel and Training)
Block No.14, C.G.O. Complex, Lodhi Road
New Delhi - 110003

पी.एस.यू. का नाम : पावरग्रिड कारपोरेशन ऑफ इंडिया लिमिटेड
NAME OF THE PSU : POWER GRID CORPORATION OF INDIA LTD. (PGCIL)
पद का नाम : निदेशक (कार्मिक)
NAME OF THE POST : DIRECTOR (PERSONNEL)
रिक्ति की तारीख : 01 - 04 - 2012
DATE OF VACANCY :
सी.पी.एस.ई. की अनुसूची : 'A'/'ए'
SCHEDULE OF THE CPSE :
पद का वेतनमान : Rs. 75000—100000/- (Revised / संशोधित)
SCALE OF THE POST :

1. COMPANY PROFILE

Power Grid Corporation of India Limited (PGCIL) was incorporated under the Indian Companies Act, 1956 with the mission of "Establishment and Operation of **Regional** and National Power Grids to facilitate transfer of electric power within and across the regions and reliability, security and economy on sound commercial principles". PGCIL, the **Central** Transmission Utility (CTU) of the country is a Schedule - 'A'/Navratna CPSE in Industrial Development and Technical Consultancy Services sector under the administrative control of Ministry of Power.

Its Registered office is at New Delhi and Corporate Office at Gurgaon, Haryana.

The authorised and paid up capital of the Corporation was Rs.10,000 crores and Rs.4208.84 crores respectively as on March, 2010.

The Shareholding of the Government of India is 86.36%.

2. JOB DESCRIPTION AND RESPONSIBILITIES:

Director (Personnel) is a member of the Board of Directors and reports to Chairman and Managing Director. He is overall incharge of coordinating and implementing personnel and industrial relations policies, management functions, administrative control etc. in the organisation.

3. ELIGIBILITY

I. AGE: On the date of occurrence of vacancy

(i) Minimum 45 years.

(ii) Not more than 58 years for internal candidates and not more than 57 years for others.

The age of superannuation is 60 years.

II. QUALIFICATION AND EXPERIENCE:

The incumbent should be a graduate with good academic record from a recognized university. The candidates should have atleast two years cumulative experience during the last ten years in Personnel Management and Human Resources at a senior level in an organization of repute.

Persons with Post Graduate Degree/Diploma in Personnel Management or MBA with specialization in Personnel Management/Industrial Relations from a recognized university or Institute or Degree in Law or Industrial Engineering will have an added advantage. Knowledge of Power Sector is desirable.

Provided that minimum qualification is relaxable in the case of internal candidates with sound and adequate background and experience.

III. PAY SCALE/TURNOVER:

(a) Central Public Sector Executives.

Executives holding posts in the pay scale of:

Rs. 7250-8250 (IDA)
Rs. 9500--11500 (IDA) Post 01.01.1992
Rs. 20500--26500 (IDA) Post 01.01.1997
Rs. 51300--73000 (IDA) Post 01.01.2007

Rs. 18400-22400 (CDA)
Rs. 37400--67000 + GP Rs. 10000 (CDA)

The minimum length of service required in the eligible scale ~~will be one year~~ for internal candidates, and two years for others as on the date of vacancy.

(b) State Public Sector Executive

Executives working in companies where the annual turnover is in excess of Rs. 100 crore.

(c) Private Sector Executives

Private Sector Executives must fulfill each of the following criteria:

- (i) Executives working in companies where the annual turnover is in excess of Rs.100 crore
- (ii) Executives working at Board level position or non-board level position reporting directly to the Board i.e. one level below Board;
- (iii) Executives working in Private Companies listed on Stock Exchange.

(d) Government Officers

Provided that notwithstanding the qualifications and experience prescribed, officers of the level of Joint Secretary in Govt. of India or on equivalent scale of pay or Major General in the Army or equivalent rank in Navy/Air Force, on the date of vacancy with adequate experience in the relevant field will be eligible for consideration on immediate absorption basis.

4. DURATION OF APPOINTMENT

The appointment shall be for a period of five years or upto the date of superannuation whichever is earlier.

5. SUBMISSION OF APPLICATIONS

Prospective candidates from the Central Public Sector and Government officers shall send their applications, through proper channel, in the format at Annexure I.

State Public Sector Executives/Private Sector Executives shall submit their applications, in the format at Annexure II, alongwith

- (i) a write up on the significant contributions made by them during their present/past assignments and their suitability for the post.
- (ii) the annual report for the last audited financial year, or annual turnover figures duly certified by the Company Secretary/CFO.
- (iii) The applications for various categories of the officers are routed through proper channel as follows:

- a) For Government Servants through Cadre Controlling authority.
- b) For CMD's/MD's/Director's in CPSE, the concerned administrative ministry.
- c) For below Board level in CPSE, the concerned CPSE.
- d) For CMD/MD in State PSE, State Government.
- e) State PSE/State Joint Venture, the concerned SPSE.

In addition to the above, Private Sector Executives must submit the following documents alongwith the application form

- (i) Attested copies in support of age and qualifications;
- (ii) Annual Reports of the Company for the last 5 years;
- (iii) Evidence of listing on the Stock Exchange;
- (iv) Evidence of working at Board level or reporting directly to the Board i.e. one level below Board level;
- (v) The details of Job handled in the past with details/particular references.

State Public Sector Executives must route their applications through proper channel.

6. CERTIFICATION BY CANDIDATE:-

- a) Candidate has to submit his/her willingness for the post at the time of interview itself clearly stating that he/she will join the post, if selected. If any candidate, does not initially give his/her willingness, he/she will not be interviewed.
- b) If any of the candidates who appeared for the interview and is selected by the PESB, gives his/her unwillingness after the interview is held, but before the appointment is processed, would be debarred for a period of two years for being considered for a Board level post in any PSE other than the one to which the candidate belongs.
- c) If any candidate gives his/her unwillingness after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment from being considered for a Board level post in any PSE other than the one to which the candidate belongs.
- d) In the above cases, no request for relaxation or otherwise would be entertained.

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Annexure-I and Annexure-II may be downloaded from the website of PESB.

Last date of receipt of applications in PESB is 20th JUNE, 2011. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be REJECTED.

Board reserves the right to shortlist candidates for interview.

Applications are to be addressed to DR. (MRS) P. S. BEHURIA, Secretary, Public Enterprises Selection Board, Public Enterprises Bhawan, Block No. 14, CGO Complex, Lodhi Road, New Delhi-110003.

ALL CORRESPONDANCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO **SECRETARY, PUBLIC ENTERPRISES SELECTION BOARD ONLY.**

APPLICATION FORM FOR CENTRAL PUBLIC SECTOR EXECUTIVES /GOVT. OFFICERS

(THROUGH PROPER CHANNEL)

1. Name of the post applied for: _____
2. (a) Name _____
- (b) Identification Number (For Defence Service personnel) _____
- (c) Designation of the Applicant (in full) _____
- (d) Office Address: _____
3. Address for communication _____
4. Telephone No: Office _____ Residence _____ FAX No. _____
Mobile No. _____ E-Mail address _____
5. Date of Birth _____ Age as on date of vacancy _____
6. Eligibility criteria:

	As per job description	Possessed by the officer	Whether eligible or not
Educational/professional qualifications(alongwith the name of Institutions)			
Pay Scale			
Length of service in eligible pay scale			

7. Positions held during the preceding ten years:-

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

7(a). Nature and duration of experience relevant for the advertised post and job description:

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					
4.					

.....2/-

8. In case the candidate is holding the present post on lien/deputation basis: -

- a) name of the organisation in which the lien is held.
- b) the date from which the lien is held.
- c) date from which candidate is on deputation.

9.(a) Whether any punishment awarded to the applicant during the last 10 years

Y	NO
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If yes, the details thereof

9 (b) Whether any action or inquiry is going on against him as far as his knowledge goes.

Y	NO
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If yes, the details thereof

I certify that the details furnished by me in Cols. 1 to 9 are true and I am eligible for the post.

I further submit my willingness that I will join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any PSE other than the one to which I belong to.

(Name and Signature of the applicant)

Date:

(To be filled by the PSU/Ministry /Department concerned)

It is Certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of
the Competent Forwarding
Authority with Telephone no. & office Seal.

APPLICATION FORM FOR STATE PUBLIC SECTOR EXECUTIVES/EXECUTIVES FROM
THE PRIVATE SECTOR

1. Name of the post applied for: _____
2. (a) Name _____
(b) Designation of the Applicant (in full) _____
(c) Office Address: _____
3. Address for communication _____
4. Telephone No: Office _____ Residence _____ FAX No. _____
Mobile No. _____ E-Mail address _____
5. Date of Birth _____ Age as on date of vacancy _____

6. Eligibility criteria:

	As per job description	Possessed by the officer	Whether eligible or not
Educational/professional qualifications(alongwith the name of Institutions)			
Pay Scale			
Length of service in eligible pay scale			

7. Positions held during the preceding ten years:-

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

7(a). Nature and duration of experience relevant for the advertised post and job description:

Sl. No.	Designation, and place of posting	Organisation	From	To	Pay scale
1.					
2.					
3.					
4.					

.....2/-

- 10 -

8. Annual Turnover of the Company where the candidate is employed (Certified copy to be attached):
Turnover Rs. _____ for the year _____

9. I certify that:

(i) the annual report for the last audited financial year, or annual turnover figures duly certified by the Company Secretary/CFO is enclosed at Encl. I.

(ii) a write up on the significant contributions made by me during the present/past assignments and my suitability for the post is enclosed at Encl. II.

(iii) I am working at Board level position/ or reporting directly to a Director on the Board i.e. one level below Board level.

(iv) The Company in which I am working is listed on the _____ stock exchange.
(Name)

A proof of listing is at Encl. III.

Declaration

I, _____ son of _____ hereby certify that I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I further submit my willingness that I will join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any PSE other than the one to which I belong to.

(Name and signature of the applicant)

11/10/11