



राष्ट्रीय जल विकास अभिकरण

(जल संसाधन, नदी विकास और गंगा
संरक्षण मंत्रालय, भारत सरकार)

IMMEDIATE

National Water Development Agency
(Ministry of Water Resources, River Development
and Ganga Rejuvenation, Government of India)



No.5/10/2011-Admn/ Vol.-IV/2417-99

Date: 12.02.2015

12. The Chief Secretary,
Govt. of Haryana,
Secretariat,
Chandigarh-160019

(As per list enclosed)

Sub: Filling up of one vacant post of Director (Admn) in NWDA on deputation basis – Reg.

Sir,

2-3-15

I am directed to refer to this office letter No. 5/10/2011-Admn/ Vol.-IV/ 13003-71, dated 27.08.2014 (copy enclosed), on the above mentioned subject, and to say that the last date for the receipt of the applications for appointment to the post of Director (Admn) in the Pay Band-3 of Rs.15600-39100 plus Grade Pay of Rs.7600/- (pre-revised scale of pay of Rs.12000-375-16500) on deputation (including short term contract) basis in NWDA is extended up to 27.02.2015. The other terms and conditions will remain unchanged.

It is, therefore, requested that applications of willing and suitable officers along with requisite documents as stated in the above cited letter dated 27.08.2014, may please be forwarded to this office latest by 27.02.2015.

Encl: As above.

Yours faithfully,

(Signature)
12.2.15

(R.P.Rawat)

Deputy Director (Admn)

Tel.No.26561046

Copy to the Director (MDU), Saket, NWDA, New Delhi for displaying the same on the web site of NWDA.



राष्ट्रीय जल विकास अभिकरण
(जल संसाधन मंत्रालय, भारत सरकार)
National Water Development Agency
(Ministry of Water Resources, Government of India)

IMMEDIATE

No. 5/10/2011-Admn/Vol.-IV/ 2603-77

Date: 27.08.2014

To

(As per list enclosed)

Sub: Appointment to the post of Director (Admn.) in National Water Development Agency on deputation basis.

Sir,

It is proposed to fill up one post of Director (Admn.) in the Pay Band of PB-3 Rs.15600-39100/- and Grade Pay of Rs.7600/- (Pre-revised pay scale of Rs.12000-375-16500/-) in the National Water Development Agency by appointment on deputation (including short term contract) from amongst the suitable and willing officers under the Departments of Central Government / State Governments / Public Sector Undertakings / Semi Governments / Statutory / Autonomous Organizations; holding analogous post on regular basis in the parent cadre / department; or having 5 years of regular service in the grade rendered after appointment thereto on regular basis in the Pay Band-3 of Rs.15600-39100/- and Grade Pay of Rs.6600/- (Pre-revised pay scale of Rs.10000-325-15200/-) or equivalent in the parent cadre / department and possessing a Degree from a recognized University or equivalent; and with at least 5 years experience in administration, office procedures, establishment and housekeeping functions and thorough knowledge of Central Government rules and regulations and their applicability. The maximum age limit for appointment on deputation (including short term contract) shall not exceed 56 years as on the closing date for receipt of applications. The Officer selected will be posted at New Delhi. The Organizational setup and other details can be seen on website <http://www.nwda.gov.in>.

It may be noted that appointment on deputation of the official will be on Foreign Service terms and conditions for a period of 3 years including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other department/organisation. The pay of the officers selected on deputation will be regulated in accordance with the provisions contained in DOPT O.M. No.6/08/2009-Estt (Pay-II) dt.17.6.2010 and as amended from time to time. The officer selected will not be eligible for General Pool Accommodation allotted by the Government. Officer selected for appointment to the post will be exempted from the condition of permanent absorption.

...2/-

Deput. Adver/Dir.(Admn.)-2011

Complete Bio-data of only suitable and willing officers, who fulfill the requisite qualifications and experience for the post, may be forwarded in the enclosed format through proper channel with their up to date Annual Appraisal/Confidential Report Dossiers (last 5 years ending with 2013-14) and vigilance clearance to the Dy. Director (Admn.), National Water Development Agency, 18-20 Community Centre, Saket, New Delhi-110017 so as to reach within a period of **45 days** from the date of publication of the advertisement in the Employment News for further action.

Incl: As above

Yours faithfully,

(Y.D.Vats)
Dy. Director (Admn.)
Ph. 26561046

Copy to the Director (MDU), Saket, NWDA, New Delhi for displaying the same on the web site of NWDA.

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PROFORMA

(To be filled by the person concerned)

Photo

Application for the post of Director (Admn.)

1. Name of the Officer :
2. Date of Birth
(both figures and words) :
3. Date of Superannuation :
4. Educational & Professional
Qualifications. :
- 5.(a) Date of commencement of service :
- 5.(b) Please indicate clearly whether the
official belongs to Central Govt. /
State Govt./Public Sector Under-
taking/Semi Govt./ Statutory/
Autonomous Organization :
6. Date of appointment to the post :
7. Details of professional experience:
(post held & period of service rendered
against each post to be indicated)
8. Details of the appointment held at
present in the parent department :
 - a) Name and address of the Parent -Deptt. :
 - b) Name of the post and its
Pay band and Grade pay :
 - c) Date of appointment :
 - d) Date from which held on
regular basis :
 - e) Present pay & allowance
and date from which drawn :
9. Earliest date by which the official
can report for duty, if selected :
10. Present address (in full) &
Phone Number :
 - a) Office
 - b) Residence
11. Permanent Address & Phone Number :
12. Whether belongs to SC/ST/OBC
category :
13. Any other information/details :