



F.No. A-32012/2/2015-Ad.IIB
Government of India
Ministry of Finance
Department of Revenue
Central Board of Excise & Customs

New Delhi, the 8th June, 2018

OFFICE MEMORANDUM

Subject: Filling up of one post of Director (RL), Group 'A' Gazetted in Level-14 of the Pay Matrix [pre-revised pay scale PB-4 (Rs.37400-67000/-; Grade Pay Rs. 10,000/-) in Central Revenues Control Laboratory under Department of Revenue on deputation basis.

The undersigned is directed to say that one post of Director (Revenue Laboratories) in Level-14 of the Pay Matrix [pre-revised pay scale PB-4 (Rs.37400-67000/-; Grade Pay Rs. 10,000/-) in the Central Revenues Control Laboratory under the Department of Revenue is required to be filled up by deputation (including short-term contract) from amongst the officers possessing the qualification and experience as indicated in Annexure-1.

2. The pay of the officers selected for the post will be fixed in terms of the instructions contained in the Department of Personnel and Training's O.M. NO. 6/8/2009-Estt. (Pay II) dated 17th June, 2010 and as amended from time to time.

3. All the Ministries/ Departments of the Government of India are requested to circulate the post amongst the officers working under their charges. The applications in the enclosed proforma (Curriculum Vitae) along with complete and up-to-date confidential reports of the applicants, who could be spared in the event of their selection, may be sent so as to reach Shri A. K. Qasim, Director (Ad.IIA&B), Department of Revenue, Ministry of Finance, Room No.274-A, North Block, New Delhi, within 60 days from the date of publication in the Employment News.

The Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to post on deputation basis.

5. While forwarding the application, it may please be certified that the particulars furnished by the applicant are correct and that no disciplinary case is pending or contemplated against the officer concerned.

6. The applications received after the last date or without the confidential reports or otherwise found incomplete will not be considered.

Contd/...

7. It should be made clear to the candidates that if, after selection, they are offered appointment, they will not be allowed to withdraw their names and they will be required to report for duty at a short notice.



(Nagendra Kumar)

Under Secretary to the Govt. of India

End: As above.

To

1. All Ministries/Departments of the Government of India.
(The concerned Ministries/ Departments are also requested to circulate these posts to Public Undertakings/ Universities/ Research Institute/ Government/ Autonomous Organizations under their administrative control.)
2. Chief Secretaries of all State Governments and Union Territories. It is requested that the post may be circulated and particulars of willing candidates sent by due date.
3. The Director, DAVP, Ministry of Information and Broadcasting, Sanchna Bhawan, Phase - V, CGO Complex, Lodhi Road, New Delhi-110003 (for publishing the same in the Employment News).
4. All Officers/ Sections in the Department of Revenue.
5. The Commissioner (Logistics)/ Director (RL), CRCL, 'A' Wing, Lok Nayak Bhawan, Khan Market, New Delhi.
6. Ad.I Section.

ANNEXURE-I

1. Designation of the post : Director (Revenue Laboratories)
2. Pay Scale : Rs. 37400 - 67000/-; Grade Pay Rs. 10,000/-
(pre-revised Rs. 18400-500-22400/-)
3. Eligibility Condition : Deputation (including short-term contract):

Officers under the Central/ State Governments/ Union Territories/ Universities/ Recognised Research Institutions/ Public Sector Undertakings/ Semi-government/ Autonomous Organizations:

(a) (i) Holding analogous post on regular basis in the parent cadre/ department; or

(ii) With eight years' service in the grade rendered after appointment thereto on a regular basis in the pay scale of PB-3 Rs. 15600 - 39100; Grade Pay Rs. 7600/- (pre-revised Rs 12,000-375-16,500) or equivalent in the parent cadre/ department; and

(b) Possessing the following educational qualifications and experience:

Essential:

(i) Master's Degree in Chemistry from a recognized University or equivalent;

(ii) Twelve years' experience in Chemical Analysis of different commodities/ Research in Analytical/ Organic/ Inorganic Chemistry.

Desirable:

Training/experience in Spectroscopic and Chromatographic methods of analysis.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not to exceed five years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

[The maximum age-limit is likely to be enhanced to 58 years.]

ANNEXURE A

CURRICULUM VITAE PROFORMA

1. Name and Address
(in Block Letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under
Central/State Government
Rules
4. Educational Qualifications
5. Whether Educational and
other qualifications required
for the post are satisfied. (If
any qualification has been
treated as equivalent to the
one prescribed in the Rules,
state the authority for the
same)

Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
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Essential

(1)

(2)

(3)

Desired

(1)

(2)

6. Please State clearly whether in
the light of entries made by
you above, you meet the
requirement of the post

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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8. Nature of present employment i.e.
Ad-hoc or Temporary or Quasi-
Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state-

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name of the parent office/organization to which you belong

10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt.

- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale
13. Total emoluments per month now drawn
14. Additional information, if any, which you would like to mention in support of your suitability for the post.
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)
(Note: Enclose a separate sheet, if the space is insufficient).
15. Please state whether you are

7-

applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16 Whether belongs to SC/ST

17. ~~Remarks~~ (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date _____

Signature of the
candidate
Address _____

Countersigned

(Employer with Seal)