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Services-I Branch
Date: 15/01/19



No.86/01/2017-HR-I
Government of India
Ministry of Chemicals & Fertilizers
Department of Fertilizers

Shastri Bhavan, New Delhi,
Dated 3rd January, 2019

Vacancy Circular

Sub: Appointment to the post of Director (Technical), Fertilizers & Chemicals Travancore Limited (FACT) on deputation basis without absorption through Search-cum-Selection Committee.

Applications are invited for filling up the post of Director (Technical), Fertilizers & Chemicals Travancore Limited (FACT) on deputation basis without insisting on the rule of immediate absorption from the All India Service/Central Services Officers/CPSEs for a period of 5 years from the date of assumption of charge of the post, or until further orders, whichever is earlier.

2. The post of Director (Technical), Fertilizers & Chemicals Travancore Limited (FACT) has been exempted from the rule of immediate absorption with the concurrence of Department of Public Enterprise and approval of the Appointments Committee of the Cabinet (ACC).

3. Company profile, Job Description, Eligibility, Duration of post and other details for appointment to the post of Director (Technical), FACT are also enclosed herewith (Annexure-1).

4. The Cadre Controlling authorities are requested to forward the duly filled in applications (Curriculum Vitae as per proforma enclosed) of the eligible and willing officers, who can be spared immediately, alongwith CR Dossiers for the last five years and Vigilance clearance report as per the enclosed proforma. The Curriculum Vitae duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to the post of Director (Technical) FACT on deputation basis. The last date of submission of the application is 45 days from the date of this circular. The application complete in all respects may be forwarded to **The Secretary (Fertilizers), Department of Fertilizers, Shastri Bhawan, New Delhi-110001 latest by 16.02.2019.**

5. It is also requested that advance action may be taken to keep the ACRs for last 5 years, of those candidates ready along with their vigilance profile (i) Penalty imposed, if any, during the last 10 years (ii) Details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when selection meeting is scheduled.

(Niranjan Lal)
Director
Tele: 23383814

Encl: As above

To

1. All Ministries/Department of the Central Government
2. Chief Secretaries of all State Governments
3. Administrators of Union Territories

It is requested that the vacancy circular may pl. be given wide publicity in their Ministries/Deptt.

Contd/-

4. Shri Anil Srivastava, US, DoPT, North Block with the request to put the vacancy on DoPT website for wide circulation.
5. Shri Ashish Kumar, Director, PSEB - with a request to put the vacancy on PSEB website for wide circulation.
6. Director (Tech.), NIC, DoF with the request that this vacancy circular along with annexure may be posted on the official website of DoF.

Copy also to: CMD, FACT - He is requested to advertise the vacancy on their website and news papers.


(Niranjana Lal)
Director
Tele:23383814

Government of India
Ministry of Chemicals & Fertilizers
Department of Fertilizers
Shastri Bhawan, New Delhi-110001.

Subject: Appointment to the post of Director (Technical), M/s. Fertilizer & Chemicals Travancore Limited (FACT) on deputation basis through Search-cum-Selection Committee by DoPT.

NAME OF THE PSU: M/s. Fertilizers & Chemicals Travancore Limited (FACT)
NAME OF THE POST: DIRECTOR (Technical)
SCHEDULE OF CPS : 'A'
SCALE OF THE POST: Rs.75,000-100,000/-(Revised)

1. COMPANY PROFILE:

2. Fertilizers & Chemicals Travancore Limited (FACT) was incorporated in 1943 and commenced production in 1947. It is a multidivision/multifunction organization with interest in manufacture and marketing of Fertilizers and petrochemicals, Engineering consultancy and Design and in Fabrication and Erection of Industrial Equipment. It is Schedule 'A' BIFR referred CPSE under the administrative control of Department of Fertilizers, Ministry of Chemicals and Fertilizers.

Its Registered and Corporate offices are at Kochi, Kerala.

The Authorised and paid up capital of the company is Rs.1000 and Rs. 647.07 crore respectively as on March, 31, 2018.

The shareholding of the Government of India in the company is 90%.

JOB DESCRIPTION AND RESPONSIBILITIES:

The Director (Technical) is a member of Board of Directors and reports to Chairman and Managing Director of the company. He/She acts as head of the Technical/Operations Division of the Company. His/Her responsibilities includes exercise of control over the efficient operation of the plants of the company in a manner which would ensure optimum utilization of resources. He also acts as Principal Adviser of the Company in all technical and operations matters.

3.ELIGIBILITY

I. Minimum Age: (i) Minimum 40 years (as on last date of receipt of the applications).

(ii)Not more than 57 years (as on last date of receipt of the applications).

The age of superannuation is 60 years.

II. QUALIFICATION AND EXPERIENCE:

The applicant should be an engineering graduate preferably in Chemical Engineering from a recognized University/Institute with good academic record. The applicant should possess technical/operational experience at a senior level of management in a large organization of repute, out of which at least two years during the last ten years should have been in major productions units in Fertilizers/Chemicals/Petrochemicals sector.

Minimum length of service required in the eligible scale/rank/level will be one year for internal candidates, and two years for others as on the date of vacancy. Qualification is relaxable in the case of internal candidate and Government officers with relevant and adequate background and experience.

III. PAY SCALE:

(a) Applicants from CPSEs should be working in the following or a higher pay scale:

- (i) Rs. 7250-8250(IDA) Pre 01/01/1992
- (ii) Rs. 9500-11500(IDA) Post 01/01/1992
- (iii) Rs. 20500-26500(IDA) Post 01/01/1997
- (iv) Rs. 51300-73000(IDA) Post 01/01/2007
- (v) Rs. 18400-22400(CDA) Pre-revised
- (vi) Rs. 37400-67000+GP10000(CDA)

(b)

(i) Applicants from Officers of the Central Govt./All India Services holding a post of the level of Joint Secretary in Govt. of India or carrying equivalent or higher scale of pay.

(ii) Applicants from the Armed forces of the Union should be holding a post of the level of Major General in the Army or equivalent rank in Navy/Air Force.

(c) Applicants from CPSEs should be working at Board level position or at least a post of level immediately below the Board level.

All the applicants should submit their applications through proper channel.

4. DURATION OF APPOINTMENT:

The appointment shall be for a period of five (05) years or upto the date of superannuation whichever is earlier.

5. SUBMISSION OF APPLICATION:

Prospective candidates shall send the applications, through proper channel, in the format at Annexure-A.

6. CERTIFICATION BY CANDIDATE:

Candidate has to submit his/her willingness for the post at the time of interview itself clearly stating that he/she will join the post, if selected. If any candidate does not initially give his/her willingness, he/she will not be interviewed.

Last date for receipt of application in the Department of Fertilizers is **15.02.2019**. No application shall be entertained under any circumstances after the stipulated date. **Incomplete applications are liable to be rejected. Board reserves the right to shortlist applicants for interview.**

Search-cum-Selection Committee reserves the right to short list candidates for interview.

Applications are to be addressed to Secretary (Fertilizers), Department of Fertilizer, Shastri Bhawan, New Delhi-110001.

ANNEXURE A

CURRICULUM VITAE PROFORMA

1. Name and Address
(in Block Letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under
Central/State Government
Rules
4. Educational Qualifications
5. Whether Educational and
other qualifications required
for the post are satisfied. (If
any qualification has been
treated as equivalent to the
one prescribed in the Rules,
state the authority for the
same)

Essential

Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
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- (1)
- (2)
- (3)
- (1)
- (2)

Desired

6. Please State clearly whether in
the light of entries made by
you above, you meet the
requirement of the post.

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent

9. In case the present employment is held on deputation/contract basis, please state-

- a) The date of initial appointment
- b) Period of appointment on deputation/contract
- c) Name of the parent office/organization to which you belong

10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt.

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- b) State Govt.
- c) Autonomous Organisation
- d) Government Undertaking
- e) Universities
- f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale
13. Total emoluments per month now drawn
14. Additional information, if any, which you would like to mention in support of your suitability for the post.
(This among other things may provide information with regard to
(i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)
(Note: Enclose a separate sheet, if the space is insufficient).
15. Please state whether you are

(73)

applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST
17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date _____

Signature of the
candidate
Address _____

Countersigned

(Employer with Seal)

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PROFORMA TO BE FILLED FOR VIGILANCE CLEARANCE

NAME OF THE OFFICER:

Note :

1. Each column should be replied in descriptive manner.
2. Proforma should be signed by an officer not below the rank of under Secretary.

1.	Details of disciplinary proceedings initiated against the officer during his career, so far.	
	Whether complaints including that of corruption, against the officer, which in the view of the state government may have a direct bearing / relevance on the vigilance status of the officer as on date, are pending against the officer. If so, details thereof.	
3.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
4.	Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/present status and final outcome thereof.	
5.	Whether the name of officer appears in the Agreed List.	

Signature & stamp
Of the officer certifying the proforma