

No.A-12033/3/2018-Admn.2  
GOVERNMENT OF INDIA  
NITI AAYOG



NITI Bhawan, Sansad Marg,  
New Delhi the 31<sup>st</sup> December, 2018

To

All Ministries/Departments of Central Government or State Governments or Union territories or recognised Universities or Research Institutions or Public Sector Undertakings or Autonomous Organisations or Statutory Organisations

Sir,

I am directed to say that the NITI Aayog requires the services of suitable officer(s) for appointment to the posts of Senior Adviser /Adviser and Joint Adviser/Deputy Adviser in the Flexi Pool of NITI Aayog, by Deputation (including short-term contract) / Contract basis who has experience/ expertise in the following preferred fields/areas:

- For the post of Sr. Adviser/Adviser: (a) Human Resources Development (b) Energy (c) Transport (d) MSME (e) Economics & Finance.
- For the post of Joint Adviser/Deputy Adviser: (a) Economics & Finance (b) Taxation (c) Skill Development (d) Data Management & Analysis (e) Rural Development (f) Public Private Partnership & Project Appraisal (g) Transport & Infra-Connectivity and (h) Human Resources Development.

1. Number of Vacancies:

- Sr. Adviser/Adviser (Flexi Pool): 05 (tentative)
- Joint Adviser/Deputy Adviser (Flexi Pool) : 03 (tentative)

Pay:

Sl No	Name of the posts	Level and Pay Matrix for Deputation (ISTC)	Consolidated Pay for contractual appointment**
1.	Sr Adviser	Level-15 : Rs. 182200-224100	Rs. 330000
2.	Adviser	Level-14 : Rs. 144200-218200	Rs. 265000
3.	Joint Adviser	Level-13 : Rs. 123100-214100	Rs. 220000
4.	Deputy Adviser	Level-12 : Rs. 78800-209200	Rs. 145000

\*\* Officers appointed on contract basis would not be entitled to residential accommodation, official transport, leave encashment or any other allowances/facilities as admissible to a regular government employee. Leave rules applicable to a regular Government employee will not be applicable to a contractual appointee. However, a contractual appointee will be entitled to 8 days leave on pro-rata basis in a calendar year.

3. Educational Qualifications, Age and Experience:

3.1 Essential Educational Qualification:

Masters' Degree in any discipline or MBBS or Degree in Engineering or Technology from a recognized University or Passed in Sections A and B of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years).

3.2 Desirable Educational Qualification:

Doctorate in any discipline or Master's Degree in Engineering.

3.3 Age and Experience:

Services-II Branch

Diary No. 10406

Date 24/01/19

Age and post qualification experience (which shall include up to 3 years for Ph.D. provided no work experience is counted during those 3 years) in formulation, appraisal, execution/implementation, research, monitoring and evaluation of policy, programme or projects is required as per following table:

Sl No	Name of the posts	Age (for contractual appointment)	Minimum post qualification experience in years***
1.	Sr Adviser	Not less than 40 years but not exceeding 55 years	18
2.	Adviser	Not less than 35 years but not exceeding 50 years	15
3.	Joint Adviser	Not less than 33 years but not exceeding 50 years	10
4.	Deputy Adviser	Not less than 30 years but not exceeding 50 years	8

\*\*\* Age and experience shall be counted as on the last date of receipt of the application i.e. 45 days from the date of publication of the advertisement in Employment News [11<sup>th</sup> February, 2019].

#### 4. **ELIGIBILITY CONDITIONS (As On Closing Date):**

4.1 **Deputation (including short-term contract):** From amongst Officers under the Central Government or State Governments or Union territory Administrations (including their attached and subordinate offices) or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations; who are -

Sl No	Name of the posts	Grades from which deputation/transfer to be made
1	Sr Adviser	a. (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with three years regular service in Level - 14 in Pay Matrix and b. possessing the educational qualifications and experience as mentioned in Para-3.
2	Adviser	a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with two years regular service in Level - 13A in Pay Matrix iii) with three years regular service in Level - 13 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in Para-3.
3	Joint Adviser	a) (i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years regular service in Level - 12 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in Para-3.
4	Deputy Adviser	a)(i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years regular service in Level - 11 in Pay Matrix and b) possessing the educational qualifications and experience as mentioned in Para-3.

**Note:** Terms and conditions of Deputation for Government/Public Sector employees will be as per DOP&T Guidelines and Circulars issued from time to time and amended up to date.

4.2 **Contract:** Individuals working at comparable levels in Private Sector Companies, Consultancy Organisations, International/Multinational Organisations and possessing the essential educational qualifications, age and experience as mentioned in Para-3.

#### 4.3. **General Conditions of Service for contractual appointees:**

- All appointees shall be deemed to be Public Servants for the purpose of the CCS (Conduct) Rules and such other Statutes as notified by the Government from time to time. Those recruited on

contract basis have to execute an agreement as per Annexure-I. The employment contract can be terminated by either side with a minimum notice period of one month or pay in lieu thereof.

- No person shall be appointed on Contract unless he/she is declared medically fit by a Medical Board to be constituted by the Central Government for this purpose unless he/she has already been declared fit by an equivalent authority.
- In the event of the death, injury or illness of the officer appointed on Contract which is attributable to the performance of services on behalf of NITI Aayog under the terms of the Contract while the officer is traveling at NITI Aayog expense or is performing any services under the Contract in any of the offices or premises of NITI Aayog or Government of India, the Officer or the Officer's dependents, as appropriate, shall not be entitled to any compensation.
- Candidates selected on Contract will be required to execute an agreement as per Annexure-I of the vacancy circular dated 21.12.2018 placed on the website of the NITI Aayog under the link of "career-recruitment".

**5. CRUCIAL DATE FOR DETERMINING ELIGIBILITY:**

The crucial date for determining the eligibility will be the last date of receipt of applications i.e. 45 days from the date of publication of our advertisement in the Employment News. [ 11<sup>th</sup> February, 2018]

**6. AGE LIMIT (AS ON CLOSING DATE FOR RECEIPT OF APPLICATIONS):**

For appointment by deputation (including short-term contract) for the posts of Sr. Adviser/Adviser age shall not be exceeding 58 years and for the posts of Joint Adviser/Deputy Adviser age shall not be exceeding 56 years as on the closing date for receipt of applications.

**7. DESCRIPTION ABOUT THE POSTS:**

The job description about all the posts are available in Annexure II of the vacancy circular dated 21.12.2018 placed on the website of the NITI Aayog under the link of "career-recruitment".

**8. PERIOD OF DEPUTATION (including short term contract)/Contract:**

Initially up to 3 years, which can be extended up to 5 years, depending on the requirements or till the age of 60 years, whichever is earlier.

**9. GENERAL CONDITIONS:**

- a. Candidates working in Central Government or State Government Departments or Union Territory Administrations or Universities or Recognized Research Institutions or Public Undertakings or Semi Government or Statutory or Autonomous Organisations and other Non-Government Bodies should apply in appropriate proforma through proper channel.
- b. It may also be taken note of that in terms of DoPT's OM No. 27/2/2009-EO (SM.II) dated 16.7.2009 read with OM No.9/13/2014-EO(SM-II) dated 22.8.2017, a candidate once applied for being considered and he/she is considered and selected by the Appointments Committee of Cabinet (ACC), ordinarily, he/she should not decline the appointment and if he/she declines the appointment, he/she will be liable for action as per aforesaid OMs.
- c. Candidates will need to produce proof of the details furnished in their applications as and when required.
- d. No TA/DA will be paid for attending the personal talk.
- e. Canvassing in any form will be a disqualification.
- f. The prescribed essential qualifications as indicated in para 3 are the minimum and the mere possession of the same does not entail candidates to be called for interview.

**Mode of Application:-**

- (A) For candidates, who are applying on contract basis (i.e. candidates from Non-Government bodies/private organisations) :-

Applicants, submitting applications for contractual appointments, are required to fill the online application form on the website of NITI Aayog on the link provided under "Career-Recruitment". Candidates are advised to read carefully the instructions before filling up the online application.

They are also required to upload self-attested supporting documents as sought in the online application form.

- (B) For Candidates, who are applying on deputation (i.e. candidates from Central Government or State Government Departments or Union Territory Administrations or Universities or Recognized Research Institutions or Public Undertakings or Semi Government or Statutory or Autonomous Organisations):-

3. The other details of the vacancies and proforma are available on NITI Aayog's website i.e. <http://www.niti.gov.in> under the link "Recruitment" i.e. <http://niti.gov.in/career/recruitment>. Interested applicants may download the circular as well as application proforma from the website.

4. All Ministries/Departments of Central Govt. and State Governments/ UT Administrations are requested to give wide publicity to this vacancy among the officers of appropriate level under their control including those working in Public Undertakings or Semi-Government or Statutory or Autonomous Organisations, Recognised Research Institutions etc. under their administrative control and other Non-Govt. Bodies

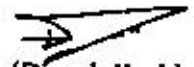
5. The application, along with the following documents, in respect of the candidates who fulfil the eligibility conditions and who can be spared for taking up the assignment within one month of the intimation of selection, may be forwarded, through proper channel, in the prescribed proforma (available on website), duly signed by the candidate and countersigned by the Head of Office or any other officer authorized to sign to 'The Under Secretary (Admin.-IA), NITI Aayog, Room No.358, NITI Bhavan, Sansad Marg, New Delhi-110 001' on or before 11<sup>th</sup> February, 2019. The applications should be sent in an envelope superscribed 'Application for the post of Senior Adviser or Adviser (Flexi Pool) / Joint Adviser or Deputy Adviser (Flexi Pool) in the NITI Aayog' :-

- (i) Up-to-date Confidential Report / APAR Dossier of the candidate concerned or photocopies of the Annual Confidential / Annual Performance Appraisal Reports of the candidate for the latest available five years (duly attested);
- (ii) Vigilance clearance in the prescribed detailed format signed by CVO of the department/organization; and
- (iii) Integrity Certificate signed by an Officer of the rank of Deputy Secretary or above.

**NOTE :-**

Incomplete applications or applications without the supporting documents will be summarily rejected & no communication will be made/entertained in this regard.

Hindi Version of this circular will follow shortly.



(Dinesh Kochher)

Under Secretary to the Govt. of India

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