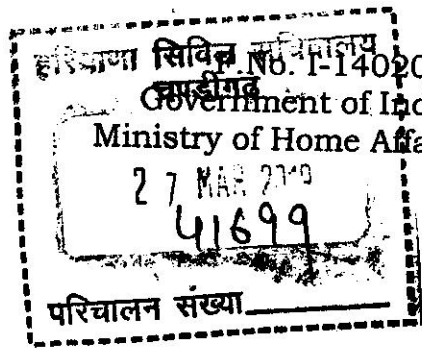
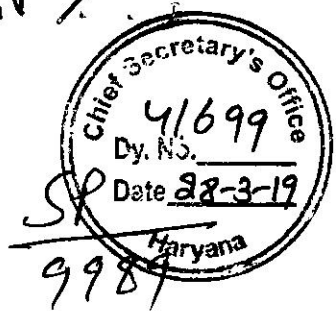


N/



No. I-14020/5/2017-CD-640-749
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

NDCC-II Building, B Wing, 3rd Floor
Jai Singh Road, New Delhi-110001
Date: 22.03.2019

To

cs (M) /
27-3-19

The Secretaries of Ministries/Departments of Government of India/
Chief Secretaries of State Governments/Union Territories.

Subject:- **Filling up the post of Director in National Fire Service College, Nagpur under the Ministry of Home Affairs.**

Madam/Sir,

SPS (T)
Sjsh
PS/SPS
28-3-19

The Ministry of Home Affairs require the services of a suitable officer for the post of Director in National Fire Service College, Nagpur under the Ministry of Home Affairs on deputation (including short Term Contract) basis, in terms of the provisions of the existing Recruitment Rules for the post.

2. The post of Director is General Central Service, Group A Gazetted, Non-ministerial at Pay Level 12 (Rs. 78800-209200/-) plus usual allowances as admissible. Pay of the officer selected would be fixed as per the existing instructions of the Government of India.

3. The grades from which the deputation (including short term contract) to the post of Director is to be made is as under:

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SH

Officers under the Central Government or State Government or Union Territories or recognized research institution or universities or Public Sector Undertakings or Semi-Government or Statutory or autonomous organizations:

- (a) (i) holding analogous post on regular basis in the parent cadre or department; or
(ii) with 5 years' regular service in level 11 in the pay matrix rendered after appointment thereto on regular basis in the parent cadre or department; and

(b) Possessing the following educational qualifications and experience:

- (i) Bachelor's degree from a recognized University; and
(ii) Associate Membership of the institution of Fire Engineers, London or Divisional Officers' course from National Fire Service College, Nagpur ; and
(iii) ten years' experience in the rank not below the rank of a Divisional or Regional Fire Service Officer in an established

Services-II Branch
Diary No. 41699
Date 29/03/19

Fire Service Organization in the Central Government or State Government or Union Territories administration or autonomous bodies or statutory organization or public sector undertakings or Municipal Corporations.

Note 1: The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation (including short term contract (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.

4. A copy of the existing Recruitment Rules for the post of Director in the National Fire Service College, Nagpur under the Ministry of Home Affairs is enclosed.

5. It is requested to give wide circulation to these vacancies among all PSUs/Semi-Govt. Organizations/Statutory/Autonomous Organization/Recognized Research Institute/Universities under your administrative control. The nominations of eligible officers along with their applications (in duplicate) duly countersigned by the competent authority in the enclosed proforma (Annexure-I) along with Annual Confidential Reports/APARs in original or their attested copies duly attested with rubber stamp on each page by an officer not below the rank of Under Secretary for the last five years of the officer who could be spared immediately in the event of their selection may be sent to the **Director General (Fire Services, Civil Defence & Home Guards), O/o. Director General (Fire Service Civil Defence & Home Guards) Government of India, Ministry of Home Affairs, East Block-7, Level-7, R. K. Puram, New Delhi-110066** within 60 days of the date of issue of this circular. While forwarding the names, an integrity certificate and a certificate that no disciplinary action/proceedings, vigilance case is either pending or being contemplated against the officer may also be attached.

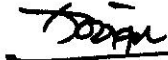
6. Officer who volunteer and are sponsored by their Ministry/Department/State Government/UTs Administration for the post will not be permitted to withdraw their names later.

7. Applications received after the last date or application incomplete in any respect or those not accompanied by the document/information mentioned in

para 5 above will not be considered. The cadre authorities may ascertain that the particulars sent by the officer are correct as per their service record.

Encl: As above.

Yours faithfully



(Surendra Thakur)

Under Secretary to the Government of India,

Telfax : 23438144

Mail Id: usdm3-mha@nic.in

BIO-DATA PROFORMA

1. Name and Address in Block Letters.
2. Date of Birth (in Christian era).
3. Date of retirement under Central/State Government rules.
4. Educational Qualifications.
5. Whether educational and other qualifications required for the post are satisfied.
(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.)

Essential (1)

(2)

(3)

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./ Orgn.	Post Held	From	To	Level in the Pay Matrix	Nature of Duties

8. Nature of Present employment i.e. adhoc or temporary or quasi-permanent or permanent.

9. In case the present employment is held on deputation/contract basis, please state.

(a) The date of initial appointment -----

(b) Period of appointment on deputation/contract -----

(c) Name of the parent office/organisation to which you belong -----

10. Additional details about present employment. Please state whether working under.

(a) Central Government-----

(b) State Government -----

(c) Autonomous Organisation -----

(d) Government Undertaking -----

(e) University-----

11. Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale-----

12. Total emoluments per month now drawn-----

13. Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient -----

14. Whether belongs to SC/ST -----

15. Remarks -----

Date:- _____

Countersigned:- _____

(Employer with Seal)

Signature of the Candidate

Address:- _____

Contact No./Mobile No-----