



File No. 16/1/2019-EO(SM-I)

Government of India

Secretariat of the

Appointment Committee of the Cabinet

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training

New Delhi, the 4<sup>th</sup> April, 2019

To

1. The Chief Secretaries, All State Governments.
2. The Secretaries of all the Ministries/Departments of Government of India.

Subject: Filling up of the post of **Representative of India** in the **Council of International Civil Aviation Organization (ICAO), Montreal, Canada** (JS level), under the **Ministry of Civil Aviation**.

Sir/Madam,

It is proposed to fill up the post of **Representative of India** in the **Council of International Civil Aviation Organization (ICAO), Montreal, Canada** (JS level), under the Ministry of Civil Aviation vice Shri Alok Shekhar, IAS(PB:94). The following eligibility criteria have been laid down for making selection to the post:

**Mandatory Qualifications:**

- (i) The officer should be holding a post of Joint Secretary to Government of India or a post equivalent in rank in Government of India/State Government.
- (ii) The selected officer will not be permitted to take up foreign assignments, or study leave, or training till the expiry of the assignment.
- (iii) The officer must be below 54 years as on the date of vacancy.
- (iv) The officer should not have been on an assignment to foreign/captive post of the Government of India earlier.
- (v) The officer should not be under debarment from Central Deputation.
- (vi) The officer should be clear from vigilance angle and his/her integrity certified.
- (vii) The officer should have experience of working for at least 12 months in the field of Civil Aviation.

**Desirable qualifications**

- (i) Experience in dealing with UN bodies and multilateral organizations.
- (ii) Familiarity with developments and policies in global as well as Indian Civil Aviation sector.
- (iii) Experience in dealing with international conventions relating to Civil Aviation.
- (iv) Experience of at least 2 years at the Centre under Central Staffing Scheme.

2. It is requested that the names of the officers, who possess the mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data, CR dossiers of the officers, their vigilance clearance and integrity certificate **by 03.05.2019**.

**Services-II Branch**

Diary No. 51337

Date 18/4/19

Yours faithfully,

*Smita Sarangi*  
(Smita Sarangi)

Deputy Secretary to the Government of India  
Tel. No. 011-2309 2187

**Copy to:**

1. Ministry of Civil Aviation (Shri Pradeep Singh Kharola, Secretary), New Delhi w.r.t. their DO letter No. AV.25028/1/2016-A dated 01.04.2019.
2. Technical Director, NIC, Computer Cell, DoPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department immediately.
3. PA to DS(SM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.