No.1/61/2013-1SII GOVERNMENT OF HARYANA CHIEF SECRETARY'S OFFICE PERSONNEL DEPARTMENT

Dated Chandigarh, the 30th November, 2018.

To

- 1. All the Administrative Secretaries to Government Haryana.
- 2. All the Heads of Departments in the State.
- 3. All the Managing Directors/Chief Administrators of Boards/ Corporations in the State.
- 4. Commissioner, Ambala/Hisar/Gurugram/Faridabad/Karnal and Rohtak Divisions.
- 5. All the Deputy Commissioners in the State.

Subject:-

Link officers for the purpose of looking after the work of vacancy due to transfer/retirement and during the leave/training/tour or election duty of Commissioner Municipal Corporations.

Sir/Madam,

In continuation of Personnel Department letter of even number dated 20-07-2016 on the subject noted above, I have been directed to say that the following will be the Link Officers of Commissioner Municipal Corporations for the purpose of looking after the work of vacancy due to transfer/retirement and during leave /training/tour or election duty:

Sr. No.	Commissioner, Municipal Corporation	Link Officer
1.	Gurugram	Faridabad
2.	Faridabad	Gurugram
3.	Rohtak	Hisar
4.	Hisar	Rohtak
5.	Sonipat	Panipat
6.	Panipat	Sonipat
7.	Karnal	Ambala
8.	Ambala	Karnal
9.	Yamunanagar-Jagadhri	Panchkula
10.	Panchkula	Yamunanagar-Jagadhri

2. The officer will inform his link officer before proceeding on leave/training/tour/election duty.

Yours faithfully

Joint Secretary Administration, for Chief Secretary to Government Haryana

No. 1/61/2013-ISII

Dated Chandigarh, the 30th November, 2018.

A copy, each, is forwarded for information and action, where necessary to the following:

- 1. Secretary to Governor, Haryana.
- 2. Director General, Haryana Institute of Public Administration, HIPA Complex, Sector18, Gurgaon.
- 3. Principal Resident Commissioner, Govt. of Haryana, Haryana Bhawan, New Delhi.
- 4. Director, Information, Public Relations and Cultural Affairs, Haryana.
- 5. Principal Accountant General (A & E)/(Audit), Haryana, Chandigarh.SIO, NIC, Haryana Civil Secretariat, Chandigarh.

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Joint Secretary Administration, for Chief Secretary to Government Haryana

No. 1/61/2013-ISII

Dated Chandigarh, the 30th November, 2018.

A copy, each, is forwarded to the Principal Secretary/ Additional Principal Secretary(RG)/ Deputy Principal Secretary(BS)/Principal OSD(ND)/OSD(AS)/ OSD(BD)/OSD(CB)Special Senior Secretaries/ Senior Secretaries/ Secretaries/ Private Secretaries to Chief Minister/ Ministers/ Speaker for the information of Chief Minister/ Ministers/ Speaker.

Joint Secretary Administration, for Chief Secretary to Government Haryana

INTERNAL DISTRIBUTION

- 1. Pvt. Secy./CS.
- 3. Sr. A.O, AIS (GIS).
- 5. RA at RA's Residence.
- 7. I/C, Computer Section
- 9. Liaison Officer, Telephones
- 2. Supdt., Services-I, III & IV Branch./GS-I, II & III Br.
- 4. Supdt. Training/ Accounts/ Estt.-I/ Estt-II.
- 6. Secy/SPS.
- 8. Lib., Haryana Civil Secretariat
- 10.2511,3511,4511,5511,6511 & 7511