

No.1/61/2013-1SII
HARYANA GOVERNMENT
CHIEF SECRETARY' S OFFICE
PERSONNEL DEPARTMENT

Dated: Chandigarh, the 1st June, 2026

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments in the State of Haryana.
3. All the Managing Directors/ Chief Administrators/Commissioners of Boards/ Corporations in the State of Haryana.
4. Commissioner, Ambala/ Karnal/ Rohtak/ Hisar/ Gurugram and Faridabad Divisions.
5. All the Deputy Commissioners in the State of Haryana.

Subject: - Link Officers for the purpose of looking after the work of vacancy due to transfer/ retirement and during the leave/ training/ tour or election duty of Administrative Secretaries/ Head of Departments/ Boards/ Corporation etc.

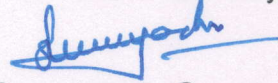
Sir/Madam,

In continuation of this Department's letter of even number dated 02.06.2025, I am directed to inform you that in order to ensure smooth functioning of official work in Directorate of Human Resources, Haryana in the absence of concerned officer being on leave/training/tour/ election duty or due to any other reason or in the event of vacancy due to retirement/transfer of the officer, the following will be Link Officers:-

Sr. No.	Name of the post	Link Officer-I	Link Officer-II
1.	Director, Human Resources, Haryana.	Director, Civil Aviation, Haryana.	Director, Foreign Cooperation, Haryana.

2. The officer shall be duty bound to inform the Link Officers before proceeding on leave/training/tour/election duty.

Yours faithfully,



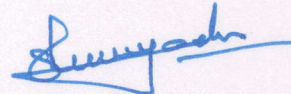
Deputy Secretary to Government, Haryana,
Personnel Department.

No.1/61/2013-1SII

Dated Chandigarh, the 1st June, 2026

A copy, each, is forwarded to the following for information and necessary action:-

1. Director General, Foreign Cooperation Department, Haryana.
2. Director General, Civil Aviation Haryana.
3. Director, Human Resources, Haryana.



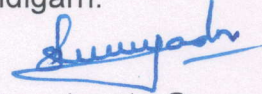
Deputy Secretary to Government, Haryana,
Personnel Department.

No.1/61/2013-1SII

Dated Chandigarh, the 1st June, 2026

A copy, each, is forwarded for information and action, where necessary to the following:-

1. Secretary to Governor, Haryana.
2. Director General, Haryana Institute of Public Administration, HIPA Complex, Sector 18, Gurugram.
3. Director General, Information, Public Relations & Languages, Haryana.
4. Principal Accountant General (A & E and Audit), Haryana, Chandigarh.
5. SIO, NIC, Haryana Civil Secretariat, Chandigarh.

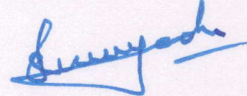


Deputy Secretary to Government, Haryana,
Personnel Department. *ju*

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A copy, each, is forwarded to the Chief Principal Secretary/ Principal Secretary/ Deputy Principal Secretary/Deputy Principal Secretary-II/OSD(SG)/ OSD(VK)/ OSD (RS)/ OSD (NPM)/ OSD(BBB)/ OSD (RN)/ OSD (VS)/ Special Senior Secretaries/ Senior Secretaries/ Secretaries/ Private Secretaries to Chief Minister/ Ministers/ Speaker for the information of Chief Minister/ Ministers/ Speaker.



Deputy Secretary to Government, Haryana,
Personnel Department. *ju*

INTERNAL DISTRIBUTION

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| 1. Secy./CS. | 2. Supdt., Services-I, III, IV, V & PAR Cell/HR I, II, & III Br. |
| 3. Sr. A.O., AIS (GIS). | 4. Supdt., Training /Accounts/ Estt.-I, II & III Br. |
| 5. RA at RA's Residence. | 6. Secy./SPS. |
| 7. I/C, Computer Section. | 8. Lib., Haryana Civil Secretariat. |
| 9. Liaison Officer, Telephones | 10. 2SII, 3SII, 4SII, 5SII, 6SII & 7SII. |