

**No.1/61/2013-1SII**  
**HARYANA GOVERNMENT**  
**CHIEF SECRETARY' S OFFICE**  
**PERSONNEL DEPARTMENT**

Dated: Chandigarh, the 18<sup>th</sup> June, 2026

To

1. All the Administrative Secretaries to Government, Haryana.
2. All the Heads of Departments in the State of Haryana.
3. All the Managing Directors/ Chief Administrators/Commissioners of Boards/ Corporations in the State of Haryana.
4. Commissioner, Ambala/ Karnal/ Rohtak/ Hisar/ Gurugram and Faridabad Divisions.
5. All the Deputy Commissioners in the State of Haryana.

**Subject: - Link Officers for the purpose of looking after the work of vacancy due to transfer/ retirement and during the leave/ training/ tour or election duty of Administrative Secretaries/ Head of Departments/ Boards/ Corporation etc.**

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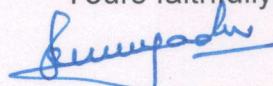
Sir/Madam,

In continuation of this Department's letter of even number dated 02.06.2025, I am directed to inform you that in order to ensure smooth functioning of official work of the Hisar Metropolitan Development Authority in the absence of the officer concerned in the event of being on leave/training/tour/election duty or due to any other reason or in the event of vacancy due to retirement/transfer of officer, the following will be Link Officers:-

Sr. No.	Name of Post	Link Officer-I	Link Officer-II	Link Officer-III
1.	CEO, HMDA, Hisar.	CEO, SMDA, Sonapat.	Commissioner, Hisar Division, Hisar.	Commissioner, Rohtak Division, Rohtak.

2. The officer shall be duty bound to inform the Link Officers before proceeding on leave/training/tour/election duty.

Yours faithfully,



Deputy Secretary to Government, Haryana,  
Personnel Department.

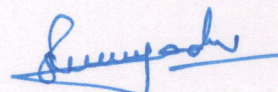


No.1/61/2013-1SII

Dated Chandigarh, the 18<sup>th</sup> June, 2026

A copy, each, is forwarded to the following for information and necessary action:-

1. Chief Executive Officer, Hisar Metropolitan Development Authority, Hisar.
2. Chief Executive Officer, Sonapat Metropolitan Development Authority, Sonapat..
3. Commissioner, Hisar Division, Hisar.
4. Commissioner, Rohtak Division, Rohtak.



Deputy Secretary to Government, Haryana,  
Personnel Department.

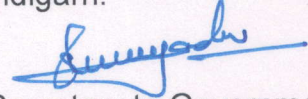


No.1/61/2013-1SII

Dated Chandigarh, the 18<sup>th</sup> June, 2026

A copy, each, is forwarded for information and action, where necessary to the following:-

1. Secretary to Governor, Haryana.
2. Director General, Haryana Institute of Public Administration, HIPA Complex, Sector 18, Gurugram.
3. Director General, Information, Public Relations & Languages, Haryana.
4. Principal Accountant General (A & E and Audit), Haryana, Chandigarh.
5. SIO, NIC, Haryana Civil Secretariat, Chandigarh.

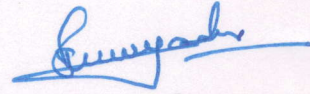


Deputy Secretary to Government, Haryana,  
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A copy, each, is forwarded to the Chief Principal Secretary/ Principal Secretary/ Deputy Principal Secretary/Deputy Principal Secretary-II/OSD(SG)/ OSD(VK)/ OSD (RS)/ OSD (NPM)/ OSD(BBB)/ OSD (RN)/ OSD (VS)/ Special Senior Secretaries/ Senior Secretaries/ Secretaries/ Private Secretaries to Chief Minister/ Ministers/ Speaker for the information of Chief Minister/ Ministers/ Speaker.



Deputy Secretary to Government, Haryana,  
Personnel Department.

**INTERNAL DISTRIBUTION**

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|--------------------------------|---|
| 1. Secy./CS.                   | 2. Supdt., Services-I,III,IV,V & PAR Cell/HR I, II, & III Br. |
| 3. Sr. A.O., AIS (GIS).        | 4. Supdt., Training /Accounts/ Estt.-I, II & III Br.          |
| 5. RA at RA's Residence.       | 6. Secy./SPS.   |
| 7. I/C, Computer Section.      | 8. Lib., Haryana Civil Secretariat.                           |
| 9. Liaison Officer, Telephones | 10. 2SII, 3SII, 4SII, 5SII, 6SII & 7SII.                      |