

Through Fax

No. 51/01/2026-1Ad.O.(P.F.II)
Government of Haryana
Chief Secretary Office
Administrative Officer Branch

Dated: Chandigarh, the 11th JUNE, 2026.

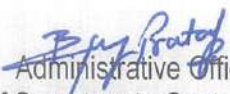
To

1. The Additional Chief Secretary to Govt., Haryana and Financial Commissioner, Revenue & Disaster Management and Consolidation Deptt.
2. The Legal Remembrancer to Government, Haryana.
3. All the Heads of Department, Haryana.(at Chandigarh / Panchkula).
4. The Secretary, Haryana Public Service Commission. Bays 1-10, Block - B, Sector - 4, Panchkula.
5. The Secretary, Haryana Staff Selection Commission, Bays No. 67-70, Sector-2, Panchkula.
6. The Secretary, Haryana Vidhan Sabha, Haryana, Chandigarh.
7. The Director General of Police, Haryana.
8. The ADGP, CID, Haryana.
9. The EIC, PWD (B&R), Haryana Chandigarh, Nirman Sadan Sector-33, Chandigarh.

Subject:- Furnishing of information regarding development of online module on eAwas Portal and updation of seniority records under the Chandigarh Administration House Allotment Committee Rules, 1996.

Sir/ Madam

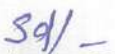
I am directed to invite your kind attention towards the subject noted above and to send a copy of Memo No. HAC/A5/2026/2264 dated 26.05.2026, received from the Secretary, House Allotment Committee U.T. Chandigarh with a request to furnished the requisite information in prescribed format (copy enclosed) directly to the Secretary, House Allotment Committee U.T., Chandigarh either through special messenger as well as at email (hac-chd@chd.gov.in) within stipulated time period and also to designate a Nodal Officer for the purpose. Kindly treat it most urgent under intimation to this office.


Administrative Officer
for Chief Secretary to Govt., Haryana

Endst. No. 51/01/2026-1Ad.O.(P.F.II)

Dated Chandigarh, the 11th June, 2026


1. A copy is forwarded to the Superintendent Services-II Branch, Haryana Civil Secretariat, Chandigarh with a request to provide the requisite information on urgent basis to the Ad.O. Haryana Civil Secretariat.
2. A copy is forwarded to the Superintendent Establishment-I, Estt.II & Estt.III Branch, Haryana Civil Secretariat, Chandigarh with a request to provide the requisite information on urgent basis and time to time to the Ad.O. Haryana Civil Secretariat.


Administrative Officer
for Chief Secretary to Govt., Haryana

Endst. No. 51/01/2026-1Ad.O.(P.F.II)

Dated Chandigarh, the 11th June, 2026

A copy is forwarded to the Secretary, House Allotment Committee, U.T., Chandigarh w.r.t. his letter No. HAC/A5/2026/2264 dated 26.05.2026, for information.


Administrative Officer,
for Chief Secretary to Govt., Haryana

From

The Secretary
House Allotment Committee,
U.T., Chandigarh

To

1. The Chief Secretary, Government of Haryana
2. The Chief Secretary, Government of Punjab
3. The Registrar General, Punjab & Haryana High Court
4. All Heads of Departments, Chandigarh Administration

No. HAC/A5/2026/

2264

Dated, Chandigarh the

26/5/2026

Subject: Furnishing of information regarding development of online module on eAwas Portal and updation of seniority records under the Chandigarh Administration House Allotment Committee Rules, 1996.

In this regard, it is informed that Rule 9 of the the Government Residences (Chandigarh Administration General Pool) Allotment Rules, 1996, governing the procedure for submission of applications for allotment/change of Government accommodation, provides that Government employees covered under the definition of "Eligible Employee" and working in an "Eligible Office" under Rules 2(h) and 2(i) are required to submit online applications on the prescribed Form 'A' through the official website <https://eawas.chd.gov.in> of the House Allotment Committee, UT Chandigarh, and that the hard copy thereof, duly verified and forwarded by the concerned Head of Department/Nodal Officer, is to be submitted to the House Allotment Committee for consideration.

Further, Rule 9 also provides that the applications received up to the 20th day of a calendar month are to be considered for allotment in the succeeding month, whereas applications received after the 20th day are considered thereafter. The Rule further stipulates that incomplete applications or applications submitted by ineligible applicants are liable to be rejected and that the seniority lists are required to be updated periodically after scrutiny of eligible applications.

In this regard, it is submitted that the House Allotment Committee, UT Chandigarh, has hitherto been processing only such applications which are received in physical form and duly signed/stamped by the competent authority in terms of the provisions contained in Rule 9 of the HAC Rules, 1996. However, consequent upon implementation of the e-Office system in Chandigarh Administration under the directions of the Worthy Chief Secretary, UT Chandigarh, several offices have started forwarding applications through the e-Office system without adhering to the prescribed procedure and mandatory verification formalities envisaged under the aforesaid Rules.

It has also been observed that no regular intimation is being received from the Governments of Punjab and Haryana and other eligible offices regarding transfer/posting of officers/officials from State-level offices to District-level offices, despite the fact that such officers/officials cease to be eligible for retention of Government accommodation under Rules 2(h) and 2(i) of the Government Residences (Chandigarh Administration General Pool) Allotment Rules, 1996. Due to non-updation of such records, many officers/officials continue to occupy Government accommodation unauthorisedly and consequently become liable for payment of penal rent along with interest @12% per annum in accordance with the applicable rules/instructions.



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G.S.
29/5/2026

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A.S.S.E.

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21/6/26

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U.S.S.E.
21/6/26

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A.K.M.

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B.M.S.
2-6-26

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/Ad.o

प्रशासनिक अधिकारी शाखा

डाखरी न. 61943

दिनांक 02/06/26

Further, in several cases, officers/officials who have been transferred out of eligible offices and are no longer entitled to Government accommodation still continue to figure in the seniority lists maintained by the House Allotment Committee in their respective entitled categories. This necessitates immediate verification and updation of records to ensure transparency, accuracy and proper implementation of the Rules.

Accordingly, it has been felt necessary to develop a dedicated online module on the eAwas Portal to facilitate: -

1. Submission of online applications duly digitally signed/verified by the concerned Head of Department/Nodal Officer;
2. Real-time updation of transfer/posting details of officers/officials;
3. Identification of officers/officials who cease to be eligible under Rules 2(h) and 2(i) of the HAC Rules, 1996;
4. Automatic updation/removal of names from the seniority lists wherever required; and
5. Streamlining of the allotment process in a transparent and time-bound manner.

In order to initiate the matter with NIC, UT Chandigarh for development of the aforesaid module, it is requested that the following information with respect to eligible offices under Rules 2(h) and 2(i) of the Government Residences (Chandigarh Administration General Pool) Allotment Rules, 1996 (GR(CAGP) AR, 1996) may kindly be furnished in the prescribed format within seven days positively: -

Sr. No.	Name/designation of the Head of Department (Only eligible offices under Rule 2(h) and 2(i) of the (GR(CAGP) AR, 1996)	Complete office Address	Registered Email ID with NIC only	Official Mobile No. (if any)	Drawing & Disbursing Officer (DDO) Code of State level office (Only eligible offices under Rule 2(h) and 2(i) of the (GR(CAGP) AR, 1996)

It is, therefore, requested that the requisite information may kindly be supplied within the stipulated period i.e. seven days positively so that necessary action may be initiated with NIC authorities for development and operationalisation of the module on the eAwas Portal. A soft copy of the above-mentioned information in Excel format may kindly be emailed to the House Allotment Committee, UT Chandigarh, at hac-chd@chd.gov.in.

This is issued with the approval of Secretary, House Allotment Committee, Chandigarh Administration.

Akh
25/05/26
Additional Secretary,
House Allotment Committee,
U.T., Chandigarh