

No.42/12/2025-5Trg.  
HARYANA GOVERNMENT  
CHIEF SECRETARY OFFICE  
TRAINING DEPARTMENT

Dated, Chandigarh the 9<sup>th</sup> February, 2026.

To

All the Administrative Secretaries of Haryana State.

**Subject: - Inviting nominations for different Capacity Building Training Programs at Arun Jaitley National Institute of Financial Management(AJNIFM), Faridabad.**


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Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of email dated 19.01.2026 received from Ms. Seema Joshi, Director, Government Of India, Ministry Of Finance, Department of Economic Affairs, Infrastructure Finance Secretariat, Infrastructure Policy & Planning Division, Capacity Building Unit, Room No. 405, STC Building Janpath, New Delhi. This email has been uploaded on the CS Haryana Website (<http://csharyana.gov.in>).

It is, therefore, requested to take further necessary action in view of Government Instructions issued vide No. 22/38/2010-4Trg, dated 21.12.2022 accordingly.

Yours faithfully,

  
Superintendent, Training

Endst. No. 42/12/2025-5Trg.

Dated Chandigarh, the 9<sup>th</sup> February, 2026.

A copy is forwarded to Ms. Seema Joshi, Director, Government Of India, Ministry Of Finance, Department of Economic Affairs, Infrastructure Finance Secretariat, Infrastructure Policy & Planning Division Capacity Building Unit, Room No. 405, STC Building Janpath, New Delhi w.r.t his email dated 19.01.2026 for information.

— Sd —  
Superintendent, Training

# Fwd: Inviting nominations for the Capacity Building Training Programs scheduled at AJNIFM, Faridabad in the Month of March, 2026

1 message

SPS Haryana <ssps@hry.nic.in>  
To: branchtrg <branchtrg@gmail.com>

20/1/26

19 January 2026 at 16:16

5 Tu

===== Forwarded message =====

From: Anurag Rastogi <cs@hry.nic.in>  
To: "SPS Haryana" <ssps@hry.nic.in>  
Date: Mon, 19 Jan 2026 16:15:28 +0530  
Subject: Fwd: Inviting nominations for the Capacity Building Training Programs scheduled at AJNIFM, Faridabad in the Month of March, 2026

===== Forwarded message =====

Training Branch

CFMS/Diary No. 7994

Dated 20/1/26

===== Forwarded message =====

From: Capacity Building Unit <cbu-dea@gov.in>  
To: "Dr Reddy" <cs@ap.gov.in>, "Dharmendra" <cs-arunachal@nic.in>, "PABAN BORTHAKUR" <cs-assam@nic.in>, "Chief Bihar" <cs-bihar@nic.in>, "Chief Office" <cs-office.cg@gov.in>, "Puneet Secretary" <cs-go@nic.in>, "csguj" <csguj@gujarat.gov.in>, "Sanjeev Kaushal" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "Shri Singh" <cs-jharkhand@nic.in>, "cs" <cs@karnataka.gov.in>, "DR IAS" <chiefsecy@kerala.gov.in>, "Iqbal Bains" <cs@mp.nic.in>, "cs" <cs@maharashtra.gov.in>, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Jan Alam" <csngl@nic.in>, "Shri Jena" <csori@nic.in>, "Chief Punjab" <cs@punjab.gov.in>, "csraj" <csraj@rajasthan.gov.in>, "cs-skm" <cs-skm@nic.in>, "cs" <cs@tn.gov.in>, "CS Telangana" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "CHIEF GoUP" <csup@nic.in>, "chief secretary" <cs-uttaranchal@nic.in>, "Shri Dwivedi" <cs-westbengal@nic.in>, "adviser-chd" <adviser-chd@nic.in>, "advisor-dnh-dd" <advisor-dnh-dd@damani.nic.in>, "devcom-dd" <devcom-dd@nic.in>, "Advisor UTL" <lk-advisor@gov.in>, "Advisor LG" <advisor-lg-ladakh@gov.in>, "Chief Andamans" <cs-andaman@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Shri Kumar" <csdelhi@nic.in>, "Mr IAS" <cs.pon@nic.in>, "cs" <cs@py.gov.in>  
Cc: "Surendra Singh Singh" <singh.surendra90@gov.in>  
Date: Mon, 19 Jan 2026 15:51:08 +0530  
Subject: Inviting nominations for the Capacity Building Training Programs scheduled at AJNIFM, Faridabad in the Month of March, 2026

===== Forwarded message =====

Respected Sir/Madam,

Please find attached herewith DEA's Office Memorandum dated 19/01/2026 inviting nominations for the Capacity Building Training Programs scheduled at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad in the Month of March, 2026. SOP is also attached for ready reference.

Regards

Section Officer, Capacity Building Unit  
Infrastructure Finance Secretariat, DEA

2 attachments



F.No. 3/2/2021-CBU-Part(3)  
Government of India  
Ministry of Finance  
Department of Economic Affairs  
Infrastructure Finance Secretariat  
Infrastructure Policy & Planning Division  
Capacity Building Unit

Room No. 405, STC Building  
Janpath, New Delhi  
Dated: 9 January, 2026

OFFICE MEMORANDUM

**Subject: Inviting nominations for different Capacity Building Training Programs at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad – reg.**

Department of Economic Affairs (DEA) is entrusted with the work of organizing capacity building training programs on regular basis for officials involved in infrastructure project conceptualization, structuring, planning, implementation, and monitoring etc.

2. To strengthen this objective, DEA has collaborated with AJNIFM, Faridabad to conduct Two (2) offline training programs as detailed below:

S. No.	Program Name	Duration	Date	Target Audience
1.	Infrastructure in India: Sectoral Studies	05 days	9 <sup>th</sup> to 13 <sup>th</sup> March, 2026	Policymakers, Infrastructure Professionals, Urban Planners, Investment Analysts, Government Officials, and Industry Leaders. The participants may ideally, have around 0-3 years of work experience in dealing with procurement. The course would have significant take-aways for junior and middle levels officials.
2.	End-to-End Infrastructure Project Management: Appraisal, DPR & Execution	05 days	16 <sup>th</sup> to 20 <sup>th</sup> March, 2026	Government Officials, Infrastructure Project Managers, Financial Analysts, Engineers, Urban Planners, and other stakeholders in infrastructure development. The participants may ideally, have around 0-3 years of work experience in dealing with procurement. The course would have significant take-aways for junior and middle levels officials.

3. Accordingly, nomination of officers from your Ministry/ Department/ Organization are invited for the different training programs as per the target audience mentioned above. Each program has limited seats and can accommodate only **30 participants**. The nomination for each of the training program may kindly be sent latest by **2 weeks prior to the start of the training program**. The nominations, as per the proforma placed below, may kindly be sent to the email id: [cbu-dea@gov.in](mailto:cbu-dea@gov.in).

4. It is stated that training fees and expenses on account of accommodation and food will be borne by DEA for these training programs. Confirmation of participation of the nominated officers (if selected) for the said trainings will be conveyed separately by DEA (SOP for the nomination process is attached for reference).

**Encl: As above**

  
(Seema Joshi)  
Director

To,

- (i) The Secretaries of all Ministries/Departments under Central Government of India
- (ii) The Chief Secretaries of all the States/UTs in India
- (iii) CPSEs

**Nomination Proforma**

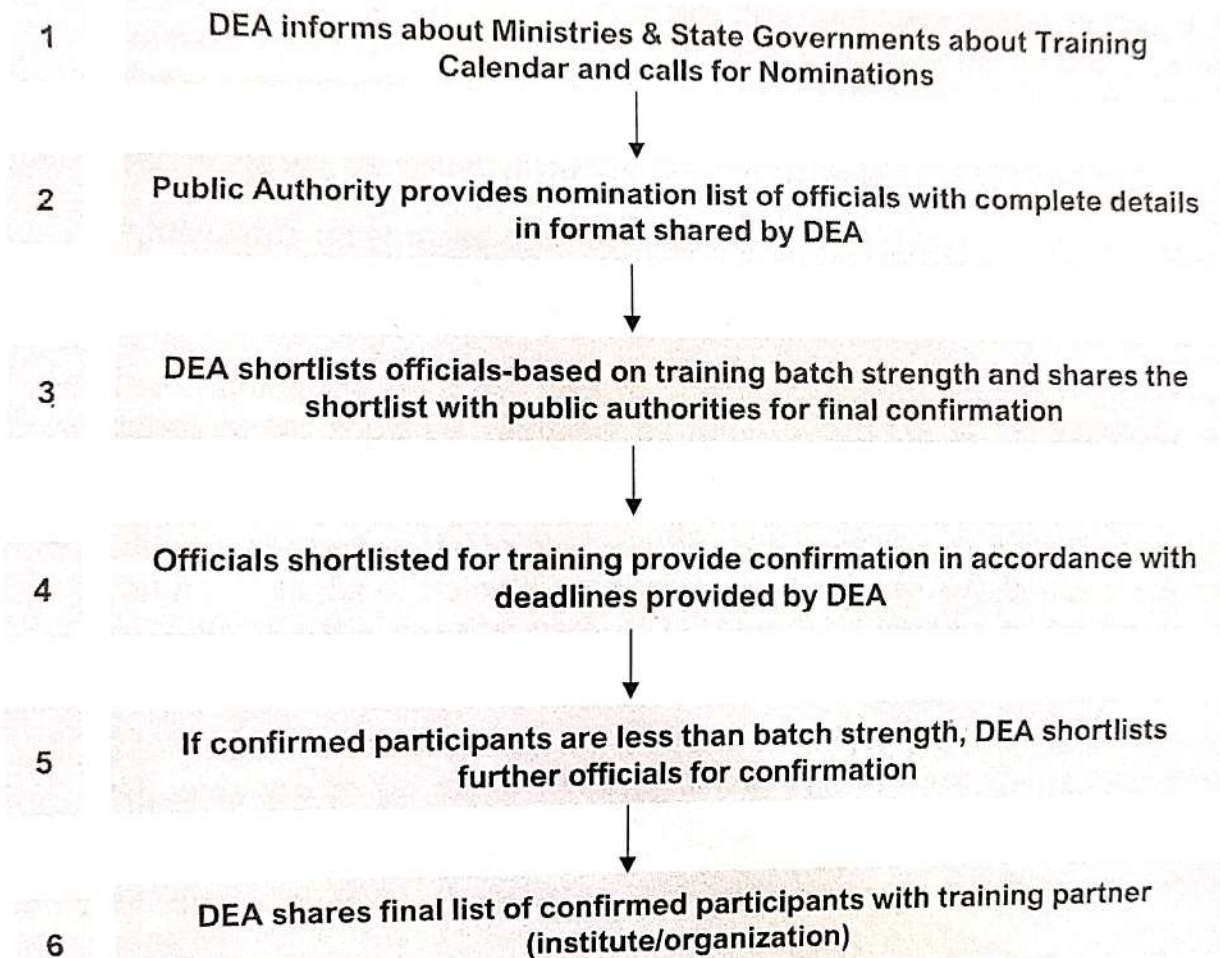
S. No.	Name, email and mobile number	Designation	Department/ Ministry/ Organization	Work Profile in brief (50 words)	Name of the training nominated for (Please mention the name and date of training)



## Capacity Building Trainings by Premier Institutes/Organizations: An Initiative by the Department of Economic Affairs

### SOP/Guide for Government officials on Training Nomination Process

Below process for selection of officials for in-person trainings designed and sponsored by **Department of Economic Affairs (DEA)**



### Important Information:

1. Initial nomination provided by public authority not to be considered as confirmation of training – Please refer steps above.
2. Only officials shortlisted and confirmed by DEA for a training shall be considered for a training - Please refer steps above.
3. No officials shall be accommodated for training for on-the-spot registrations, a prior official confirmation needs to be provided to DEA

4. Cancellation after nomination should be informed in advance (at least 5 working days prior) to the training commencement. This is required to ensure that the seats are timely substituted/de-allocated and there is no financial loss.
5. If cancellation of nomination is not intimated prior to training commencement – DEA may choose not to accept further nominations of the officer/organization for any future trainings
6. The official is to ensure strict punctuality and attendance during the training. Attendance will be monitored, and certificate will be provided to those participants who attend all sessions. Absence from classes or sessions will be brought to the notice of DEA by the training partner – no certificate will be issued in such cases for training
7. Participants must make their own travel arrangements i.e., flight tickets, airport transfers, cab etc. to reach the training location. No such requests are to be made to the training partners (institute/professional body).
8. The training partners will provide accommodation only for the training duration. No separate requests for accommodation are to be made to training partners.
9. Officials are requested to plan leisure or travel within or near the training campus outside of training session hours. No travel arrangement will be provided by the training partner (institute/professional body) for such plans.
10. Site visit/travel requests are not part of the training program, and no such requests are to be made to the Training Partner (institute/professional body).
11. All communication pertaining to nominations are to be **sent via email only** to:

**Capacity Building Unit (CBU),**  
Infrastructure Finance Secretariat (IFS),  
Dept. of Economic Affairs, Ministry of Finance, Government of India  
4<sup>th</sup> Floor, STC Building, Janpath, New Delhi 110001  
M: +91-9910379001; +91 9891186736  
E: [cbu-dea@gov.in](mailto:cbu-dea@gov.in)