

Subject: Regarding grant of the interest free festival advance to Permanent / temporary class-IV regular State Government Employees during the year 2026-27.

Will the

1. All Chief Staff Officers/Special Senior Secretaries/Senior Secretaries/Secretaries/ Private Secretaries to CM/Ministers/State Ministers / CS /CPSCM/APSCM / DPSCM / Special Officer to CM / ADC to CM / OSD to CM / Political Secretary to CM/Advisor to CM/ All ACS/Principal Secretary/Commissioners/Secretary/Special Secretary,
2. Joint Secretaries/Deputy Secretaries/Under Secretaries/ Chief Protocol Officers/Superintendents and Branch In-charges working in Haryana Civil Secretariat, Chandigarh,

Kindly refer to Finance Department's letter no. 36/1/2010-WM(6)/2171-76, dated 14th October, 2026, on the subject noted above?

2. It is requested to them to kindly inform the permanent/temporary Class-IV regular State Government employees working under them that the Government has decided to grant an interest free Festival Advance of Rs.15,000/- (Fifteen thousand only) to all the permanent/temporary Class-IV regular State Government employees who wish to avail themselves of this advance. Interested employees may apply using the prescribed application form and submit it in the Accounts and Partition Branch by **24.10.2026**. Application form received after 24.10.2026 will not be considered.

3. The application form may be submitted between 3:00 PM and 5:00 PM in Accounts & Partition Branch.

(Application form may be download from the website www.csharyana.gov.in)



Superintendent Accounts & Partition
for Chief Secretary to Government, Haryana

To

1. All Chief Staff Officers/Special Senior Secretaries/Senior Secretaries/Secretaries /Private Secretaries to CM/Ministers/State Ministers/CS /CPSCM/APSCM/ DPSCM/Special Officer to CM/ADC to CM/OSD to CM/Political Secretary to CM/Advisor to CM/ All ACS/Principal Secretary/Commissioners/Secretary/Special Secretary,
2. Joint Secretaries/Deputy Secretaries/Under Secretaries/ Chief Protocol Officers/Superintendents and Branch In-charges working in Haryana Civil Secretariat, Chandigarh.

FESTIVAL ADVANCE
APPLICATION FORM FOR ADVANCE DURING THE YEAR 2026-27

1. Name (in Block Letter) _____
2. Father's/ Husband's Name _____
3. Designation _____
4. GPF/ PRAN No. _____
5. Payee Code No. _____
6. Salary Bank A/c No. _____
7. Branch / Officer with which /whom attached _____
8. Whether Permanent /temporary (if temporary
Surety may be furnished in the form) _____
9. Date of Joining _____
10. Date of retirement. _____
11. Amount of advance required _____
12. Number of installments in which recoveries desired _____
13. Phone Number/ Contact Number _____

A certificate to the effect that the amount withdrawn has been utilized for the purpose for which it was sanctioned be furnished within one month from the date of drawal.

Certified that my husband / wife is a government employee and he / she is not drawing such loan.

Recommendation of the branch Officer.

Signature of the applicant

SURETY FORM FOR TEMPORARY EMPLOYEE

I ----- a permanent employee of the Haryana Civil secretariat stand surety for Rs.----- (Rupees -----Only) on account of advance for Diwali festival advance applied for by -----
-----a temporary -----in the -----Branch.

In case any amount in respect of the above advance is left unrecovered, I shall have no objection to the realization of that amount from pay, TA or any other dues admissible to from Govt.

Signature -----

Designation-----

Branch-----

Certified that -----the official who has signed above in my presence as Surety for -----is permanent Govt. Employee.

Signature & Designation of the Certifying Officer