Government of India
Ministry of Home Affairs
Narcotics Control Bureau
Personnel & Administration Branch
F.No.II/4(11)/2024/Estt./Pers I – 564

2nd Floor, August Kranti Bhawan,
Bhikaji Cama Place, New Delhi-110 029
Date : 13 Nov, 2026

Sub:- Filling up of one post of Assistant Director (Cyber) (Level-11) in the Narcotics Control Bureau, Ministry of Home Affairs on deputation including short term contract (STC) basis.

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Narcotics Control Bureau, Ministry of Home Affairs intends to fill up 01 **(one)** post of Assistant Director (Cyber) on deputation including short term contract (STC) basis at NCB Hqrs., Delhi.

2. The post of Assistant Director (Cyber) carries the pay scale in Level-11 (Rs.67,700-2,08,700) as per 7th CPC Pay Matrix (PB-3 Rs.15600-39100 + Grade Pay of Rs.6600, pre-revised).

3. The method of recruitment is 'By promotion failing which by deputation (including short term contract) or absorption.

4. The terms and conditions of the deputation will be governed by the Department of Personnel & Training's OM No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

5. Officers under the Central Government or State Government or Union territories or recognized research institutes or Public Sector Undertakings or statutory or autonomous organization are eligible to apply for deputation including short term contract.

Eligibility criteria for deputation including Short Term Contract-

a) i) Holding analogous posts on regular basis in the parent cadre or department; **or**

ii) with five years' regular service after appointment there to on regular basis in posts in the level-10 (Rs. 56100-177500) of the pay matrix or equivalent in the parent cadre or department; or

iii) with seven years' regular service after appointment there to on regular basis in posts in the level-9 (Rs 53100-167800) of the pay matrix or equivalent in the parent cadre or department; and

b) Possessing the educational qualifications and experience:-

A)(i) Masters Degree in Cyber Security and Forensics or Digital Forensics from a recognized University or Institutes; or

(ii) Masters Degree in Computer Application or Computer Science from a recognized University or Institutes; or

(iii) Master of Technology (with specialization in Computer Application) from a recognized University or Institutes; or

(iv) B.E/B.Tech in Computer Engineering/Computer Science/ Computer Technology/ Computer Science and Engineering/ Information Technology/ Computer Application/ Electronics/ Communication Engineering from recognized University/ Institute.

B) Four (04) years' experience in Cyber Security or Cyber crime or Cyber Forensic.

Desirable:-

Two years' experience in digital foot printing and digital forensic or certificate course in the Computing technology Industry Association.

Standard Note:

The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not to exceed **four years**. The Maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the last date of receipt of applications.

6. The vacancy circular may be brought to the notice of eligible officers of your cadre/department. The application of eligible and willing officers who can be spared at short notice in the event of their selection may be obtained in the Bio-data/C.V. proforma, [format attached] and forwarded to the Dy Director General (P&A), Narcotics Control Bureau Headquarters, 2nd Floor, August Kranti Bhawan, Bhikaji Cama Place, New Delhi – 110066 along with following requisite documents so as to reach this Bureau, **within eight (08) weeks from the date of publication of this circular in the Employment News.**

i) Supporting certificate/documents in respect of claimed educational qualification including essential qualification (duly self-attested).

ii) Photo copies of APARs for the last five years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, including GAP Sheet/NIC/NRC. In case, NRC is not issued, an undertaking may be provided by the Employer's/Cadre Controlling Authority with the valid reasons.

iii) Integrity Certificate

iv) Vigilance Clearance certificate as per proforma

v) Major/minor penalty statement for the last 10 years and

vi) Cadre clearance incorporating that in the event of his/her selection, he/she will be relieved to join the post of Assistant Director (Cyber) in NCB on deputation including Short Term Contract (STC) basis.

7. The Application received after the closing date and conditional applications may not be entertained. It may be noted that in the event of their selection, the candidates will not be allowed to withdraw their candidature. In case, the officer fails to join the post after selection, he/she will be debarred from future deputation in NCB.

8. All applications must be routed through proper channel. No advance application will be entertained.

9. This issues in accordance with Gazette of India No. CG-L-W-19082026-275567 dated 09-15.08.2026 with approval of the Director General, Narcotics Control Bureau.

10. In case of any queries, the undersigned may be contacted on Landline No.-011-20867425 and 011-26761000/ 26761144 [Control Room, NCB HQ].

(Rahul Mathur)
Deputy Director (Pers & Adm)

To-

1. The Joint Secretary (IS-II), Ministry of Home Affairs, North Block, New Delhi
2. All Ministries/Department of Government of India
3. Member (P&V), CBIC, Ministry of Finance, North Block, New Delhi
4. Member (P&V), CBDT, Ministry of Finance, North Block, New Delhi
5. The Chief Secretaries of all State/Union Territories
6. The Director General, CRPF, SSB, ITBP, BSF, CISF & Assam Rifles
7. The DGsP of all States
8. The Commissioner of Delhi Police, Delhi Police Headquarters, New Delhi
9. The Director, CBI, IB, NCRB, DCPW, NIA, New Delhi
10. The DG, DRI, IP Estate, New Delhi
11. The Director, Directorate of Enforcement, Ministry of Finance, New Delhi
12. The Deputy Secretary to the Govt. of India, IS-II Division-NCB Section, Major Dhyan Chand National Stadium, Near India Gate, New Delhi

13. All DDG, NCB
14. All Additional Director, Dy Director/Zonal Directors of NCB
15. The Narcotics Commissioner, Central Bureau of Narcotics, Gwalior
16. The Deputy Secretary(UTs), MHA
17. DI Section, NCB Hqrs. - For uploading the circular on NCB website on priority.
18. The Manager, Employment News (Publication Division), Ministry of Information & Broadcasting, 7th Floor, Soochana Bhawan, Lodhi Road, New Delhi-110 003 – with the request that the above said advertisement may kindly be published in the Employment News **within a week's time on priority.**
19. PS to DG, NCB
20. PS to SDG, NCB
21. PS to all DDsG, NCB Hqrs.
22. Guard file/file

(Rahul Mathur)
Deputy Director (Pers & Adm)

Annexure-I

BIO-DATA/ CURRICULUM VITAE PROFORMA

[APPLICATION FOR THE POST OF ASSISTANT DIRECTOR [CYBER] IN NARCOTICS CONTROL BUREAU (NCB) ON DEPUTATION BASIS (ISTC)]

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.	i) Date of entry into service	
	ii) Date of retirement under Central/State Government Rules	
4.	**Educational Qualifications**	
5.	Whether Educational and other qualifications required for the post are satisfied. **(If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)**	
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular	**Qualifications/experience possessed by the officer**
	Essential	**Essential**
	A) Qualification	A) Qualification
	B) Experience	B) Experience
	Desirable	**Desirable**
	B) Qualification	C) Qualification
	D) Experience	B) Experience
	5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News. **5.2** In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
6.	Please State clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
	6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	
7.	Details of Employment, in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)	

Office/ Institution	Post held on regular	From	To	*Pay Band and Grade Pay/Pay scale of the post held on regular	Nature of duties (in detail) highlighting experience required for

	basis			basis.	the post applied for

*__Important:__ Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only pay and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below.

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Schemes	From	To

8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent	
9.	In case the present employment is held on deputation/contract basis, please state-	

a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organization.

9.1 Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

9.2 Note: Information under Column-9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organization.

10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11.	**Additional details about present Employment**	
	Please state whether working under (indicate the name of your employer against the relevant column)	
	a) Central Govt	

	b) State Govt.	
	c) Autonomous Organization	
	d) Government Undertaking	
	e) Universities	
	f) Others	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	

14. **Total emoluments per month now drawn**

Basic Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.

Basic Pay with scale of pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments

16.A Additional **information**, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement.) **(Note: Enclose a separate sheet, if the space is insufficient)**	
16.B. **Achievements:** The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/ societies and; (iv) Patents registered in own name or achieved for the organization.	

	(v) Any research/innovative measure involving official recognition. (vi) any other information. **(Note: Enclose a separate sheet if the space is insufficient)**	
17.	Please state whether you are applying for deputation (ISTC/Absorption/Re-employment Basis# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.)	
	# (The option of "STC"/ "Absorption"/ Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")	
18.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

Date : _____

Signature of the candidate
Address _____
_____

MobileNo. _____
Email ID _____
Home Town _____

Countersigned

_____

Employer/Cadre Controlling Authority with Seal)

CERTIFICATE BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. **Also certified that;**

i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt_____.

ii) His/her integrity is certified.

iii) His/ Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (as the case may be)

Countersigned

_____

Employer/Cadre Controlling Authority with Seal)