

From

The Chief Secretary to Government, Haryana.

To

1. All the Heads of Departments in Haryana.
2. The Registrar, Punjab and Haryana High Court.
3. The Commissioners Rohtak, Gurgaon, Hisar and Ambala Divisions and all the Deputy Commissioners in Haryana.
4. The Managing Directors/ Chief Executives/Member Secretaries of all Boards and Corporations in Haryana.
5. The Registrars, Maharishi Dayanand University, Rohtak, Kurukshetra University Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa,

Dated, Chandigarh, the June 1, 2006

Subject:-

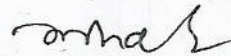
**C.W.P. No. 12283 of 2003-Amrit Lal Sharma V/S State of Haryana and CWP No. 12285 of 2003-Purshotam Lal Bhardwaj V/S State of Haryana & ors -instructions regarding filing of written statement/Affidavits in the Hon'ble High Court and verification thereof.**

Sir/Madam,

I am directed to invite your attention on the subject noted above and to say that the Hon'ble Punjab & Haryana High Court in its Judgement /orders dated 25.04.2006 in C.W.P. No. 12283 of 2003-Amrit Lal Sharma V/S State of Haryana & ors and CWP No. 12285 of 2003-Purshotam Lal Bhardwaj V/S State of Haryana & ors has directed interalia to circulate the following instructions:-

- i) Casual approach should not be adopted by the officer signing the Written Statement/Affidavits regarding the facts mentioned therein.
  - ii) The official record should generally be checked and confirmed before making any averment of fact in the Affidavits/Written Statement to be furnished in legal proceedings.
  - iii) No attempt should be made to distort the actual facts with the sole objective to defeat the rights of any person, who has approached the Court for enforcing his legal rights; an attempt should be made to bring the actual facts before the Court to enable it to administer justice.
  - iv) Concerned dealing official should be generally consulted before making an averment to ensure that no misleading or wrong statement is made in the documents to be submitted in the court.
  - v) While signing the verification, the officer is to ensure as to which paras therein are based on his own knowledge as derived from record and which paras are believed by him to be true and the source of belief should generally be specified in the verification.
2. I am to request you that the above instructions be noted for being complied with meticulously and also be brought to the notice of all concerned for similar action in future.

Yours faithfully,

  
Deputy Secretary General Administration,  
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/Commissioners and Secretaries to Government Haryana for information and necessary action.