

**Most Immediate**

**No. 15/27/2018-1GS-II  
Haryana Government  
General Administration Department  
(General Services-II Br.)**

From

The Chief Secretary to Government Haryana

To

1. All the Administrative Secretaries to Govt. of Haryana.
2. All Heads of Department in Haryana State.
3. All the MDs/CAs of Boards & Corporations.

Dated Chandigarh , the 16/ December, 2020

**Subject: Introduction of Online Transfer Polices for the caders having sanctioned strength 300 and above and updation of HRMS data of all the employees.**

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Sir/Madam

I am directed to draw your kind attention towards this office letter No. 15/05/2017-1GS-II dated 07.08.2020 & 18.11.2018, vide which all the departments, Boards & Corporations were requested to update the service record of each employee of their departments having cadre strength of 300 and above and implement the Online Transfer Policy.

2. You are requested to send the latest status of online transfer policy as per Performa attached at earliest.

Yours faithfully,



Superintendent General Services-II  
for Chief Secretary to Government Haryana



Performa for sending latest status of Online Transfer Policy

Sr. No.	Name of Department	Designation	Sanctioned Strength	Filled up Posts	Vacant posts	Remarks (Latest Status of Online Transfer Policy)