

(To be substituted for the letter bearing same No. and date)

HARYANA GOVERNMENT  
GENERAL ADMINISTRATION DEPARTMENT  
GENERAL SERVICES-III BRANCH  
No.16/16/2013-3GSII

To

1. All Heads of Departments in the State of Haryana.
2. The Commissioners, Ambala/Hisar/Rohtak/Gurugram/Karnal/Faridabad Divisions.
3. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Deputy Commissioners of Haryana.
6. The Vice-Chancellors of all the Universities of Haryana.

Dated Chandigarh, the *5<sup>th</sup> April, 2018*

**Subject:-** Payments of wages of persons engaged under Part-I of outsourcing policy through cashless mode.

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I am directed to refer to the Government letter No. 16/16/2013-3GS-II dated 10.10.2017 on the subject cited above.

2. Vide these instructions, it has been directed that the service providers/agencies will make payment of wages to the various categories of persons employed by them i.e. Unskilled/Semi-skilled/Skilled/Highly skilled persons only by way of account payee through cashless mode like RTGS, Electronic Wallets etc. No payment is to be made through cheque/cash/bank draft.
3. The intention of the Government behind these instructions was to ensure that wages are disbursed in time to the persons engaged by the service providers. However, it has come to notice that the departments don't clear the payments of the service providers within the first week of the concerned month and therefore service providers also delay the payments of wages to the persons so engaged by them.
4. It is hereby directed that the concerned Government Departments/Boards/Corporations/Local Bodies/ Autonomous Units shall ensure that the service providers submit their bills within two-three days of close of billing month and concerned DDO clears the said payments before 7<sup>th</sup> of the month positively.
5. In case any DDO defaults in clearance of payment of service providers, his own salary for the concerned month i.e. the month in which he delayed the payment to the service providers shall be withheld by the Administrative Secretary concerned.

6. All the Government Departments/Boards/Corporations/Local Bodies/Autonomous Units may issue a written advice to all the service providers to submit their bills within maximum 2-3 days of closure of the billing months and also to ensure payment to the service provider and the manpower provided by the service provider by 7<sup>th</sup> of the month positively.

*Jainail Singh*

Under Secretary, Protocol  
for Chief Secretary to Government, Haryana *AK*

Endst. No. 16/16/2013-3GSII

Dated Chandigarh the *5<sup>th</sup> April, 2018*

A copy of each is forwarded to the following for information and necessary action:-

1. All the Registrars of Universities in the State of Haryana.
2. The MD/HARTRON.
3. The State Informatics Officer/NIC, Haryana Civil Secretariat, Chandigarh for uploading on the website of the State Government and Chief Secretary's office as well. He is requested to send this letter by e-mail to all concerned.

*Jainail Singh*

Under Secretary, Protocol  
for Chief Secretary to Government, Haryana *AK*