

No.9/12/2019-1Trg.
HARYANA GOVERNMENT
CHIEF SECRETARY OFFICE
TRAINING DEPARTMENT

Dated, Chandigarh the 25th July, 2019.

To

All the Administrative Secretaries of Haryana State.

Subject: Indian Institute of Public Administration Award for Excellence in Public Service at New Delhi.

Sir/Madam,

I am directed to refer to the subject noted above and to inform that a copy of the letter no. **Nil** dated **05.07.2019**, received from **DR. YOGENDRA NARAIN**, IAS (Retd.), Chancellor, HNB Garhwal University, Former Secretary General, Rajya Sabha and Chairman, Indian Institute of Public Administration, Indraprastha Estate, ring road, New Delhi has been circulated on <http://csharyana.gov.in>.

You are requested to take further necessary action accordingly.

Yours faithfully,



Superintendent Training
for Chief Secretary to Govt., Haryana. ^w/₂₅

Endst. No. 9/12/2019-1Trg.

Dated Chandigarh, the 25th July, 2019.

A copy is forwarded to **DR. YOGENDRA NARAIN**, IAS (Retd.), Chancellor, HNB Garhwal University, Former Secretary General, Rajya Sabha and Chairman, Indian Institute of Public Administration, Indraprastha Estate, ring road, New Delhi w.r.t his letter No. **Nil** dated **05.07.2019** for information only.



Superintendent Training
for Chief Secretary to Govt., Haryana. ^w/₂₅



भारतीय लोक प्रशासन संस्थान

इन्द्रप्रस्थ एस्टेट, रिंग रोड, नई दिल्ली-110002

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
INDRAPRASTHA ESTATE, RING ROAD, NEW DELHI-110002 (INDIA)

Dr. Yogendra Narain, IAS (Retd.)
Chancellor, HNB Garhwal University
Former Secretary General, Rajya Sabha and
Chairman, IIPA Alumni Association
Mobile No. 9810280479

5th July, 2019



Madam

Dear Sir,

The Indian Institute of Public Administration, together with the IIPA Alumni Association, has instituted an Award for Excellence in Public Service.

The Award shall be bestowed on an individual, team or an organization, including NGO's whose contribution is of a level that merits national recognition. Those in government service will not be considered for the Award.

Details of the scheme are enclosed.

Kindly send your nominations along with a summary of the accomplishments, not exceeding 500 words, by 10th August, 2019.

Yours faithfully,

(Yogendra Narain)

Encl: as above.

Ms. Keshni Anand Arora, IAS
Chief Secretary
Government of Haryana
Haryana Civil Secretariat
Sector-1, Chandigarh-160019

Training Branch

Diary No. 91800

Dated 16/7/19

IIPA AWARD FOR EXCELLENCE IN PUBLIC ADMINISTRATION

1. **Objective of the scheme:** Hosted by the Indian Institute of Public Administration, **IIPA Award for Excellence in Public Administration** will be an annual affair honouring exceptional contributions in the field of Indian public administration. The award will seek to recognize an individual (or a body of work) for unique, current and outstanding accomplishments in the service or upliftment of a particular community or social segment. Initiatives and projects whose qualitative and quantitative outcomes/results are of a very high order and which have benefited a large number of citizens/stakeholders could be considered.

2. **Eligibility under the Scheme.** The award shall be bestowed on an individual, a team or an organization, including civil society, whose contribution is of a level that merits national recognition. Self nominations would not be accepted. Those who have carried out any exemplary service, while in Government service, will not be considered for this award. Similarly such individuals or bodies will not be considered for this award for any public service of theirs, carried out as active politicians either in part or full.

3. **Nominating Authorities.** Nominations for the Award can be sent by the following:
 - (a) 1. Ministries of Government of India
 2. Chief Secretaries of all State & Union Territories

 - (b) **Institutes of excellence.** Such as the IIMs, TISS, IGNOU, ILI and IISc etc.

 - (c) **Non-government or non-profit organizations.**

Nominations under the Scheme.

4. **Eligibility** Eligibility must meet the highest benchmarks of sustained and tenacious public service carried out with vision, genuineness, selfless fervour and philanthropic zeal, and with long term resultant gains to the largest segments of population possible across the entire country. The recipient of the award should unquestionably stand out in his field of activity and endeavor. The most worthy of the award would be the one who has

prominently demonstrated the verve and penchant to objectively break the stereotypes and chart the uncharted areas. The endeavor must initiate and culminate in long term and all-encompassing benefits to public through optimal use of all resources, the increasing involvement of the community. The details furnished in support of the nomination should contain the background of the programme/project/initiative, its priorities and purposes, the strategies adopted for its implementation, innovative methods used, period of implementation, exceptional achievements and resulting outcomes, positive changes and impact, sustainability and most importantly, the nature and role of involvement and contribution by the nominee(s). The award will recognize one or more of the following categories of service carried out:-

- (a) Innovation and contribution to knowledge and/or public awareness leading to significant improvements in public service/administrations/systems
- (b) Upholding public service values under extraordinary circumstances
- (c) Exemplary leadership in improving public administration
- (d) Excellence in managing mega-project/emergencies
- (e) Individuals may also be considered for life time achievement, for sustained work of universal benefit carried out over a long period

5. **Scope.** Broad areas of public administration which can be considered for Award is as under:-

- (a) Education
- (b) Healthcare
- (c) Law & Order
- (d) Delivery of Justice
- (e) Urban Management
- (f) Agriculture and Rural development

- (g) Environment
- (h) Employment generation
- (i) Citizen empowerment
- (j) Infrastructure development/improvement
- (k) Gender equality

6. **Positive Attributes.** The project/initiative of the nominee should have contributed towards one or more positive outcomes as listed below:-

- (a) Transparency
- (b) Accountability
- (c) Responsiveness
- (d) Consistency, Equity and/or equality of opportunity
- (e) Uniformly and Standardization
- (f) Operational convenience and ease
- (g) Simplification of procedures and processes
- (h) Showcasing of best practices
- (i) Promotion of team work
- (j) Improved quality of services
- (k) Target-surpassing in terms of quality and quantum of results and timeliness
- (l) Introduction of a unique idea or a distinctively new approach
- (m) Facilitation ICT-enabling /E-Governance
- (n) Enhanced citizen role, involvement and participation
- (o) Facilitation of democratic processes and functioning
- (p) Synergizing geographical conditions and local cultural and social talents
- (q) Creating productive assets of lasting nature
- (r) Promotion of sustainable Public-Private Partnership

- (s) Increased efficiency (Reduced time and/or cost of service delivery and/or improved quality and quantum of output)
 - (t) Reduction of corruption
 - (u) Computerization of records and Access to citizens
7. **Selection Panel** The following panel would make the final selection of the Award.
- (a) Chairman, IIPA
 - (b) Chairman, IIPA Alumni Association
 - (c) Director, IIPA
 - (d) Two eminent Citizens