

**Most Urgent**

From

The Chief Secretary to Govt. Haryana.

To

**ALL HCS OFFICERS OF THE STATE**

Memo. No. **15/01/2018-2Trg.**

Dated Chandigarh, the **19<sup>th</sup> July, 2018**

**Subject:- 4 days Training Programmes for the State Administrative Service Officers at O.P. Jindal Global University, Sonapat for the financial year 2018-19.**

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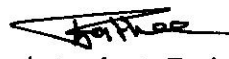
Reference on the subject noted above.

The State Government has decided that the following training programmes/courses for HCS officers will be conducted at **O.P. Jindal Global University, Sonapat** in the financial year 2018-19 as per schedule given below:-

Sr. No.	Programme Details	Duration	Dates
1.	Public Policy and Governance	4 Days	12-15 Nov., 2018
2.	Project Management	4 Days	14-17 Jan., 2019
3.	Leadership Development, Performance Enhancement and Stress Management.	4 Days	11-14 Feb., 2019
4.	E-governance and Cyber Security	4 Days	18-21 Mar., 2019

You are, therefore, requested **to opt your options** among the above mentioned training programmes and send your nominations to this office (Chief Secretary to Govt., Haryana (in Training Branch)) not later than **15<sup>th</sup> August, 2018.**

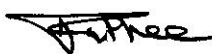
This may be treated as most urgent.

  
Superintendent, Training,  
for Chief Secretary to Govt. Haryana. <sup>AK</sup>  
19/7/18

Endst. No. **15/01/2018-2Trg.**

Dated Chandigarh, the **19<sup>th</sup> July, 2018.**

A copy is forwarded to the Lt. Col (Retd.) Rajat Mathur Dr. Rajesh Kochhar (Retd.) Joint Director, Jindal Institute of leadership Development and Executive Education (JILDEE), O.P. Jindal Global University, Narela Road, Near Jagdishpur Village, Sonipat-131001w.r.t his proposal dated **2.7.2018** for information.

  
Superintendent, Training,  
for Chief Secretary to Govt. Haryana. <sup>AK</sup>  
19/7/18

**Schedule for 4 Day training programmes for Officers of the Govt. of Haryana**

1 message

Lt. Col. (Retd.) Rajat Mathur <rmathur@jgu.edu.in>  
To: "branchtrg@gmail.com" <branchtrg@gmail.com>

2 July 2018 at 12:04

Dear Mr. Rathi,

Please refer to meeting of Lt Gen Rajesh Kochhar with Mr. Pankaj Agarwal on 27 June 2018.

The details of the 5 programmes shortlisted along with the proposed dates are as under:

SNO	PROGRAMME	DATE
1	Specialized course on Law	22-25 Oct 2918
2	Public Policy and Governance	12-15 Nov 2018
3	Project Management	14-17 Jan 2019
4	Leadership Development and Stress Management	11-14 Feb 2019
5	E-governance and Cyber Security	18-21 Mar 2019

Kindly confirm the dates.

Warm regards,

Lt. Col (retd) Rajat Mathur

Joint Director JILDEE, (Jindal Institute of Leadership Development and Executive Education)

OP Jindal Global University,

Sonipat, Haryana – 131001, NCR of Delhi, INDIA,

Tel: + 91 8396907271