

MOST IMMEDIATE
DATE BOUND

No. 4/4/2017-IVI

From

The Additional Chief Secretary to Government Haryana,
Vigilance Department.

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments, Commissioners, Ambala, Hisar, Gurugram, Karnal, Faridabad and Rohtak Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh.
4. All the Deputy Commissioners in the State of Haryana.
5. The Managing Directors/Chief Administrators of all the Boards/Corporations in Haryana State.
6. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh , the 27th November, 2017

Subject: Preventive Vigilance/Role and Functions of the Chief Vigilance Officers.

Sir/Madam,

I am directed to invite your attention to para-9 of this department's letter No. 62/38/2014-6GS1, dated 1st January, 2015 vide which all the Administrative Departments/ Boards/Corporations were directed to create a dedicated Vigilance Wing and appoint a Chief Vigilance Officer who will act as the nodal officer for all vigilance related matters to root out corruption using preventive and participatory strategies. Thereafter, another letter dated 29th January, 2016 was sent to you that the Chief Vigilance Officer appointed should be an officer of appropriate level, preferably immediately below the Head of the Department. It has come to notice that some Departments have appointed very low rank officers as CVO, which renders the fight against corruption ineffective. In Engineering Departments, where construction/ technical matters are being handled, technical persons should be appointed as CVOs.

2. **Accordingly, you are requested to appoint the CVOs as per instructions dated 29-1-16 of this department. The names of CVOs, address and mobile number be placed on the official web site of your respective Department/ Organization and an intimation in this regard be sent to this Department through**

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e-mail at usvigilance@hry.nic.in as well as by hard copy within three days positively.

3. Further, the vigilance enquiries/complaints referred by this department to you and the complaints received in your Department/ Organization relating to corruption be supplied to this department on quarterly basis in the performa given below:-

Complaints/Enquiries

Sr No.	Date of Complaint/ Inquiry Number and date	Name and designation of the officers/ officials involved .	Status of complaint at the close of quarter	Reasons for delay in finalization of the case, if any	Remarks

Vigilance/Quality checking report.
(Special Checking/technical opinion of construction works.)

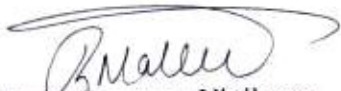
Sr No.	Name of work checked	Estimated cost	Date of checking	Result of checking	Action taken (Disciplinary Action/Recovery etc.)	Name of officers/ official(s) proceeded against	Recovery proposed/effectuated (in Rupees)	Remarks

These Quarterly Returns shall be provided to the Vigilance Department w.e.f. the Quarter ending December, 2017.

4. All the Departments will ensure that the names of CVOs are displayed permanently at the entrance of the office building and CVO's office. This should be complied by 15th December, 2017.

5. This Department will be organizing a workshop of CVOs shortly in the month of December, 2017, for which the list of CVOs appointed by all Departments/Organizations along with their names, address with mobile numbers is immediately required. The same may be sent to this department through e-mail at usvigilance@hry.nic.in, immediately.

Please give it top priority.


Under Secretary Vigilance,
for Additional Chief Secretary to Govt. Haryana,
Vigilance Department.