

**HARYANA CIVIL SECRETARIAT**  
**SECRETARIAT ESTABLISHMENT**  
**ORDER**

The following officers/ officials are hereby deputed in newly established Chief Secretary Control Room of Haryana Civil Secretariat, to compile and submit the situation reports/ information to the respective authorities regarding the implementation of all activities for the prevention and Control of spread of Covid-2019 (Corona Virus) and further consolidate onward submissions, as per schedule given below:-

Date	Timing from 6:00 AM to 2:00 PM for the Officer's/Officials S/Sh.	Timing from 02:00 PM to 10:00 PM for the Officer's/Officials S/Sh.	Timing from 10:00 PM to 06:00 AM for the Officer's/Officials S/Sh.
23.03.2020	-----	i) Ashwani Kumar, Under Secretary, C.M. Secretariat (CM Cell) . ii) Gajender Singh, Supdt., Public Health Branch. iii) Rajesh Kaushik, Asstt., Ad.O Br. iv) Naveen Kumar, Asstt. B & R. Estt. Br. v) Sandeep S/o Sat Narain, Asstt. B & R. Works Br. vi) Amar Singh, Clerk, Circulating Br. vii) Main Pal, Clerk, Sr. R.O, HBPE. viii) Anil Sheoran, Clerk, Industries-I Branch. ix) Dharmabir Singh, Steno Typist, O/o Chairman, Hr. Swantantarta Samman Samiti. x) Sahil, Steno Typist, MoSWCD. xi) Hemant Bhatt, DEO, Pr. Secy. Election Deptt. xii) Ravinder Kumar, DEO, Reception High Court Side. xiii) Himanshu Chugh, DEO, Defence-II Br. xiv) Mohd. Asif, DEO, Spl. Secy. Finance. xv) Rohit Gurung, Peon, O/o DSSE. xvi) Ram Singh, Sr. Peon, Industries-II Br.	i) Vinod Bisht, DEO, O/o OSDCM, (Sh. Satish Kumar, HCS.). ii) Rajesh, DEO, Reception Bus Stand Side. iii) Diwan Singh Rawat, Peon, Cash Br.
24.03.2020	i) Satbir Singh, Under Secy. Home(C) . ii) Sumer Singh, Supdt., Services -IV	i) Dinesh Kumar, Under Secy. Vigilance. ii) Bharat Bhushan, Supdt., HSSC. iii) Rajwant Singh,	i) Vinod Bisht, DEO, O/o OSDCM, (Sh. Satish Kumar, HCS.). ii) Rajesh, DEO, Reception Bus Stand

*Contd P/2*

	<p>Br.                  iii) Rohit Kataria, Asstt. Estt-I Br.                  iv) Sumit Grover, Asstt., Computer Cell ,F.D.                  v)Pankaj Bhandari, Asstt., CM, Sectt.                  vi) Vikram Singh, Clerk, Circulating Br.                  vii) Neeraj Kumar, Clerk, GS-III Br.                  viii) Rajesh Sharma, Clerk, Home-II Branch.                  ix) Satish Kumar Dalal, Steno Typist, CM, Grievances' Cell.                  x) Kuldeep Singh, Steno Typist Vigilance-I &amp; II Br.                  xi) Akhshay , DEO, O/o ACS, Monitoring &amp; Co-ordination.                  xii) Rohit Sharma, DEO, O/o ACS, Power.                  xiii) Pawan Kumar, DEO, OSDCM, (Sh. Satish Kumar, HCS.).                  xiv) Manoj Kaushik, DEO, APSCM.                  xv) Narinder, Peon, Accounts Branch.                  xvi) Rahul Kataria, Peon, RTI Cell.</p>	<p>Asstt.,C/o Estt.-I Br..                  iv) Amandeep, Asstt., C/o Estt.-I Br.                  v) Satbir, Asstt., C/o Estt.-I Br.                  vi) Amit, Clerk, Health-IV Br.                  vii) Dinesh Kaushik, Clerk, Library.                  viii) Sandeep, Clerk, O/o Vice Chairman, HBPE.                  ix) Jitender, Steno Typist, B &amp; R. Estt. Br.                  x) Joginder Singh, Steno Typist Power Br.                  xi) Anoop Kumar , DEO, Ad.O Br.                  xii) Sonu Nimbran, DEO, O/o SGA.                  xiii)Rajinder Kumar Yadav, DEO, OSDCM, (Sh. Satish Kumar, HCS.).                  xiv) Manoj Kaushik, DEO, APSCM.                  xv) Narinder, Peon, Accounts Branch.                  xvi) Rahul Kataria, Peon, RTI Cell.</p>	<p>Side.                  iii) Prem Singh Rawat, Peon, O/o Spl. Secy. Home.</p>
<p>25.03.2020</p>	<p>i) Ajay Kumar. Under Secy, Finance.                  ii) Subhash Chander S/o Sh. Rohtash Singh, Supdt., HSSC.                  iii) Bhupesh Kadyaan, Asstt., Committee-I Br.                  iv) Sunil Kumar, Asstt., F.A. Br.                  v)Pawan Kumar, Asstt., FD-II Br.                  vi) Amar Singh, Clerk, Circulating Br.                  vii) Main Pal, Clerk, Sr. R.O, HBPE.                  viii) Anil Sheoran, Clerk, Industries-I Branch.                  ix) Dharmabir</p>	<p>i) Rakesh Kumar, USGA.                  ii) Sh. Rohtash Nehra, Supdt., Education Co-ordination Br.                  iii)Sanjeev Kumar, Asstt., Election Br.                  iv) Devinder Singh, Asstt., F.D-I. Br.                  v)Mange Ram, Asstt., FD-II Br.                  vi) Vikram Singh, Clerk, Circulating Br.                  vii) Neeraj Kumar, Clerk, GS-III Br.                  viii) Rajesh Sharma, Clerk, Home-II Branch.                  ix) Satish Kumar Dalal, Steno Typist, CM, Grievances' Cell.                  x) Kuldeep Singh, Steno Typist Vigilance-I &amp; II Br.                  xi) Akhshay , DEO, O/o</p>	<p>i) Virender Singh, Clerk , B &amp; R, Works Br.                  ii) Vasdev, Clerk Health-I Br.                  iii) Diwan Singh, Peon, Cash Br.</p>

Contd P/3

Singh, Steno Typist, O/o Chairman, Hr. Swantantarta Samman Samiti. x) Sahil, Steno Typist, MoSWCD. xi) Hemant Bhatt, DEO, Pr. Secy. Election Deptt. xii) Ravinder Kumar, DEO, Reception High Court Side. xiii) Himanshu Chugh, DEO, Defence-II Br. xiv) Mohd. Asif, DEO, Spl. Secy. Finance. xv) Rohit Gurung, Peon, O/o DSSE. xvi) Ram Singh, Sr. Peon, Industries-II Br.	ACS, Monitoring & Co- ordination. xii) Rohit Sharma, DEO, O/o ACS, Power. xiii) Pawan Kumar, DEO, OSDCM, (Sh. Satish Kumar, HCS.). xiv) Manoj Kaushik, DEO, APSCM. xv) Narinder, Peon, Accounts Branch. xvi) Heera Bahadur Gurung, Peon, CM Sectt.
---	--

Dated: Chandigarh,  
the 23<sup>rd</sup> March, 2020.

No.22/8/2020-IEI

**MAHESHWAR SHARMA**  
Special Secretary to Government, Haryana,  
Secretariat Establishment.

Dated Chandigarh the 23<sup>rd</sup> March, 2020.

**A copy is forwarded to the following for information and necessary action:-**

1. Sh. T.C. Gupta, IAS, Additional Chief Secretary to Govt. Haryana, Power Department.
2. Sh. S.S. Phulia, IAS, Transport Commissioner, Haryana and Special Secretary to Government, Haryana, Transport Department.
3. Sh. Samwartak Singh, HCS.
4. Sh. Rohit Yadav, HCS.
5. Under Secretary to Govt. Haryana.
6. Under Secretary to Govt. Haryana, Protocol with the request to provided four cars with drivers for each schedule.
7. PS/ PSCM
8. Private Secretary to Chief Secretary
9. Concerned Branch Incharge /Officers/ Officials / Superintendent Establishment-II Branch.
10. Concerned officer/ Officials (They are hereby directed for strict compliance the orders as per above mentioned schedule).
11. Administrative officer/ Care Taker with the request to provide the requisite infrastructure likewise 4 Rooms, 4 Computer, 4 Printers, Internet Connections, 2 Landline Phones, Preventive Kits (Masks, Sanitizer, Hand Wash, Gloves, & Thermal Temperature Machine as per staff strength ) & Pantry Service as per staff strength.

*Ramesh Kumar*  
Superintendent Establishment-I,  
for Special Secretary to Govt. Haryana,  
Secretariat Establishment

23/3/2020