

No. 3/27/2020-1GS-II
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(General Services-II Branch)

Dated: Chandigarh, the 23rd February, 2021

To

1. All the Administrative Secretaries to Government Haryana
2. All the Heads of Department in Haryana
3. All the Divisional Commissioners in Haryana.
4. All the Deputy Commissioners of the State of Haryana.

Subject: Transfer Drive of Group D employees who covered under Haryana Group D Employees (Recruitment & Conditions of Service) Act, 2018.

Sir/Madam,

I am directed to invite your attention to the subject mentioned above and to say that a large number of requests of newly recruited Group D employees have been received by the Government from time to time regarding change of their post and/or department on the grounds of technical/educational qualification. This includes the request of employees who have filed a CWP No. 21724 of 2020 (O&M) in the Hon'ble High Court in which they prayed that the posts such as Cook, Barber, Cobbler etc. offered to them is not commensurate with their option/qualification.

2. All the Group D employees recruited on or after the enactment of Group D Act, 2018, are the members of Common Cadre. Therefore, a Group D employee, who is covered under the Act, is liable to serve on any of the cadre posts in any Department/Office under Haryana Government situated at any place within or outside Haryana State, he has no right to get the post and/or place of posting and/or Department as per his/her choice or on the basis of his/her educational qualification or otherwise. However, keeping in view the circumstances of individual and/or family circumstances, Government may take decision to transfer such Group D employees from one post to another within the same or any other Department/Station subject to availability of post.

3. Keeping in view the requests of Group D employees of common cadre, Government has decided to initiate a transfer drive on the following terms and conditions:-

- (1) Interested persons who wants to participate in the Transfer Drive shall have to exercise their choice for post and/or Department directly on the web portal www.hssc.gov.in from 1st of March, 2021 to 15th March, 2021 (Midnight).
- (2) No permission of Head of Department shall be required to participate on the said Web-portal.
- (3) In case of change of post/department, an appointment letter will be issued by the concerned appointing authority and it will be treated as an appointment by transfer.
- (4) The incumbent shall be placed at the bottom in the seniority list of the new Department, however, seniority in the common cadre will remain unchanged as per combined merit list of HSSC.
- (5) It shall be the endeavour of Government to provide the choice of post/department but it

shall be the subject to availability of post of the category to which the employee concerned belongs.

- (6) It being a transfer on his/her own request of the employee concerned therefore neither any Joining Time nor any Transfer TA/DA (Composite Transfer Grant) shall be admissible. It will not be treated a 'transfer in public interest' for any purpose.
- (7) Transit period, required if any, may be availed by the Government employee by way of availing Casual Leave or any other kind of leave, and pay and allowances, if any, admissible for that period shall be paid by the new office/Department where he/she assumes the charge. The pay and allowances of the period of gazetted holiday(s) falls, if any, between the period of relinquishing and assuming of charge of the post, shall be admissible from the new office/Department.
- (8) The option once availed and confirmed by the employee shall be final and cannot be changed in any circumstances. If the option is accepted in the Transfer Drive, the incumbent has to relinquish the charge of the post in all circumstances within the prescribed period of 7 days so that the person transferred against such post may join his/her duty.
- (9) The employees who have already been transferred in the previous re-allocation drive will not be entitled to participate in this transfer drive.
- (10) No employee appointed against the post of ESP quota will be entitled to participate in this Transfer Drive because the matter of some of the employees is subjudice in the Hon'ble High Court.
- (11) Request for change of post from non-technical to technical or vice-versa shall be considered but the same of change of department only shall not be considered.

4. In this transfer drive the request of the interested employees shall be considered on the basis of following priority list :-

- (i) disabled persons subject to the post identified for PwD of the relevant category.
- (ii) widow/widower employee provided she/he has not remarried.
- (iii) unmarried female employee who have attained the age of 30 years or more.
- (iv) divorced female employee provided she has not remarried.
- (v) wives of military or para-military personnel.
- (vi) persons who are temporarily medically unfit for the present post subject to medical certificate of a Civil Surgeon.
- (vii) persons appointed to a technical or semi-technical posts. The list of technical posts is enclosed at Annexure-A.
- (viii) couple case i.e. spouse is also in service in a Department/Board/ Corporation/Bank etc. under Haryana Govt. or Gol.
- (ix) female employees working on any post.
- (x) male employees working on any post.

5. These instructions may please be brought to the notice of all concerned for information and immediate compliance.


Yours faithfully,


Superintendent General Services-II,
for Chief Secretary to Government Haryana

Ensd. No. No. 3/27/2020-1GS-II

Dated Chandigarh, the 23rd February, 2021.

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Panchkula with the advice to issue notice for this purpose on the website and also build a software application to exercise their option by the interested Group D employees. The Web-portal should be operational from 1st March, to 15th March, 2021 (midnight).


Superintendent General Services-II,
for Chief Secretary to Government Haryana

Annexure-A

List of Group D Posts which are of Technical nature

1	Assistant Electrician-cum-Helper	17	Helper	33	Painter
2	Assistant Pump Operator	18	Helper Battery Attendant	34	Plumber cum pump Operator
3	Attendant (Construction)	19	Helper Blacksmith	35	Process Server
4	Battery Attendant Helper	20	Helper Carpenter	36	Room Attendant
5	Blacksmith	21	Helper Electrician	37	Sanitary Worker
6	Blacksmith Helper	22	Helper Mechanic	38	Store Helper
7	Carpenter	23	Helper to Lineman Rax	39	Store Man
8	Carpenter Helper	24	Helper to Plumber	40	Tailor
9	Cook Helper	25	Helper Tyreman	41	Tandooria
10	Crane Operator cum Helper	26	Helper Welder	42	Tyreman Helper
11	Crane Worker	27	Kitchen Attendant	43	VISERA CUTTER
12	Dark Room Attendant	28	Lab Attendant	44	Ward Boy/Ward Attendant
13	Dresser	29	Lab Boy	45	Ward Servant
14	Electrician	30	Lab. Peon	46	Welder Helper
15	Electrician Helper	31	Labour Room Attendant	47	Workshop Attendant
16	Halwai Helper	32	Moulder	48	Field Assistant