

GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
VIGILANCE DEPARTMENT

No. 48/1/2008/-3Vig(II)

Dated Chandigarh, the 28th Oct., 2014.

To.

1. All the Additional Chief Secretaries/ Principal Secretaries/ Commissioners and Secretaries to Government, Haryana.
2. All Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurgaon Divisions,
3. All the Deputy Commissioners in Haryana State.
4. All the Managing Directors of Boards/Corporations/Public Undertakings,
5. The Registrar, Maharishi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa.
6. Resident Commissioner, Haryana Bhawan, New Delhi.

Subject:- Appointment of Inquiry Officer under the Haryana Civil Services (Punishment and Appeal) Rules, 1987 for conducting regular departmental enquires pertaining to Group A & B officers.

Sir/Madam,

I am directed to refer to Government letter No. 48/1/2008-3Vig.(II), dated 26.03.2013 on the subject noted above vide which it was decided that if an Inquiry Officer is to be nominated from the approved panel of retired officers, the departments should nominate Inquiry Officers at their own level, whereas if the department would like to appoint a serving IAS Officer as Inquiry Officer, then the case may be sent to Inquiry Officer, Vigilance.

It was requested that the departments while nominating Inquiry Officers should send an endorsement to the office of Inquiry Officer, Vigilance so that a record can be maintained about the enquiries being handled by various Inquiry Officers. It was also requested to send a quarterly statement about the number of pending charge-sheets under rule-7 against Group A & B officers to Inquiry Officer, Vigilance, Haryana (SCO No. 145-146, Sector 17-C, Chandigarh) in the prescribed Performa so as to monitor the disposal of departmental enquiries.

2. It has been observed that the information regarding appointment of Inquiry Officer in the departmental enquiries and the requisite quarterly statement about number of pending charge-sheets under Rule-7 against Group A & B Officers is not being sent to the office of Inquiry Officer Vigilance by various departments/offices. In order to keep a data/record of departmental enquiries in the office of Inquiry Officer Vigilance and to monitor the disposal of departmental enquiries, you are again requested to send/endose a copy of the order issued by them while nominating Inquiry Officer to the office of Inquiry Officer Vigilance. You are also requested to ensure to send a quarterly statement about the number of pending charge-sheet under Rule-7 against Group A & B officers in the prescribed performa (Performa enclosed) to the office of Inquiry Officer Vigilance, Haryana, SCO No. 145-146, Sector 17-C, Chandigarh.

3. These instructions may be brought to the notice of all concerned for their information and compliance.

Yours faithfully,

*[Signature]* 28/10/14

Under Secretary Vigilance  
for Chief Secretary to Government, Haryana  
Vigilance Department

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Endst. No. 48/1/2008-3Vig(II)

Dated Chandigarh, the 28th Oct., 2014.

A copy is forwarded to the following for information and necessary action:-

1. PSCM, Addl. PSCM, Addl. PSCM-I, Addl. PSCM-II, OSD/CM, OSD-1/CM & OSD-II/CM.
2. Sr. Secretaries/Secretaries/Private Secretaries to all Minister/State Minister/Chief Parliamentary Secretaries/Parliamentary Secretaries.
3. Inquiry Officer, Vigilance, Haryana (S.C.O. No. 145-146, Sector-17-C, Chandigarh)
4. State Information Officer, NIC, Haryana, Chandigarh for hosting this letter on the website i.e. [www.haryana](http://www.haryana.gov.in) and [www.csharyana.gov.in](http://www.csharyana.gov.in)

*[Handwritten Signature]*  
28/10/14

Under Secretary Vigilance  
for Chief Secretary to Government, Haryana  
Vigilance Department

*[Handwritten Signature]*  
28/10/14  
Under Secretary Vigilance  
for Chief Secretary to Government, Haryana  
Vigilance Department

Performa for Quarterly Report regarding disciplinary action cases against Group A & B Officers.

Sr. No.	Name & designation of delinquent officer	Date of Charge-sheet under rule-7.	Name of Inquiry Officer appointed.	Latest position of the case
1	2	3	4	5