

No. 2/6/2005-RVA
Government of Haryana,
Chief Secretary's Office
General Administration Department
(RVA Branch)

Chandigarh the 26th October 2015

1. All the Additional Chief Secretaries/Principal Secretaries and all the Administrative Secretaries to the Govt. of Haryana.
2. The Resident Commissioner, Haryana Bhawan Copernicus Marg New Delhi.
3. The Secretary to Governor, Haryana
4. The Commissioners of Ambala, Gurgaon, Hissar and Rohtak Divisions.
5. All the Secretaries/ Special Secretaries/ Additional Secretaries/Joint Secretaries to Govt. of Haryana.
6. All the Heads of Departments of Haryana State.
7. All the Deputy Commissioners and SDOS (Civil) in Haryana.
8. Managing Directors/ Chief Administrations of Boards/ Corporations in Haryana State.
9. The Registrar General, Punjab and Haryana High Court Chandigarh.
10. All the Registrars of Universities in Haryana State.
11. The Advocate General Haryana, Chandigarh.
12. The Accountant General (A&E) and Audit, Haryana

Subject: State Policy for the administration of staff cars/vehicles and purchase of staff cars/vehicles by the Government Department/Boards/Corporations etc.

Sir/Madam,

I am directed to invite your kind attention to the Haryana Government No. 2/6/2005-RVA, dated 5.8.2009 and 6.1.2011 on the subject noted above, vide which consolidated instructions regarding State policy for the administration of staff cars/vehicles and purchase of staff cars/vehicles by the Government Department/ Boards/ Corporations etc were conveyed in detail and covered the following decisions:-

- (i) Entitlement of Officers for Staff Cars.
- (ii) Models/Makes of Cars for purchase and validity of their respective rates.
- (iii) Differential in VAT incidence.
- (iv) Ban on purchase of Ambassador Car.
- (v) Entitlement for independent vehicles.
- (vi) Economy in Use of Govt. Vehicles.
- (vii) Replacement Staff Car/ Vehicles.
- (viii) Condemnation of Vehicles.
- (ix) Purchase of New Staff Cars/vehicles.
- (x) Life of Cars/Vehicles.

2. Now the matter has been re examined and decided by the Govt. that price limit for the officers entitled to an official car will be as under:-

Sr No.	Rank of the officer	Price limit
1.	Officers in CS Grade (Rs.80,000/-fixed)	Toyota Corolla Altis (Petrol) or equivalent upto a price of Rs. 12.00 Lacs. (excluding all Taxes)
2.	Officer drawing Grade Pay of Rs. 12000 (above super-time scale)	Honda City SMT (Petrol) or equivalent up to a price of Rs. 09.00 Lacs (excluding all Taxes)
3.	Officer drawing Grade Pay of Rs. 10000(super timescale)/MD/HOD	Maruti Ciaz (VXI) Maruti Dzire VDI (Diesel) or equivalent up to a price of Rs. 7.15 Lacs (excluding all Taxes)
4.	Officer other than the above	Maruti Dzire LDI (Diesel) or equivalent up to a price of Rs. 5.75 lacs(excluding all Taxes)

Ceilings indicated are ex-VAT or SGST if and when introduced. The vehicle shall be purchased in Haryana billing only So that VAT/SGST may accrues back to State exchequer thereby making the purchase tax neutral from exchequer's point of view.

Others terms and conditions laid down in Government letter No.2/6/2005-RVA, dated 05.08.2009 and 6.1.2011 will remain unchanged.

This issues with the concurrence of Finance Department conveyed vide their U.O.No.3/5/2015-1FG-1/21991 dated 23.10.2015

3. You are, therefore, requested to bring the instructions to the notice of all concerned working under your control for strict compliance.

Mohinder Singh
Under Secretary Protocol to Govt. of Haryana,
General Administration Department

Endst. No. 2/6/2005-RVA

Dated Chandigarh the 26.10.2015

A copy is forwarded to the following for information and necessary action:

1. PSCM, SPSCM, APSCM, OSD/CM, Secy to CM, Secretary/ PS to Ministers & Chief Parliamentary Secretaries.
2. Transport Commissioner, Haryana.
3. Director, Supplies & Disposal Haryana Panchkula.
4. The State Informatics Officer (NIC) with request to put these instructions on the web-sites of Govt. of Haryana and chief secretary, Haryana and also send them by email to all Administrative Secretaries, Head of Departments etc.

Mohinder Singh
Under Secretary Protocol to Govt. of Haryana,
General Administration Department

26/10