

CONFIDENTIAL
MOST IMMEDIATE

No.31/59/2005-7S(I)

From

The Chief Secretary to Government, Haryana.

To

Shri Sajjan Singh, IAS
Chief Electoral Officer,
Haryana.

Dated, Chandigarh the August, 2009.

Subject:- Procedure for writing Annual Confidential Reports (ACRs) of the Chief Electoral Officers, Additional/Joint Chief Electoral Officers of the States and Union Territories.

Sir,

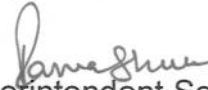
I am directed to refer to the subject noted above and to send herewith a letter No. 193/2/III/2009, dated 17.7.2009 alongwith enclosures received from Shri Narendra N.Butolia, Under Secretary, Secretariat of the Election Commission of India for information and necessary action.

Yours faithfully,

Superintendent Services-I,
for Chief Secretary to Government, Haryana.

Endst. No. 31/59/2005-7S(I) Dated, Chandigarh the, 26th August, 2009.

A copy of letter No. 193/2/III/2009, dated 17.7.2009 alongwith enclosures received from Shri Narendra N.Butolia, Under Secretary, Secretariat of the Election Commission of India is forwarded to Incharge, NIC, Haryana Civil Secretariat for putting the same on the website.

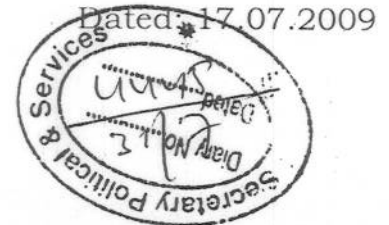

Superintendent Services-I,
for Chief Secretary to Government, Haryana.

By Speed Post

**SECRETARIAT OF THE
ELECTION COMMISSION OF INDIA**

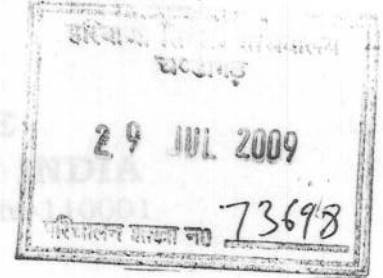
Nirvachan Sadan, Ashoka Road, New Delhi-110001

No. 193/2/III/2009



To

1. The Secretary,
Government of India,
Ministry of Personnel, Public Grievances & Pensions,
Department of Personnel & Training,
North Block,
New Delhi.
2. The Chief Secretaries/Administrators
of all States and Union Territories.
3. The Chief Electoral Officers of all
States and Union Territories.



Sub: Procedure for writing Annual Confidential Reports (ACRs) of the Chief Electoral Officers, Additional/Joint Chief Electoral Officers of the States and Union Territories - Regarding.

Sir/Madam,

I am directed to forward herewith a copy of the Commission's Office Order of even number dated 17.07.2009 regarding writing of Annual Confidential Reports (ACRs) for your kind information and necessary action.

2. Kindly acknowledge receipt.

Yours faithfully,

(NARENDRA N. BUTOLIA)
UNDER SECRETARY

By Order,

(ASHISH SRIVASTAVA)
DIRECTOR

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CSF

CS
29.7.09

SSPS
30.7.09

DSA

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Service - 1 Branch
Diary No 75133
Date 3-8-09

**SECRETARIAT OF THE
ELECTION COMMISSION OF INDIA**

Nirvachan Sadan, Ashoka Road, New Delhi-110001

No. 193/2/III/2009

Dated: 17.07.2009

OFFICE ORDER

In modification of the Commission's previous Office Orders relating to writing of Annual Confidential Reports (ACRs) by the Chief Election Commissioner of India as either reporting, reviewing or accepting authority, the Commission has directed that the Performance Appraisal Reports (PARs)/Annual Confidential Reports (ACRs) of all officers including the Deputy Election Commissioners and the Directors-General, Directors, Principal Secretaries, etc. to the Election Commission of India, as well as, all the Chief Electoral Officers, Additional/Joint Chief Electoral Officers of the States and Union Territories will henceforth be written by the Chief Election Commissioner and the two Election Commissioners jointly.

By Order,



**(ASHISH SRIVASTAVA)
DIRECTOR**

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